

TRAINING CALENDAR



The North Carolina Justice Academy

January - June 2013

Messages from the Attorney General & Academy Director

Law enforcement officers put their lives on the line every day to protect us, and they deserve the very best training available. We're proud to offer quality instruction for our officers through the North Carolina Justice Academy.

The Justice Academy provides a wide range of courses to meet the needs of law enforcement agencies, and a variety of ways to take them. In addition to courses offered at the Academy's two campuses, officers can take some courses online.

North Carolina's Criminal Investigations Certificate Program (CICP) recognizes officers who have completed extensive training in how to conduct criminal investigations. Eleven new courses available this semester can provide credit hours toward certification under this program. These include Advanced Sex Crimes Investigations, Inside the Mind of a Violent Offender, and Recognizing Insurance Fraud.

Advances in forensic technology such as DNA analysis have been particularly useful in solving crimes and exonerating innocent suspects. Another CICP accredited course, Finding Forensic Evidence with an Alternate Light Source, teaches officers how to locate evidence that may be invisible to the naked eye. In addition to solving the crime that is under investigation, this evidence can also add vital information to North Carolina's DNA database. The DNA database now contains more than 220,000 samples that are helping to solve cold cases including murders, rapes and other crimes.

Most of you received Rapid Deployment training in the past, to prepare for critical incidents at schools or businesses. A new course offered this semester, Solo Active Shooter Response Conditioning, trains officers how to take action against a gunman by themselves if a multi-officer team can't be formed in a reasonable period of time.

The best investigative methods and tactical procedures can't deliver justice if an officer is not well-prepared to tell the truth and explain his or her actions before a judge and jury. Courtroom Testimony for Law Enforcement Officers, another new course available this semester, helps officers prepare to testify in court.

The crime rate in North Carolina this past year is the lowest it's been in decades thanks to good work by officers all across our state. But we know that some crimes not yet included in the crime rate are on the rise, like meth labs, prescription drug abuse, and child pornography and exploitation. North Carolina must keep investing in law enforcement if we want to keep up with the latest crime trends. It takes well-trained law enforcement using the latest technology to keep our crime rates low, and we need to make sure you have the tools needed to do the job.

I'm proud of the work you're doing to solve and prevent crimes. Please don't hesitate to contact the Department of Justice or the Justice Academy staff to share your suggestions to make our law enforcement even stronger. Thank you for your service to the people of our state.

With kind regards, I am

Very truly yours,



ROY COOPER, Attorney General



Greetings to all!

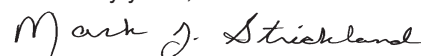
In 1973, the General Assembly passed a law establishing the North Carolina Justice Academy as an agency of the Department of Justice. The law gave the Academy three main duties:

1. provide training programs for criminal justice personnel;
2. provide technical assistance to criminal justice agencies;
3. develop, publish, and distribute educational and training materials.

This year, 2013, marks the 40th year since that legislation. Think about that for a moment. How many law enforcement professionals have learned on our campuses in those 40 years? What has been the benefit of this learning to the citizens of North Carolina? The NCJA staff is always updating its curriculum, adding new courses and expanding existing ones. You will see several new courses as you browse this catalog. I am confident you will find those courses useful in sharpening your skills in an ever-changing world.

We also offer courses in Microsoft Office software through our Online Learn Center. These courses are self-paced and accessible 24/7. Topics include Microsoft Access 2010, Word 2010, Excel 2010, Outlook 2010, Windows 7, and PowerPoint 2007. In addition, we have courses on business management topics such as building relationships, communication, negotiating, presentation skills, and time management. If you have never used our Learn Center, go to <http://ncdoj.learn.com> and click New Users Login to get started. As always, we welcome your comments and suggestions. Feel free to e-mail me (mstrickland@ncdoj.gov) or post a Facebook comment. I look forward to hearing from you!

Sincerely yours,



MARK J. STRICKLAND, Director



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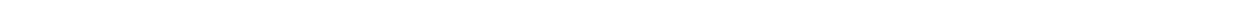
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North Carolina Justice Academy Online!

The North Carolina Justice Academy Learn Center is an online portal designed for “anytime, any place, any pace” learning. Participants can register for courses, complete the courses as their schedules allow, and print certificates of course completion.

If you have never taken a Learn Center course, you can start by going to <http://ncdoj.learn.com>. Click on the New Users Login to fill out your online profile and create a user name and password. Once you receive an approval email, you can log in and register for individual courses. You will have up to 30 calendar days to complete your training.

WHO MAY REGISTER

Participation in these classes is open to officers in all North Carolina law enforcement agencies. In addition, some agencies may wish to enroll non-sworn personnel. Be advised that supervisory approval is required for participation in all classes.

COURSES AVAILABLE

LAW ENFORCEMENT OFFICERS

- Career Survival: Positive Ways to be Successful 2010 In-Service
- Career Survival: Social Networking and Digital Communications 2012 In-Service
- Civil Liability 2010 In-Service
- Domestic Violence 2009 In-Service
- Domestic Violence in Lesbian, Gay, Bisexual, and Transgender Relationships 2010 In-Service Training
- Domestic Violence in Lesbian, Gay, Bisexual, and Transgender Relationships 2011 In-Service Training
- Eyewitness Identification Reform Act of 2007
- Human Trafficking Protocol 2010 In-Service Training
- Human Trafficking Protocol 2011 In-Service Training
- Introduction to Child Abuse Investigations
- Introduction to Interviewing Skills in Child Abuse Investigations

- Introduction to Investigative Response to Child Abuse
- Investigating Crimes in Long-Term Care Facilities
- Legal Update 2010

TELECOMMUNICATORS

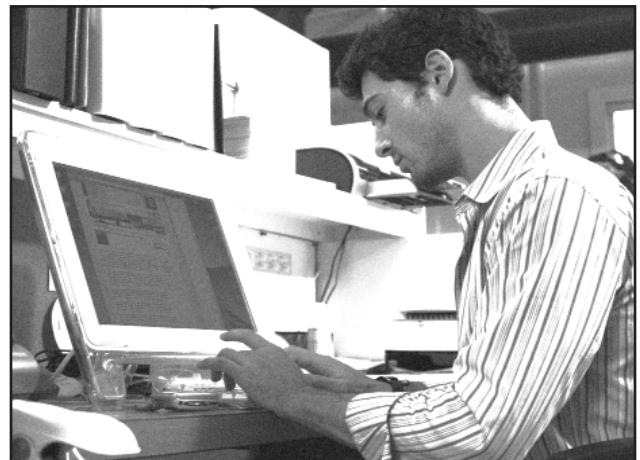
- AMBER and Silver Alerts
- Career Survival: Social Networking and Digital Communications 2012 In-Service
- Elder Abuse Awareness and the Telecommunicator 2011 In-Service
- Generational Differences in the Communications Center
- Liability Issues

DETENTION OFFICERS

- Career Survival for Detention Officers: Con Games
- Career Survival: Social Networking and Digital Communications 2012 In-Service
- Interacting with Drug Users
- Response and Identification of Medical Issues

ADDITIONAL TRAINING AVAILABLE

There are dozens of Microsoft Office courses as well as training on business topics such as negotiating and time management.



<http://ncdoj.learn.com>



In-Service Training - Instructor Updates

In-Service Training Frequently Asked Questions

What are the in-service training requirements?

Criminal Justice Education and Training Standards

The rules require that every law enforcement officer certified by the Criminal Justice Education and Training Standards Commission must receive 24 hours of in-service training annually. The topics for this requirement include the following:

Required In-Service Training Topics	12 hours
Department Topic of Choice	12 hours

The required In-Service Training topics for 2013 are:

- Domestic Violence: The Children are Watching 2 hours
- Firearms 4 hours
- JMST: Don't Press Send 2 hours
- Legal Update 4 hours

The Department Topics of Choice for 2013 are:

- Bloodborne Pathogens 2 hours
- Hazardous Materials 2 hours
- Law Enforcement Intelligence Update 4 hours
- Operating in Low Light Conditions 2 hours
- Responding to Individuals with Mental Illness 2 hours
- Officer Readiness: Below 100 Training 4 hours

NOTE: Agencies may instruct on any topic(s) of the Chief's choosing for Department Topic of Choice.

Lesson Plans:

Departments must use the current lesson plan as a minimum for the required in-service training topics.

The North Carolina Justice Academy has been asked to prepare several lesson plans which are **OPTIONAL** for use as department choice topics.

The Chief or designee may approve a lesson plan developed by another entity, or may develop one of their own. If not using an existing lesson plan, the instructor must develop an actual lesson plan utilizing the Instructional Systems Development (ISD) model as taught in the General Instructor Training course.

Sheriffs' Education and Training Standards

For deputies, the in-service requirement for 2013 is 24 hours of mandatory training in the following topical areas:

The required In-Service Training topics for 2013 are:

- Domestic Violence: The Children are Watching
- Firearms
- JMST: Don't Press Send
- Legal Update

The Department Topics of Choice for 2013 are:

- Bloodborne Pathogens
- Hazardous Materials
- Law Enforcement Intelligence Update
- Operating in Low Light Conditions
- Responding to Individuals with Mental Illness
- Officer Readiness: Below 100 Training

NOTE: Agencies may instruct on any topic(s) of the Sheriff's choosing for Department Topic of Choice.

Lesson Plans:

The North Carolina Justice Academy has been asked to prepare several lesson plans which are **OPTIONAL** for use as department choice topics.

The Sheriff or designee may approve a lesson plan developed by another entity, or may develop one of their own. If not using an existing lesson plan, the instructor must develop an actual lesson plan utilizing the Instructional Systems Development (ISD) model as taught in the General Instructor Training course.

For detention officers, the in-service requirement for 2013 is 16 hours of mandatory training in the following topical areas:

The required In-Service Training topics for 2013 are:

- Awareness of Issues Surrounding Returning Military Personnel 2 hours
- Detention Officer Legal Update 4 hours
- Inmate Sexual Assaults 4 hours

Sheriff's Topics of Choice for 2013 are:

- Bloodborne Pathogens 2 hours
- Hazardous Materials 2 hours
- Managing the Inmate Population 4 hours
- Operating in Low Light Conditions 2 hours

NOTE: Agencies may instruct on any topic(s) of the Sheriff's choosing for Department Topic of Choice.

(CONTINUED ON NEXT PAGE.)

In-Service Training - Instructor Updates



In-Service Training Frequently Asked Questions

(CONTINUED FROM PAGE 6.)

The "Sheriff's Choice" category was included because it is important for the Sheriff and/or Jail Administrator to have the flexibility to be able to provide training that is specific to the needs of their detention officers or facility.

Lesson Plans:

The North Carolina Justice Academy has been asked to prepare several lesson plans which are OPTIONAL for use as department choice topics.

The Sheriff, other agency head, or designee may approve a lesson plan developed by another entity, or may develop one of their own. If not using an existing lesson plan, the instructor must develop an actual lesson plan utilizing the Instructional Systems Development (ISD) model as taught in the General Instructor Training course.

For telecommunicators, the in-service requirement for 2013 is 16 hours of mandatory training in the following topical areas:

The required In-Service Training topics for 2013 are:

- Officer Involved Shootings 4 hours
- Radio Demeanor and Broadcast Techniques 4 hours

Sheriff's Topics of Choice for 2013 are:

- Bloodborne Pathogens 2 hours
- Coping with Vicarious Trauma 2 hours
- Hazardous Materials 2 hours
- Human Trafficking Awareness for Telecommunicators 2 hours
- Interacting with Sexual Assault Victims 2 hours
- Law Enforcement Intelligence Update 4 hours

NOTE: Agencies may instruct on any topic(s) of the Sheriff's choosing for Sheriff's Topic of Choice.

The "Sheriff's Choice" category was included because it is important for the in-house trainer and their respective agency to have the flexibility to be able to provide training that is specific to the needs of their emergency communications staff or facility.

Lesson Plans:

The North Carolina Justice Academy has been asked to prepare several lesson plans which are OPTIONAL for use as department choice topics.

The Sheriff, other agency head, or designee may approve a lesson plan developed by another entity, or may develop one of their own. If not using an existing lesson plan, the instructor must develop an actual lesson plan utilizing the

Instructional Systems Development (ISD) model as taught in the General Instructor Training course.

Do I have to attend the Instructor Update sessions to teach a block of instruction for in-service training?
No.

How do I get the annual lesson plans and training materials for in-service from the Justice Academy?
There are three methods to obtain materials:

- (a) Instructor and student lesson plans, PowerPoint slides, handouts, and DVDs can be purchased from the Academy bookstore. An order form may be obtained via NCJA website: <http://ncja.ncdoj.gov>. These materials will be available only in DVD format.

NOTE: The Bookstore will accept orders that are being purchased by open account with the Bookstore beginning October 1, 2012. Those orders being paid as listed above may be made by mail, e-procurement, or fax. NO orders with a payment to be made by check or credit card (Visa or Mastercard) will be accepted before October 15, 2012. Credit card orders must be placed by phone. For security reasons, we no longer accept fax or e-mail credit card orders.

- (b) Lesson plans will be available on the Web. If you are an agency head, school director, in-service training coordinator or instructor, e-mail the contact below to obtain the secured access information to the in-service lesson plans on the web. **Video clips CANNOT be obtained directly from the website.**

For Law Enforcement in-service training:
Contact Bill DuBois at bdubois@ncdoj.gov

For Detention Officer in-service training:
Contact Tim Fuss at tfuss@ncdoj.gov

For Telecommunicator in-service training:
Contact Susan Gillis at sgillis@ncdoj.gov

- (c) The NCJA Library will have In-Service DVDs for loan. Discs may be borrowed for 30 days. Please contact the A/V Specialist at 910-525-4151, ext. 257 or kpeak@ncdoj.gov

If you need additional information on mandatory in-service training, visit the in-service training web link at: <http://ncja.ncdoj.gov>.



In-Service Training - Instructor Updates

Coordinating In-Service Training Course #2244

Who Should Attend

All new Agency In-Service Training Coordinators responsible for evaluating instructors and conducting/coordinating Commission-mandated in-service training.

Course Goal

To discuss the in-service training requirements as mandated by the Criminal Justice Education and Training Standards Commission and the Sheriffs' Education and Training Standards Commission and to discuss and practice the utilization of the instructor evaluation form for in-service training.

Course Objectives

The student will be able to:

- Discuss the responsibilities of the agency In-Service Training Coordinator as established by the Criminal Justice Education and Training Standards Commission and the Sheriffs' Education and Training Standards Commission.
- Demonstrate how to properly complete the instructor evaluation form using the corresponding criteria.

Methodologies

This course employs discussion, demonstration, and practical exercise.

Course Requirements

Participants should be an Agency In-Service Training Coordinator and hold a general instructor certification.

Special Concerns

Representatives from the Criminal Justice Standards Division and the Sheriffs' Standards Division will be present at the training sessions to provide information on the in-service training requirements.

Course Coordinator

Bill DuBois

Length of Course

Four hours

DATES

January 7, Salemburg

February 5, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

In-Service Instructor Update 2013 Course #2343

Who Should Attend

Certified criminal justice instructors planning to teach any of the in-service training topics.

Course Goal

To provide the information and materials necessary to deliver the 2013 mandated in-service training.

Course Objective

The student will be able to teach the 2013 topics of instruction in an in-service capacity.

Methodologies

This course employs discussion, demonstration, group exercise and video.

Course Coordinator

Bill DuBois

Length of Course

Two days

DATES

January 8-9, Salemburg

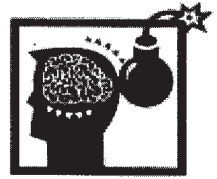
February 6-7, Edneyville

February 20-21, Salemburg

NOTE: Individual blocks of instruction will no longer be offered.

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Anti-Terrorism Training



Basic Anti-Terrorism Awareness Course #3088

CICP Accredited Course

Who Should Attend

All law enforcement officers, investigators and related personnel who may prevent or respond to a terrorist act.

Course Goal

To provide the participant with the knowledge, skills and abilities to recognize potential terrorist targets, suspicious people and activities and other attack indicators. Methods of receiving and reporting vital information will also be addressed.

Course Objectives

At the awareness level, the student will be able to:

- Recognize potential terrorist indicators, symbols, and behaviors - both international and domestic in nature.
- Identify common false documents.
- Interdict domestic and international extremist individuals/groups.
- Collect useful information and intelligence.
- Understand the significance of performing a Threat Vulnerability Assessment in their communities.
- Know how and to whom to report suspicious activity and what information is vital in that reporting.

Methodologies

This course will employ lecture, discussion and analysis. The course will have extensive use of video clips, videos and PowerPoint slides. In addition, some outside reading will be required.

Course Requirements

Attendance is required at all sessions. Students must achieve a minimum score of 70% on a written test which will be given at the conclusion of the course.

Course Coordinator

Doug Robinson

Length of Course

Two days

DATES

January 14-15, Salemburg

January 28-29, Edneyville

February 26-27, Edneyville

May 6-7, Edneyville

Terrorism Update Course #3151

CICP Accredited Course

Who Should Attend

Law enforcement officers, investigators and related personnel who may respond to an active shooter in a public education facility.

Course Goal

To provide students with current updates and trends in the war on terror and how it relates in the post 9/11 environment with an emphasis on a Chechnyan-style school assault. A portion of this course is intended to be a refresher for **Basic Anti-Terrorism Awareness**.

Course Objectives

The student will be able to:

- Analyze current trends, indicators and updates in the war on terror.
- Analyze the lessons learned from the Beslan incident and their applicability to a possible active shooter in a school in North Carolina.
- Describe the techniques most commonly used for evaluating school security.
- Describe the process, protocol and techniques regarding the response to a terrorist attack in a school environment.

Methodologies

This course employs lecture, conference, and practical exercises. Outside reading assignments are required.

Course Requirements

Attendance is required at all sessions. Students will be required to successfully complete the safety and security assessment practical exercise.

Course Coordinator

Doug Robinson

Length of Course

Two days

DATES

January 10-11, Salemburg

March 4-5, Edneyville

June 24-25, Edneyville



Community-Oriented Policing

Community-Oriented Policing Course #1174

Who Should Attend

This course is intended primarily for sworn personnel who will be actively engaged in community policing initiatives within their agency. While much of the course content focuses on the delivery of police service by sworn officers, all departmental personnel responsible for dealing with the public can benefit from this course.

Course Goal

This course will familiarize law enforcement officers and other personnel with the philosophies and concepts of community oriented and problem-solving policing.

Course Objectives

The student will be able to:

- State why change is necessary in the law enforcement community.
- Define community policing.
- Define public value.
- Name the two main components of community policing.
- State the duties of the community police officer.

- Explain the benefits of community knowledge and cultural awareness.
- Identify the skills needed to be a successful community police officer.
- List the steps involved in successfully marketing community policing.
- Explain the SARA problem-solving model and how to implement it.
- Explain the Crime Measurement Index (CMI).
- Explain the difference between P.O.P. and C.O.P.

Methodologies

This course employs lecture, class discussion, demonstration and practice.

Course Requirements

Students should be familiar with Microsoft Word and Microsoft PowerPoint software applications. Attendees should bring a jump drive for storing course work.

Course Coordinator

Donnie R. Parks

Length of Course

Three days

DATE

March 5-7, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Developing Speaking Skills Course #2236

Who Should Attend

Individuals who will be making presentations in the criminal justice profession.

Course Goal

To provide the skills necessary to competently plan, prepare, present and evaluate a speech.

Course Objectives

The student will be able to:

- Prepare, organize and deliver a successful presentation.
- Select and use appropriate, effective visual aids.
- Evaluate his/her own presentation and those of others.
- Develop confidence before an audience.
- Speak extemporaneously.

Course Requirements

Attendance is required at all class sessions. Students are expected to participate in classroom discussion and evaluation, as well as present at least two 10-15 minutes speeches on a topic of their choice.

Special Concerns

This program will utilize classroom instruction and videotaping to facilitate the development of a presentation style. Practice and constructive critiques will be utilized to enhance the abilities of the participants.

Course Coordinator

Bob Garbett

Length of Course

Three days

DATES

February 12-14, Salemburg
April 9-11, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Methodologies

This course employs conference, programmed text, demonstration and practical exercises.

Community-Oriented Policing



School Resource Officer Ethics (Web-based) Course #3243

Who Should Register

Certified law enforcement officers who are assigned or will be assigned full-time duty in a school.

Course Goal

To provide school resource officers with some insight into their own definition of ethics, and the awareness of consequences when making ethical decisions.

Course Objectives

The student will be able to:

- Identify your personal definition of "Ethics for a school resource officer."
- Identify ethical problem situations for a school resource officer.
- Read four articles about law enforcement ethics.
- Write four essays referring to assigned articles.

Methodologies

Instruction by NCDOJ Blackboard.

Special Concerns

Participants must be familiar with Blackboard formatted on-line course delivery and comfortable with e-mail, Internet usage and word processing software.

Course Coordinator

Hank Snyder

Course Credit

Thirty-two hours

**LIMIT 6 STUDENTS
PER DEPARTMENT.**

DATES

January 7-February 15, Salemburg

April 2-May 10, Salemburg

May 13-June 21, Salemburg

School Resource Officer Training Course #5673

Who Should Attend

All **certified law enforcement officers** who are currently assigned or will be assigned full-time duty in an elementary, middle or high school.

Course Goal

To provide the participant with the history, philosophy and basic skills necessary to serve as a School Resource Officer. Participants will receive instruction in law, identification and ways to handle exceptional students, and classroom instruction techniques.

Course Objectives

The student will be able to:

- Define the School Resource Officer (SRO) concept and apply this to the school in which they are assigned.
- Define the dual objectives of prevention and enforcement as it applies to the School Resource Officer Program.
- Identify the role of a School Resource Officer/Unit in the educational community.
- Identify the various categories of students defined as Children with Special Needs and sensitize the School Resource Officer to each classification.

- Discuss the problem of adolescent suicide, identify the warning signs associated with "at risk" students and recommend the appropriate steps which need to be taken in handling these students.
- Discuss the development of relationships necessary to function as a SRO, including relationships with students, parents and faculty.

Methodologies

This course employs discussion, demonstration, lecture and practical exercises.

Course Requirements

Attendance is required at all class sessions. The student must develop and teach a ten-minute presentation. A score of 70% on an exam is required for passing this course.

Course Coordinator

Hank Snyder

Length of Course

Five days

DATES

January 14-18, Salemburg

April 22-26, Edneyville

June 24-28, Salemburg



Detention Officer Training

Armed Detention Officer Course Course #2723

Who Should Attend

Any North Carolina certified detention officer seeking training to qualify them to be able to meet the training standards for a detention officer to be granted gun-carrying status.

Course Goal

To give North Carolina certified detention officers the skills and abilities to properly handle and shoot a firearm to a level of proficiency in which to qualify to the same standard as a **Basic Law Enforcement Training** recruit.

Course Objectives

At the end of this block of instruction, the participant will be able to achieve the following objectives in accordance with the information presented during the instructional period:

- Discuss the legal implications and responsibilities of being an armed detention officer in the state of North Carolina.
- Discuss the nomenclature of a semi-automatic handgun.
- Demonstrate the proper method of loading and unloading a duty weapon.
- Demonstrate the ability to clear all common malfunctions of a semi-automatic handgun.
- Discuss the various flashlight techniques that can be used for night fire.
- Demonstrate proper gun retention and takeaway techniques.
- Obtain a minimum score of 70% on the Commission approved day and night qualification course.
- Obtain a minimum score of 70% on an NCJA designed day and night combat course.

Methodologies

This course employs lecture, discussion, demonstrations, practical exercises and practical testing.

Course Requirements

The student is expected to attend all class sessions. Students are expected to successfully complete all practical exercises. Each student must pass a written final exam, complete the day and night BLET firearms qualification course with a minimum score of 70%, and complete an NCJA designed day and night combat course with a minimum score of 70%. (Students who fail to qualify on any of the courses of fire will be dropped from the course at the time of the failure. They will not be allowed to continue beyond the point of failure.)

Special Concerns

Students must bring with them the following items (materials required):

- Proper range attire to include long pants, close-toed shoes, and shirts proper to the seasonal time of year, rain gear or jackets.
- Range safety gear to include eye protection, hearing protection, and a billed cap.
- Department issued firearm or its equivalent.
- A minimum of 1000 rounds of duty ballistic equivalent ammunition for their firearm.
- Duty belt to include holster, double magazine pouch, flashlight and flashlight carrier.

Course Coordinator

Tim Fuss

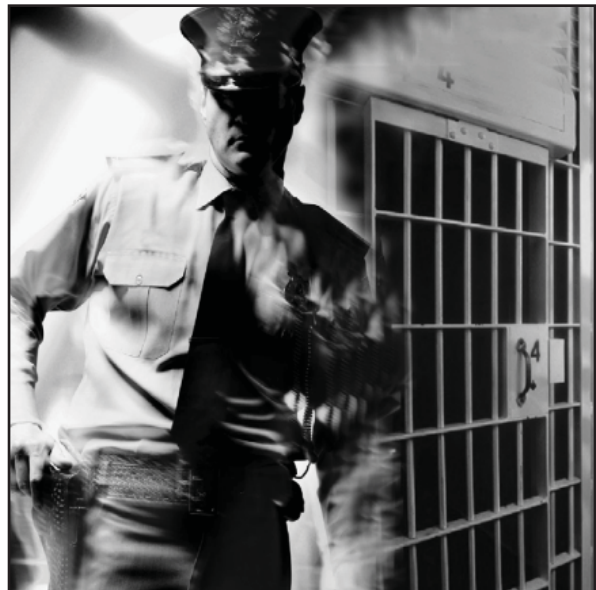
Length of Course

Five days

DATE

April 22-26, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



Detention Officer Training



Detention Field Training Officer Course #7597

Who Should Attend

Detention officers who will be or are assigned the responsibilities of training new detention officers during their field training periods.

Course Goal

To provide the technical and personal skills to individuals in order for them to function as evaluators and trainers of recruits who have completed the basic **Detention Officer Certification** course.

Course Objectives

The student will be able to:

- Evaluate the performance of new detention officers.
- Utilize performance feedback, interpersonal communication skills and training skills in the interaction with the trainees.
- Successfully utilize leadership skills and attributes.

- Evaluate and counsel the new detention officer in report writing and note-taking skills.

Methodologies

This course employs lecture, discussion, practical exercises and demonstrations.

Course Requirements

Attendance is required at all class sessions. In order to satisfactorily complete this course, the participant, given several videotaped scenarios, must satisfactorily evaluate and document the performance of the trainee depicted therein and obtain a minimum score of 70% on a written test to be given at the conclusion of the course.

Course Coordinator

Tim Fuss

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Length of Course

Five days

DATES

June 3-7, Salemburg
June 24-28, Edneyville

Detention Officer Certification Course #7000

Who Should Attend

All persons who are employed as detention officers at local confinement facilities and are required by the Sheriffs' Education and Training Standards Commission or the Criminal Justice Education and Training Standards Commission to successfully complete this course.

Course Goal

To present the basic standard operating procedures for local confinement facilities and to develop the role and responsibilities of professional detention officers.

Course Objectives

The student will be able to:

- Supervise inmates providing safety, security, meals, proper sanitation and medical care.
- Respond to medical emergencies within the facility.
- Search incoming and resident prisoners.
- Search a cell block and general areas.
- Apply information of a prisoner's legal and constitutional rights to administrative operation of the detention facility, composition of disciplinary sanctions, use of force and civil liability to officers.

- Identify and cope with stressful situations.
- Maintain personal and detention facility security.
- Deal effectively with inmates.
- Process incoming prisoners.
- Transport prisoners safely.
- Profile characteristics of a potential suicide.
- Respond to inmates in crisis situations.
- Develop the ability to respond to a physical attack to ensure the safety of officers and inmates.
- Develop and implement emergency plans.
- Properly demonstrate the use of fire equipment.

Methodologies

This course employs lecture, discussion, demonstration and practical exercises.

Course Requirements

Attendance is required at all class sessions. The student must score a minimum of 70% on written tests and/or practical exercises for each block and score a minimum of 70% on the final Commission-administered written exam.

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Detention Officer Training

Detention Officer Certification Course #7000

(CONTINUED FROM PAGE 13.)

Special Concerns

Uniforms are required for class unless otherwise stated. Students must also have proper gym clothes for physical assessment, physical training, and subject control techniques. Some evening sessions may be required.

Course Coordinator

Tim Fuss

Length of Course

Twenty days

DATE

February 4-March 1, Salemburg

**LIMIT 7 STUDENTS
PER DEPARTMENT.**

Essential Skills for New Supervisors Course #2725

NEW!

Who Should Attend

First line supervisors working in all areas of juvenile and adult criminal justice - from juvenile institutions to Supermax prisons, jails, probation, parole and law enforcement, or those who are interested in becoming a first line supervisor of other staff in their corrections/criminal justice setting.

Course Goal

This program is designed to support participating organization's initiatives to prepare employees for transitioning into staff supervisory roles.

Course Objectives

The Southern Region of the National Institute of Corrections Academy's Regional Training Initiative (RTI) presents Essential Skills for New Supervisors. By using an interactive, experiential format, this 40-hour training program integrates essential supervisory skills with key leadership elements. Going beyond the "survival skills" approach to supervision training, the focus in this program is on practical and visionary leadership skills. Participants examine the impact of values (personal and organizational), ethics, and personal wellness on all of the roles a supervisor must fulfill to successfully meet the challenges that she/he must face in the ever changing world of corrections. Key focus areas include:

- Roles and responsibilities of correctional supervisors, and the related supervisory, leadership and personal competencies.
- Assessment of personal values and vision and impact on your role as a supervisor.

- Exploration of your organization's mission, culture and stakeholders and impact on daily operations.
- Characteristics of ethical and principled behavior and practical work applications.
- Personal wellness assessment and action plan.
- Practice strategies and critical thinking skills to identify and resolve basic problems of conflict resolution, dealing with difficult people, interpersonal communication dynamics, performance assessment and coaching, counseling and discipline and conducting performance appraisals.

Methodologies

Class will be lecture/discussion based.

Course Coordinator

Tim Fuss

Length of Course

Five days

DATE

March 18-22, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Detention Officer Training



First Line Supervision for Detention Supervisors Course #7643

Who Should Attend

New detention supervisors and supervisors who have not received formal supervisory training.

Course Goal

To provide knowledge and skills required to effectively supervise personnel in a detention facility.

Course Objectives

The student will be able to:

- Avoid liability problems arising from employment practices and field operations.
- Identify misconduct and corruption and be able to use appropriate techniques to prevent them.
- Determine and utilize motivational incentives to improve or cause high performance.
- Lead groups in consensus decision making and creative problem solving.
- Promote ethical practices in a detention facility and create a professional detention culture.
- Complete and receive results from a personality inventory.

- Lead others through concepts of empowerment and transformation.
- Demonstrate supervising for results skills dealing with work performance and work habit problems.
- Utilize identified competencies of a leader to address factors in high performance by employees.

Methodologies

This course employs lecture, conference, exercise, diagnostic instruments and skills practice.

Course Requirements

Attendance is required at all class sessions. Students must attain an average of 70% across course examinations. They must also successfully perform in supervising for results skill practices.

Course Coordinator

Tim Fuss

Length of Course

Five days

DATES

May 6-10, Salemburg
May 20-24, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Jail Administration Course #2630

NEW!

Who Should Attend:

New jail administrators and jail administrators who have not received any formal administration training in effectively operating detention facilities regardless of size.

Course Goal

This course is designed for those jail administrators and assistant jail administrators who have significant responsibility and liability in ensuring that jail operations are conducted safely, securely, legally, and humanely.

Course Objectives

This program covers ten key elements in jail administration:

1. Managing risk.
2. Using jail standards to establish and assess operations.
3. Developing and assessing policy and procedure.

4. Determining staffing needs.
5. Managing the workforce.
6. Managing inmate behavior.
7. Managing the budget.
8. Developing a fire, safety, and sanitation plan.
9. Assessing operations.
10. Working with key stakeholders external to the jail.

Methodologies

Class will be lecture/discussion based.

Course Coordinator

Tim Fuss

Length of Course

Five days

DATE

April 1-5, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



Detention Officer Training

Verbal Judo: Tactical Communication for Detention Officers Course #2724

Who Should Attend

This course is designed for detention officers seeking to expand on their tactical communication skills to further preserve law and order while maintaining their own and the public's safety within the detention facility.

Course Goal

To provide the student with the technical and practical skills needed to use "Presence of Words" to calm difficult people who may be under severe emotional or other influences, redirect the behavior of hostile people, diffuse potentially dangerous situations, perform professionally under all conditions and achieve the desired outcome in an encounter.

Course Objectives

The student will be able to achieve the following objectives in accordance with the information received during this course of instruction:

The Profession

- Goals of the Course/Traits of a Professional
- Goal of Law Enforcement/Intervention/Force Options
- Mushin/Three Kinds of People
- Contact Professionals/Know your Weaknesses
- The Art of Representation

Tactical Theory

- Active Listening/First & Second Street Truths
- Third Street Truth
- Pace, Pitch and Modulation
- Voice and Other Non-verbals Must Harmonize
- The Body Can't Lie, but 90-90% Can
- R.A.M./R.A.P./R.A.T./R.A.C.

Tactical Application

- Verbal Karate vs. Verbal Judo
- Five-Step Pattern Diagram
- Five-Step "Hard Style"
- Tactical 8-Step Pattern
- Arts of Translation & Meditation
- L.E.A.P.S. Concept
- Five Types of Questions
- Paraphrasing

- The Four Appeals
- Domestic Kata
- S.A.F.E.R. Concept

Methodologies

This course employs classroom instruction, open discussion and practical exercise.

Course Requirements

Attendance is required for all class sessions. In order to satisfactorily complete this course, the student must participate in all class discussions and activities and obtain a minimum score of 75% on a written test to be given at the conclusion of the course.

Course Coordinator

Tim Fuss

Length of Course

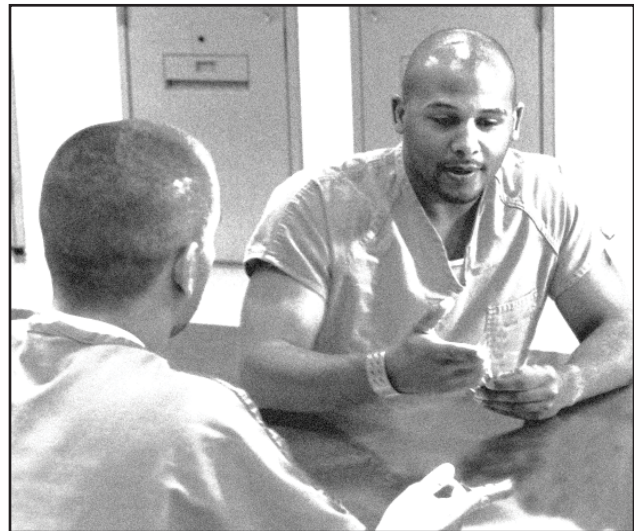
Three days

DATES

January 28-30, Salemburg

March 25-27, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



Instructor Development



Developing Test Questions for Law Enforcement Training Course #2601

Who Should Attend

Criminal justice trainers or training managers who are involved in developing test questions.

Course Goal

To provide trainers, including those who work with local and state agencies, with specific test question development strategies, which will enhance their students' performance and increase their students' knowledge and comprehension.

Course Objectives

At the end of this block of instruction, the participant will be able to achieve the following objectives in accordance with information received during the instructional period:

- Define evaluation, measurement, test, items, reliability and validity and be able to use these terms in conducting an item analysis.
- Understand how to develop multiple choice test questions with appropriate distracters using lesson plan training objectives.
- Develop multiple choice test questions in a practical exercise.

- Explain the proper steps in performing an item analysis of test questions.
- Display understanding of how to revise test questions based on item analysis.
- Identify training liability issues and recommend avenues to avoid training liability.

Methodologies

This course will employ the use of assigned reading, class discussion, practical exercises and demonstrations.

Course Requirement

Students must complete all assignments.

Special Concerns

Students must have access to the Internet as well as Microsoft Word and Microsoft Excel programs. Students should be able to use Word extensively. Knowledge of Microsoft Excel is helpful, but not necessary. Students are required to bring a lesson plan with which they are familiar.

Course Coordinator

Charles Rambeau

Length of Course

One day

DATES

February 19, Salemburg
May 24, Edneyville

General Instructor Training Course #2031

Who Should Attend

Criminal justice personnel planning to teach in any course mandated by either the Criminal Justice Education and Training Standards Commission or the Sheriffs' Education and Training Standards Commission are required to successfully complete this course and apply for certification as a probationary general instructor. To become a probationary general instructor, applicants must have a minimum of four years of practical criminal justice experience.

Course Goal

To provide the information necessary to competently research, plan, prepare, present and evaluate a block of instruction in accordance with the ISD Model.

Course Objectives

The student will be able to:

- Teach an 80-minute block of instruction.
- Develop a lesson plan for the 80-minute block of instruction.
- Construct a test appropriate to the 80-minute block of instruction.
- Complete a written examination.

Methodologies

This course employs discussion, programmed text, demonstration and practice.

Course Requirements

Attendance is required at all class sessions. The student must teach an 80-minute block of instruction, develop a lesson plan for the 80-minute block of instruction, construct a test appropriate to the 80-minute block of instruction and achieve a score of at least 75% on the Commission-administered exam required for certification.

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Instructor Development

General Instructor Training Course #2031

(CONTINUED FROM PAGE 17.)

Special Concerns

Students should bring any special clothing, equipment, references or other materials necessary to enable them to research, write, type and present an 80-minute block of instruction on a criminal justice related topic. Students can expect to spend a number of hours at night preparing lesson plans and audio-visual aids, as well as practicing for their 80-minute presentation. **Students should have strong skills in Microsoft Word and should be familiar with Microsoft PowerPoint.**

Course Coordinator

Leila Humphries

Length of Course

Ten days

DATES

January 6-18, Salemburg

March 10-22, Edneyville

May 5-17, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Instructor Training Orientation (Web-based) Course #2152

Who Should Register

All school directors, instructors and evaluators who will be participating (teaching/evaluating) in the offering of the General Instructor Training course under the auspices of the North Carolina Criminal Justice Education and Training Standards Commission.

Course Goal

To prepare certified instructors to deliver blocks of instruction and evaluate student performance in the General Instructor Training course.

Course Objectives

The student will be able to:

- Teach assigned blocks of instruction from the approved lesson outline using appropriate instructional strategies and required equipment.
- Evaluate the 10-minute, 30-minute, and 80-minute presentations required in General Instructor Training, utilizing the correct evaluation form and criteria.
- Evaluate lesson plans using the standards established by the General Instructor Training course.

Methodologies

This course is taught completely online using Blackboard. The course will utilize online streaming video, e-mail and fax technologies to facilitate the learning process. The course is instructor-led, but completely asynchronous.

Course Requirements

The student is required to evaluate the following: a 10-minute and 30-minute presentation and an 80-minute lesson plan with accompanying test questions.

Special Concerns

1. In order for you to register for this course, we must receive from a School Director of Instructor Training a written confirmation that you will be teaching or evaluating for them in a Commission-approved General Instructor Training Course. This confirmation must be given in the form of a letter signed by a certified School Director. Along with this letter, you must submit a copy of your current instructor certification.
2. Students must have access to the Internet, an e-mail account and access to either a fax machine or scanner. This course relies heavily on the use of streaming video – high-speed Internet access is highly recommended.

Course Coordinator

Leila Humphries

Course Credit

Twenty-four hours

DATES

February 4-March 1, Edneyville

April 1-26, Edneyville

Instructor Development



LIDAR Instructor Recertification Course #3144

Who Should Attend

LIDAR instructors seeking recertification under NCAC 9B.0239. Individuals must have successfully completed the **RADAR Instructor Recertification** course prior to entering LIDAR Instructor Recertification.

Course Goal

To improve the effectiveness or speed enforcement through the proper and efficient use of LIDAR speed measurement instruments. To maintain and enhance the knowledge and skills necessary to instruct the **LIDAR Operator Training** course.

Course Objectives

The student will be able to:

- Demonstrate basic skills in testing and operating specific LIDAR instruments in accordance with criteria specified on a standardized performance evaluation form.
- Identify specific LIDAR instruments and describe their major components and features.
- Identify laws, court rulings, regulations, policies, and procedures affecting LIDAR speed measurement and speed enforcement.
- Teach students in the performance of the objectives listed above.

Methodologies

This course employs lecture, demonstration and field practice.

Course Requirements

Attendance is required at all class sessions. Performance of 100% proficiency is required in all motor-skill testing areas. Students must attain a minimum of 75% on a Commission-administered final written examination.

Special Concerns

Students must provide a LIDAR instrument for testing and practical exercises. Class will be begin at 8:00 a.m.

Course Coordinator

Dan Worley

Length of Course

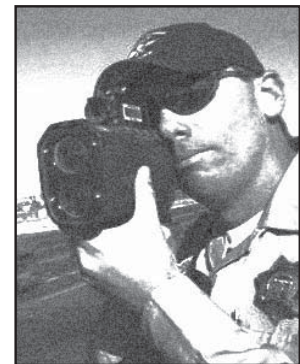
One day

DATE

June 14, Salemburg

See registration form on page 33.

TEICP Accredited Course



LIDAR Instructor Training Course #3137

Who Should Attend

Officers designated to become LIDAR instructors for their departments. Individuals must possess criminal justice instructor certification, receive a recommendation from a certified school director or agency head, possess a current and valid LIDAR operator certification, and be currently certified as a RADAR instructor.

Course Goal

To provide the knowledge and skills necessary to instruct the **LIDAR Operator Training** course.

Course Objectives

The student will be able to:

- Describe the basic principles of LIDAR speed measurements.

- Acquire and demonstrate basic skills in testing and operating specific LIDAR instruments in accordance with criteria specified on a standardized performance evaluation form.
- Identify specific LIDAR instruments and describe their major components and features.
- Identify laws, court rulings, regulations, policies, and procedures affecting LIDAR speed measurement and speed enforcement.
- Acquire and demonstrate basic skills in preparing and presenting records and testimony relating to LIDAR speed measurement and enforcement.
- Teach students in the performance of the objectives listed above.

See registration form on page 33.

TEICP Accredited Course

(CONTINUED ON NEXT PAGE.)



Instructor Development

LIDAR Instructor Training Course #3137

(CONTINUED FROM PAGE 19.)

Methodologies

Lecture and practical exercises will be employed.

Course Requirements

Attendance is required at all class sessions. On the first day of the course, students must obtain a score of 90% correct on a written pre-entrance test designed to test the trainee's knowledge at the "operator" level. Students must also demonstrate 100% competence in the setup, test for accuracy and operation of a LIDAR instrument currently in use and approved in North Carolina in accordance with criteria specified on a standardized performance

evaluation form. Failure to pass the written or motor-skill pre-entrance tests will automatically result in the trainee's dismissal from the course. Performance of 100% proficiency is required in all motor-skill testing areas. Students must attain a minimum of 75% on a Commission-administered final written examination.

Special Concerns

Students must provide a LIDAR instrument for testing and practical exercise purposes.

Course Coordinator

Dan Worley

Length of Course

Three days

DATE

February 20-22, Salemburg

Measuring Training Results Course #1177

Who Should Attend

Criminal justice trainers and managers responsible for evaluating training programs.

Course Goal

To provide trainers and managers with methods to evaluate training programs as well as to determine the cost effectiveness and return on investment of planned training.

Course Objectives

The student will be able to:

- Distinguish between the five levels of evaluation by identifying what each level measures and analyzing data at each level.
- Differentiate between the terms and formulas for "cost-benefit analysis" and "return on investment."
- Compare and contrast the differences between "hard" and "soft" data.
- Develop a budget that itemizes training costs.
- Calculate the training return on investment from several classroom exercises.

Methodologies

This course employs discussion and practical exercises.

Course Requirements

Students will be required to complete all classroom exercises.

Special Concerns

Students will need to bring a calculator to class.

Course Coordinator

Charles Rambeau

Length of Course

One day

DATES

March 19, Salemburg

May 23, Edneyville



Instructor Development



Private Protective Services Firearms Instructor Course #7623

Who Should Attend

Private Protective Services trainers who have received a favorable recommendation from their employing licensee or from a Dean of Continuing Education at a Community College and will be instructing the firearms block of instructor for Private Protective Services. To attend this course students must have contacted the North Carolina Department of Justice Private Protective Services Board and received a written invitation to attend. You may contact the Board at 919-875-3611 and ask for the Training Officer.

Course Goal

To provide the knowledge and skills necessary to instruct the firearms block of instruction for the Private Protective Services Board.

Course Objectives

The student will be able to:

- Conduct firearms qualification and training of PPS approved courses of fire.
- Train PPS Officers in the nomenclature, fundamentals of shooting, maintenance, cleaning and inspection of the handgun and shotgun.
- Supervise a range with a maximum of efficiency and safety.
- Render initial first aid for medical emergencies on the firing range.

Methodologies

This course employs lecture, discussion, practical exercise and practice teaching.

Course Requirements

Individuals must have successfully completed the PPS Unarmed Trainer Course prior to entering PPS Firearms Instructor Training (this is waived if the student is a Criminal Justice Firearms Instructor). Individuals must be 21 years of age or more and must possess a high school diploma or a GED. Additionally, individuals must have at least one year of supervisory experience in security, the military or in law enforcement. Attendance is required at all class sessions. On the first day of class, the student must demonstrate proficiency with a handgun by qualifying twice in three attempts with a minimum score of 90%. Students must demonstrate the ability to safely operate a range and conduct courses of fire for PPS. Students must attain a minimum score of 75% on the final examination.

Special Concerns

Students should bring comfortable and practical clothing for outside training and rain protection. Duty handgun and duty shotgun (if applicable), uniform type holster and magazine carriers. Ammunition should include 1500 rounds of duty/ballistic equivalent ammunition for the handgun and 50 rounds of slugs and buckshot for the shotgun. Other necessary equipment includes duty flashlight, whistle and stopwatch, gun cleaning equipment, eye and ear protection, a clipboard and a billed hat or cap. Students will be required to work on the range at night.

Course Coordinator

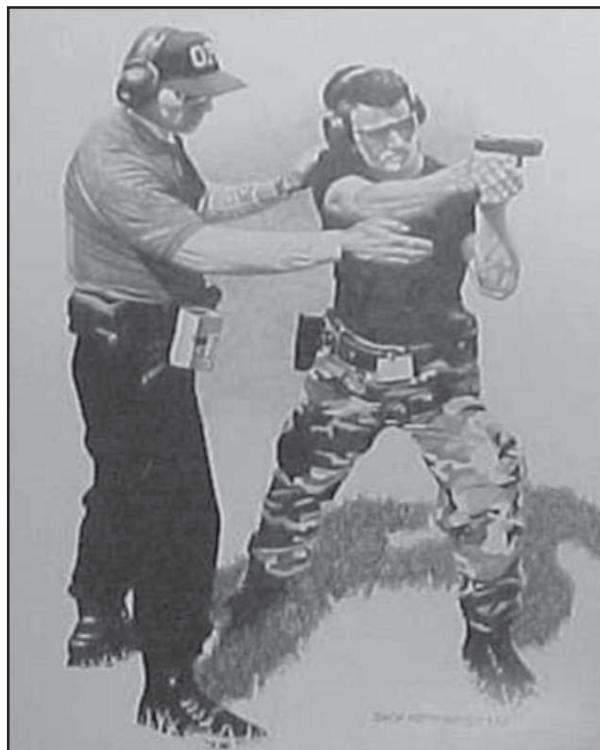
Chad Thompson

Length of Course

Five days

DATE

April 1-5, Salemburg





Instructor Development

Private Protective Services Firearms Instructor Recertification Course #7620

Who Should Attend

Private Protective Services instructors who are in need of re-qualifying within the required two-year period set forth by the Private Protective Services Board. To attend this course students must have contacted the North Carolina Department of Justice Private Protective Services Board and received a written invitation to attend. You may contact the Board at 919-875-3611 and ask for the Training Officer.

Course Goal

To ensure that PPS Firearms Instructors are capable of qualifying with at least 90% on the pistol or revolver, two out of three attempts, day and night.

Course Objectives

The student will be required to fire the pistol and/or the revolver qualification course, day and night, and qualify with at least a 90%, two out of three attempts, day and night.

Methodologies

This course employs lecture, discussion, practical exercise and practice teaching.

Special Concerns

Students should bring comfortable and practical clothing for training, including rain protection, a billed cap and eye and ear protection. The student should bring their duty pistol and/or revolver, 300 rounds of duty/ballistic equivalent ammunition each and duty holster and ancillary equipment. Also, if necessary, bring their duty shotgun and 100 rounds each of slug and buckshot.

Course Coordinator

Chad Thompson

Length of Course

One day

DATES

March 4, Salemburg

June 3, Salemburg

RADAR Instructor Recertification Course #3035

Who Should Attend

Radar instructors seeking recertification under NCAC 9B.0218.

Course Goal

To maintain and enhance the skills necessary to instruct the **RADAR Operator** course.

Course Objectives

The student will be able to:

- Demonstrate basic skills in testing and operating specific RADAR instruments.
- Identify specific RADAR instruments and describe their major components and features.
- Identify laws, court rulings, regulations, policies and procedures affecting RADAR speed measurement and speed enforcement.
- Teach students in the performance of the objectives listed above.

TEICP Accredited Course

Methodologies

This course employs discussion, demonstration and practical exercises.

Course Requirements

Attendance is required at all class sessions. Performance of 100% proficiency is required in motor-skills testing. Students must attain a minimum of 75% on a Commission-administered written final examination.

Special Concerns

Students must bring a RADAR unit capable of dual antenna and same direction upon which to be road tested and a vehicle for use during testing.

Course Coordinator

Dan Worley

Length of Course

Three days

DATE

June 10-12, Salemburg

*See registration form
on page 33.*

Instructor Development



RADAR Instructor Training Course #3026

TEICP Accredited Course

Who Should Attend

Officers designated to become RADAR instructors for their departments. Individuals must possess criminal justice instructor certification, receive a recommendation from a certified school director or agency head, and possess a current and valid RADAR operator certification. Applicants must be certified in all approved modes of operation, features and configurations.

Course Goal

To provide the knowledge and skills necessary to instruct the RADAR Operator Training course.

Course Objectives

The student will be able to:

- Describe the association between excessive speed and accidents, death, and injuries, and describe the safety benefits of effective speed regulation.
- Describe the basic principles of RADAR speed measurements.
- Acquire and demonstrate basic skills in testing and operating specific RADAR instruments.
- Identify specific RADAR instruments and describe their major components and features.
- Identify laws, court rulings, regulations, policies, and procedures affecting RADAR speed measurement and speed enforcement.
- Acquire and demonstrate basic skills in preparing and presenting records and testimony relating to RADAR speed measurement and enforcement.
- Teach students in the performance of the objectives listed above.

Methodologies

Lecture and practical exercises will be employed.

Course Requirements

Attendance is required at all class sessions. On the first day of the course, students must obtain a score of 90% correct on a written pre-entrance test designed to test the trainee's knowledge of the "operator" level. Students must also demonstrate 100% competence in the setup, test for accuracy and operation of a RADAR instrument currently in use and approved in North Carolina, as well as, demonstrate the ability to estimate vehicular speed in accordance with criteria specified on a standardized performance evaluation form. There is a 1½ hour time limit (max.) on the motor-skills test. Failure to pass the written or motor-skill pre-entrance tests will automatically result

in the trainee's dismissal from the course. Performance of 100% proficiency is required in all motor-skill testing areas. Students must attain a minimum of 75% on the final written exam.

Special Concerns

Students must provide, for testing and practical exercises, a vehicle equipped with a RADAR instrument. Class will begin at 8:00 am.

Course Coordinator

Dan Worley

Length of Course

Ten days

*See registration form
on page 33.*

DATE

January 28-February 8, Salemburg





Instructor Development

Rapid Deployment Instructor Training Course #2602

Who Should Attend

Departmental/Agency instructors who have a background in conducting practical exercises in officer safety/survival training and/or SWAT tactics. Current General Instructor Certification and a valid CPR card are required. Copies of each must be submitted with application.

Course Goal

The actual incidence and perceived fear of epic school and public venue violence is escalating across the country. North Carolina is not immune to this threat. This train-the-trainer course is designed to prepare agency instructors to deliver a program geared to patrol officers that will enable them to tactically and consistently stop the killing of innocent parties in an active shooter incident. The rapid deployment model being taught has direct application to other high-threat situations in public areas as well.

Course Objectives

The student will be able to:

- Demonstrate the ability to effectively respond to an active shooter utilizing the proper safety techniques and tactical procedures presented during class.
- Using a pre-designed practical skills check-off sheet, demonstrate the ability to provide both positive and negative feedback concerning student performance and ability in the above listed techniques and procedures.
- Design, implement and evaluate safe rapid deployment exercise scenarios determining role players, functional facilities, ammunition, and weapons.
- Decipher the legal and philosophical issues concerning the rapid deployment model presented in class.
- Given the course materials, plan, coordinate, and successfully deliver the Rapid Deployment training course materials to BLET and/or in-service training personnel.

Methodologies

This course employs lecture, discussion, demonstration and practical exercises.

Course Requirements

Attendance is required at all class sessions. Students must obtain a score of 80% on a written examination and successfully demonstrate proficiency during the practical exercise and feedback sessions. There is potentially one evening session for practical exercises in a public school building setting. Students must bring duty equipment which includes weapon, handcuffs, flashlight, ballistic vest, whistle, and clipboard. No live ammo will be introduced into the training environment.

Course Coordinator

Kevin West

Length of Course

Three days

DATES

January 29-31, Edneyville

April 16-18, Salemburg

June 11-13, Edneyville

**LIMIT 3 STUDENTS
PER DEPARTMENT.**



Instructor Development



Specialized Driver Instructor Prequalification Course #2726

Who Should Attend

Successful completion of this course is required for all instructors planning to attend Specialized Driver Instructor Training. The testing required within this course replaces the testing which, in the past, has been done on the first day of the Specialized Driver Instructor Training. Therefore, this course is an extension of Specialized Driver Instructor Training. In order to enroll in the prequalification course, instructors must meet and submit all prerequisite paperwork as required to attend Specialized Driver Instructor Training.

Course Goal

To ensure that instructors attending Specialized Driver Instructor Training are prequalified.

Course Requirements

The student will be required to demonstrate proficiency in driving the seven Basic Law Enforcement Training (BLET) driving course exercises attaining a minimum score of 85% on two out of three attempts on the Off-set Land Maneuver, Serpentine and Precision Exercises during daylight; 85% on two out of three attempts on the Precision Exercise during nighttime; 85% on two five-

minute attempts on the Emergency Response and Pursuit Exercises, one daytime, one nighttime, a passing score on two out of three attempts on all phases of the Fixed Radius Curve and Evasive Action Exercises.

Special Concerns

Day and night driving will be required. Comfortable and practical clothing for outside training (including rain-protective clothing) is needed. Short pants are not allowed. A law enforcement vehicle in good mechanical condition of the type that will be utilized in instructing the **Basic Law Enforcement Training (BLET)** driving course is also necessary. Vehicle must have a blue light and siren. Students should remove all "unsecured" equipment from their vehicle prior to course attendance. **It is recommended that each student practice driving on the BLET driving courses prior to attending.** The Academy driving pad will be available for practice prior to the course start date, but there are restrictions that apply. Questions should be forwarded to the course coordinator.

Course Coordinator

Dan Worley

Length of Course

One day

DATES

March 12, Salemburg	March 14, Salemburg
March 19, Salemburg	March 21, Salemburg
April 16, Salemburg	April 18, Salemburg
April 23, Salemburg	April 25, Salemburg

Specialized Driver Instructor Training Course #3703

SPECIAL NOTE: In order to attend this course, applicants must first successfully complete a prequalification session.

Who Should Attend

Instructors who will instruct driving in **Basic Law Enforcement Training (BLET)**. Prior to entering the Specialized Driver Instructor course, each applicant for specialized driver instructor training shall:

- (1) have completed the criminal justice general instructor training course;
- (2) present a written endorsement by either
 - (A) a certified school director indicating the student will be utilized to instruct driving in Basic Law Enforcement Training Courses; or
 - (B) a department head, certified school director, or in-service training coordinator, indicating

TEICP Accredited Course

the student will be utilized to instruct driver training in the "Law Enforcement Officer's Annual In-Service Training Program"; and

- (3) possess a valid operator driver's license;
- (4) maintain a safe driving record where no more than four points have been assigned against the driving record within the past three years; a driving history must be submitted on the student to establish meeting this requirement - a DCI printout cannot be accepted.
- (5) possess a valid CPR Certification that included cognitive and skills testing.

Course Goal

To provide the knowledge and skills necessary to instruct driving in **Basic Law Enforcement Training (BLET)**.

Course Objectives

The student will be able to:

- Conduct a before-operation inspection of a vehicle.
- Negotiate a motor vehicle through seven mandated BLET driving courses.

(CONTINUED ON NEXT PAGE.)



Instructor Development

Specialized Driver Instructor Training Course #3703

(CONTINUED FROM PAGE 25.)

- Set-up, supervise and score students on the seven mandated BLET courses, which are: Serpentine, Fixed Radius Curve, Precision, Off-set Lane Maneuver, Evasive Action, Emergency Response and Pursuit.
- Identify major engine and automobile components.
- Recognize and identify common mechanical problems.

Methodologies

This course employs lecture, discussion, practical exercises and practice teaching.

Course Requirements

Attendance is required at all class sessions. Students must demonstrate the ability to construct the seven **Basic Law Enforcement Training (BLET)** driving course exercises using traffic cones and measuring tapes. On the first full day of the course, students must demonstrate proficiency in driving the seven **Basic Law Enforcement Training (BLET)** driving course exercises attaining a minimum score of 85% on two out of three attempts on the Off-set Lane Maneuver, Serpentine and Precision Exercises during daylight; 85% on two out of

three attempts on the Precision Exercise during nighttime; 85% on two five-minute attempts on the Emergency Response and Pursuit Exercises, one daytime, one nighttime, a passing score on two out of three attempts on all phases of the Fixed Radius Curve and Evasive Action Exercises. Students must score 75% on the Commission-administered written final examination.

Special Concerns

It is recommended that each student practice driving on the BLET driving courses prior to coming. The Academy driving pad will be available for practice prior to course start week. There are restrictions that apply. Class begins at 6:00 p.m. on the first day. There will be several night sessions. Comfortable and practical clothing for outside training (including rain-protective clothing) is needed. Short pants are not allowed. A law enforcement vehicle in good mechanical condition of the type that will be utilized in instructing the **Basic Law Enforcement Training (BLET)** driving course is also necessary. Vehicle must have a blue light and siren. Students should remove all "unsecured" equipment from their vehicle prior to course attendance.

Course Coordinator

Dan Worley

Length of Course

Eight days

DATES

April 3-12, Salemburg

May 1-10, Salemburg

Specialized Firearms Instructor Prequalification Course #1528

Who Should Attend

Successful completion of this course is required for all instructors planning to attend **Specialized Firearms Instructor Training**. The testing required with this course replaces the testing which, in the past, has been done on the first day of the **Specialized Firearms Instructor Training** course. Therefore, this course is an extension of Specialized Firearms Instructor Training. In order to enroll in this prequalification course, instructors must meet and submit all prerequisite paperwork as required to attend **Specialized Firearms Instructor Training**.

Course Goal

To ensure that instructors attending Specialized Firearms Instructor Training are prequalified.

Course Requirements

The student will be required to fire the handgun qualification course, day and night, and attempt to qualify

with at least a score of 92% with their duty handgun, two out of three attempts.

Special Concerns

Students should bring comfortable and practical clothing for outside training and bring rain protection. The student should also bring their duty handgun with duty holster and ancillary equipment and 300 rounds of pistol ammunition. Also, bring eye and ear protection and a billed cap. **Nylon holsters (unless uniform duty holsters) and tactical holsters are unacceptable. Individuals employed by an agency with a Uniform Patrol Division MUST have a uniform belt and holster (i.e., Sam Brown belt, security holster, etc.) regardless of their current duty assignment. Duty weapons MUST be the department issued weapon. NO PERSONAL WEAPONS.**

Course Coordinator

Chad Thompson

Length of Course

One day

DATE

February 4, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Instructor Development



Specialized Firearms Instructor Training Course #2032

SPECIAL NOTE: In order to attend this course, applicants must first successfully complete a prequalification session.

Who Should Attend

Instructors who have received a recommendation from a certified school director/In-Service Training Coordinator and will be instructing firearms in **Basic Law Enforcement Training (BLET)** and instructors who are recommended by their agency head as instructing in-service firearms training and requalification as established by the NC Criminal Justice Education and Training Standards Commission and the North Carolina Sheriffs' Education and Training Standards Commission.

Course Goal

To provide the knowledge and skills necessary to instruct firearms in **Basic Law Enforcement Training (BLET)** or to instruct in-service firearms training and requalification.

Course Objectives

The student will be able to:

- Conduct firearms qualification on Commission-approved courses of fire.
- Design and administer combat shooting courses.
- Train officers in the nomenclature, fundamentals of shooting, maintenance and cleaning and inspection of the handgun, shotgun and rifle.
- Supervise a range with a maximum of efficiency and safety.
- Render initial first-aid for medical emergencies on the range.

Methodologies

This course employs lecture, discussion, practical exercises and practice teaching.

Course Requirements

Individuals must have successfully completed the **Instructor Training** course and possess a current CPR certification prior to entering **Specialized Firearms Instructor Training**. These documents must be submitted with the course application. Attendance is required at all class sessions. On the first day of class, the student must demonstrate proficiency with a handgun by qualifying twice in three attempts on each course of fire with a minimum score of 92%. Students must demonstrate the ability to operate a range safely and conduct the

course of fire for all **Basic Law Enforcement Training (BLET)** approved courses of fire. Students must attain a minimum score of 75% on the Commission-administered written final examination.

Special Concerns

Students should bring comfortable and practical clothing for outside training and rain protection. Duty handgun, duty shotgun, or rifle, duty type revolver with holster if available and uniform holster and belt with magazine carriers, etc., are required. **Nylon holsters (unless uniform duty holsters) and tactical holsters are unacceptable. Individuals employed by an agency with a Uniform Patrol Division MUST have a uniform belt and holster (i.e., Sam Brown belt, security holster, etc.) regardless of their current duty assignment. Duty weapons MUST be the department issued weapon. NO PERSONAL WEAPONS.**

Ammunition should include: 300 rounds of service duty ammunition and 1200 rounds of practice ammunition for the duty handgun, 25 slugs, 25 rounds .00 buckshot, 100 rounds birdshot if using shotgun, 100 rounds of ammo if using rifle. Other necessary equipment includes: duty flashlight, whistle, stopwatch, handgun cleaning equipment, ear protection, eye protection, billed hat or cap and clipboard. Students will be required to work on the range a minimum of three nights.

Course Coordinator

Chad Thompson

Length of Course

Ten days

DATES

January 7-18, Salemburg
January 28-February 8, Salemburg
February 18-March 1, Salemburg
March 11-22, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



Instructor Development

Specialized Physical Fitness Instructor Prequalification Course #2727

Who Should Attend

Successful completion of this course is required for all instructors planning to attend Specialized Physical Fitness Instructor Training. The testing required within this course replaces the testing which, in the past, has been done on the first day of the **Specialized Physical Fitness Instructor Training** course. Therefore, this course is an extension of **Specialized Physical Fitness Instructor Training**. In order to enroll in this prequalification course, instructors must meet and submit all prerequisite paperwork as required to attend Specialized Physical Fitness Instructor Training.

Course Goal

To ensure that instructors attending **Specialized Physical Fitness Instructor Training** are prequalified.

Course Requirements

The student will be required to complete the Police Officer Physical Abilities Test (POPAT) in 7:20 or less. Students will also be required to run 1.5 miles in 13:53 or less and do 35 sit-ups in one minute. These standards are a part of the entire standard **Basic Law Enforcement Training (BLET)** fitness assessment that students will complete as part of this course.

Special Concerns

Students must bring a calculator, athletic clothes, good running shoes, sweat suit, extra towels and their duty issued gun belt with all equipment.

Course Coordinator

John Combs

Length of Course

One day

DATES

January 14, Salemburg
March 5, Edneyville

Specialized Physical Fitness Instructor Training Course #2033

SPECIAL NOTE: In order to attend this course, applicants must first successfully complete a prequalification session.

Who Should Attend

Instructors who have received a recommendation from a certified school director and will be instructing physical fitness in **Basic Law Enforcement Training (BLET)** and **Detention Officer Certification Course (DOCC)**. Individuals must have successfully completed the general **Instructor Training** course prior to entering the **Specialized Physical Fitness Instructor Training** course or qualify for a special exception from the Criminal Justice Standards Division. The possession of a current CPR certification is required.

Course Goal

To provide the knowledge and skills necessary to instruct physical fitness training in **Basic Law Enforcement Training (BLET)** and **Detention Officer Certification Course (DOCC)**.

Course Objectives

The student will be able to:

- Administer fitness tests and assess cardiovascular abilities, body composition, muscular strength, muscular endurance and flexibility.
- Prepare exercise programs for **BLET**, **DOCC**, and in-service personnel.
- Advise students of a nutritional awareness program.
- Design and administer a physical fitness program that minimizes injury, maximizes performance and reduces training liability problems.

Methodologies

This course employs lecture, discussion, practical exercises and workout sessions.

Course Requirements

Attendance is required at all class sessions. Students must be able to complete a daily rigorous exercise schedule, demonstrate the ability to conduct fitness assessments and profiles, and design exercise programs to complete the course. Students must also score a 75% on the state exam.

Special Concerns

Students must bring a calculator, athletic clothes, good running shoes, sweat suit, extra towels, and their duty issued gun belt with all equipment.

(CONTINUED ON NEXT PAGE.)

Instructor Development



Specialized Physical Fitness Instructor Training Course #2033

(CONTINUED FROM PAGE 28.)

According to NC Administrative Code 12 NCAC 09B .0233 SPECIALIZED PHYSICAL FITNESS INSTRUCTOR TRAINING: Each applicant for specialized physical fitness training shall:

- (1) Qualify through one of the following three options:
 - (A) have completed the criminal justice general instructor training course; or
 - (B) hold a current and valid North Carolina Teacher's Certificate and hold a minimum of a baccalaureate degree in physical education and be actively teaching in physical education topics; or
 - (C) be presently instructing physical education topics in a community college, college or university and hold a minimum of a baccalaureate degree in physical education; and
- (2) present a written endorsement by a school director indicating the student will be utilized to instruct physical fitness in Basic Law Enforcement

Training Courses; or present a written endorsement by a certified school director, or in-service training coordinator indicating the student will be utilized to instruct physical fitness for the "Law Enforcement Officers' In-Service Training Program"; and

- (3) present a letter from a physician stating fitness to participate in the course; and
- (4) possess a valid CPR Certification that included cognitive and skills testing.

It is the applicant's responsibility to ensure that each of these items are on file with the NC Justice Academy. If any of the above required items are missing from the applicant's file, the applicant will NOT be enrolled in the course.

Course Coordinator
John Combs

Length of Course
Nine days

DATES
March 11-20, Salemburg
May 6-15, Edneyville

Specialized Subject Control/ Arrest Techniques Instructor Prequalification Course #2728

Who Should Attend

Successful completion of this course is required for all instructors planning to attend ***Specialized Subject Control/Arrest Techniques Instructor Training***. The testing required within this course replaces the testing which, in the past, has been done on the first day of the ***Specialized Subject Control/Arrest Techniques Instructor Training***. In order to enroll in the prequalification course, instructors must meet and submit all prerequisite paperwork as required to attend ***Specialized Subject Control/Arrest Instructor Training***.

Course Goal

To ensure that instructors attending ***Specialized Subject Control/Arrest Techniques Instructor Training*** are prequalified.

Course Requirements

The student will be required to demonstrate proficiency in the techniques in the ***Basic Law Enforcement Training (BLET) Subject Control/Arrest Techniques*** and the ***Detention Officer Certification (DOCC) Subject Control Techniques*** lesson plans. Additionally, a physical assessment will be administered and students must be able to meet 60th percentile overall for their age and gender.

Special Concerns

Comfortable and practical clothing, tennis or aerobic shoes and gym apparel for physical training are necessary. Students should also bring handcuffs and duty belt with standard attachment equipment to include expandable baton (NO WEAPONS, NO AEROSOL CHEMICAL SPRAYS). Physical training will be conducted at specified times and participation is mandatory.

Course Coordinator
John Combs

Length of Course
One day

DATES
January 15, Salemburg
March 19, Edneyville



Instructor Development

Specialized Subject Control/Arrest Techniques Instructor Training Course #2142

SPECIAL NOTE: In order to attend this course, applicants must first successfully complete a prequalification session.

Who Should Attend

Instructors who have received a recommendation from a certified school director and will be instructing Subject Control/Arrest Techniques in **Basic Law Enforcement Training (BLET)** and Subject Control Techniques in the **Detention Officer Certification Course (DOCC)**. Individuals must have successfully completed the general **Instructor Training** course and possess a current CPR certification prior to entering this course.

Course Goal

To provide the knowledge and skills necessary to instruct Subject Control/Arrest Techniques in **Basic Law Enforcement Training (BLET)** and Subject Control Techniques in **Detention Officer Certification (DOCC)**.

Course Objectives

The student will be able to:

- Explain common injuries that may occur during subject control/arrest techniques training and the basic steps of first aid treatment for these injuries.
- Explain the importance of being physically fit and demonstrate the ability to maintain a regular exercise program.
- Explain the necessity of safety guidelines and demonstrate safety methods relative to subject control/arrest techniques instruction.
- Demonstrate the ability to successfully teach students the mandated subject control/arrest techniques curriculum and when these methods should be appropriately applied.
- Explain and demonstrate various equipment and methods which will enhance the student's realistic practical training.
- Explain the concept of professional liability as related to the instruction of subject control/arrest techniques.

Methodologies

This course employs lecture, discussion, practical exercises and practice teaching.

Course Requirements

Attendance is required at all class sessions. Students must demonstrate the ability to teach all techniques

utilized in the **BLET Subject Control/Arrest Techniques** lesson plan.

Students must attain a minimum score of 75% on the Commission-administered written final exam, and they must successfully complete a practical skills evaluation of the subject control/arrest techniques methods.

Special Concerns

Comfortable and practical clothing, tennis or aerobic shoes, and gym apparel for physical training are necessary. Students should also bring handcuffs and duty belt with standard attached equipment to include expandable baton (NO WEAPONS, NO AEROSOL CHEMICAL SPRAYS). Physical training will be conducted at specified times and participation is mandatory.

According to NC Administrative Code 12 NCAC 09B .0232 SPECIALIZED SUBJECT CONTROL ARREST TECHNIQUES INSTRUCTOR TRAINING:

Each applicant for specialized subject control arrest techniques instructor training shall:

- (1) have completed the criminal justice general instructor training course;
- (2) present a letter from a licensed physician stating the applicant's physical fitness to participate in the course;
- (3) present a written endorsement by a certified school director indicating the student will be utilized to instruct subject control arrest techniques in Basic Law Enforcement Training Courses; or
- (4) present a written endorsement by a department head, certified school director, or in-service training coordinator indicating the student will be utilized to instruct Subject Control Arrest Techniques for the "Law Enforcement Officers' In-Service Training Program"; and
- (5) possess a valid CPR Certification that included cognitive and skills testing.

It is the applicant's responsibility to ensure that each of these items are on file with the NC Justice Academy. If any of the above required items are missing from the applicant's file, the applicant will NOT be enrolled in the course.

Course Coordinator

John Combs

Length of Course

Ten days

DATES

February 18-March 1, Salemburg

April 1-12, Salemburg

Instructor Development



Time-Distance Instructor Recertification Course #3061

Who Should Attend

Instructors seeking recertification under NCAC 9B.0219. Individuals must have successfully completed the ***RADAR Instructor Recertification*** course prior to entering Time-Distance Instructor Recertification.

Course Goal

To maintain and enhance the skills necessary to instruct the time-distance speed measurement instrument programs.

Course Objectives

The student will be able to:

- Demonstrate basic skills in calibrating and operating specific time-distance instruments.
- Identify specific time-distance instruments and techniques used by the trainee's agency and describe their major components, features, and functions.
- Identify laws, court rulings, regulations, policies, and procedures affecting time-distance speed measurement and speed enforcement.
- Demonstrate the ability to estimate vehicular speed in accordance with criteria specified on a standardized performance evaluation form.
- Demonstrate 100% competence on 25 basic configuration clocks in accordance with criteria specified on a standardized performance evaluation form.
- Teach students in the performance of the objectives listed above.

Methodologies

This course employs lecture and practical application.

TEICP Accredited Course

Course Requirements

Attendance is required at all class sessions. Performance of 100% proficiency is required in motor-skills testing. Students must attain a minimum of 75% on the written exam.

Special Concerns

Students must bring a time-distance instrument and vehicle for use during testing and certification.

Course Coordinator

Dan Worley

Length of Course

Two days

DATE

June 13-14, Salemburg

*See registration form
on page 33.*





Instructor Development

Time-Distance Instructor Training Course #3027

TEICP Accredited Course

Who Should Attend

Officers designated to become time-distance instructors for their departments. Individuals must possess criminal justice instructor certification, receive a recommendation from a certified school director or agency head, possess a current and valid time-distance operator certification, and document successful completion of RADAR Instructor Training.

Course Goal

To provide the knowledge and skills necessary to instruct the Time-Distance Operator Training course.

Course Objectives

The student will be able to:

- Describe the association between excessive speed and accident, deaths, and injuries, and describe the safety benefits of effective speed regulation.
- Describe the basic principles of time-distance speed measurements.
- Acquire and demonstrate basic skills in calibrating and operating specific time-distance instruments.
- Identify specific time-distance instruments and techniques used by the trainee's agency and describe their major components, features, and functions.
- Identify laws, court rulings, regulations, policies, and procedures affecting time-distance speed measurement and speed enforcement.
- Acquire and demonstrate basic skills in preparing and presenting records and testimony relating to time-distance speed measurement and speed enforcement.
- Demonstrate the ability to estimate vehicular speed in accordance with criteria specified on a standardized performance evaluation form.
- Demonstrate 100% competence on 25 basic configuration clocks in accordance with criteria specified on a standardized performance evaluation form.
- Teach students in the performance of the objectives listed above.

Methodologies

Lecture and practical exercises will be employed.

Course Requirements

Attendance is required at all class sessions. On the first day of the course, students must obtain a score of 90% correct on a written pre-entrance test designed to test the trainee's knowledge of the "operator" level. Students must also demonstrate 100% competence of 25 basic configuration clocks in accordance with criteria specified on a standardized performance evaluation form. Failure to pass the written or motor-skill pre-entrance tests will automatically result in the trainee's dismissal from the course. Performance of 100% proficiency is required in all motor-skill testing areas. Students must attain a minimum of 75% on the final written exam.

Special Concerns

Students must provide, for testing and practical exercises, a vehicle equipped with a time-distance instrument. Class begins at 8:00 am each day.

Course Coordinator

Dan Worley

Length of Course

Five days

DATE

February 11-15, Salemburg

*See registration form
on next page.*

RADAR/SMI COURSE APPLICATION

**To register for SALEMBURG location,
complete and mail this application to:
Registrar, North Carolina Justice Academy
P.O. Box 99, Salemburg, N.C. 28385-0099
or FAX it to 910-525-5235. Phone 910-525-4151**

**To register for EDNEYVILLE location,
complete and mail this application to:
Registrar, North Carolina Justice Academy
P.O. Box 600, Edneyville, N.C. 28727-0600
or FAX it to 828-685-7530. Phone: 828-685-3600**

***One application is required for each course. Check the training calendar for prerequisites or special requirements. PLEASE COMPLETE THE SUPPLEMENTAL INFORMATION ON THE BACK OF THIS FORM AS REQUIRED FOR EACH SPEED MEASURING INSTRUMENT TRAINING COURSE.**

Failure to provide the information requested may result in the inability of our registrar to provide you with a complete training transcript.

PLEASE PRINT CLEARLY OR TYPE

A. Name (No Nicknames) _____
Last First (No Initial) Middle

B. SS# _____ Date of Birth _____

C. Agency _____ ☐ County ☐ State ☐ Federal

D. Employing Agency Mailing Address

Street _____

City _____ State _____ Zip _____

County _____ Job Title _____

(Area Code) Phone No. _____ E-mail Address _____

E. *Course Title _____

Course No. _____

1. Preferred Date _____ Location _____

2. Preferred Date _____ Location _____

F. Will you require a room for your on-campus stay? _____ Salemburg _____ Edneyville

_____ Yes _____ No _____ Male _____ Female

If a dorm room is unavailable at the Edneyville location, will you be willing to stay off campus at your own expense?

_____ Yes _____ No

G. I confirm that the above-named applicant is in a job classification to which the requested training applies, and their attendance will be scheduled.

Please Print Name and Title of Authorizing Official

Date Approved

Official's E-mail Address

Signature of Authorizing Official _____

H. RETURN CORRESPONDENCE TO:

NOTICE: Agencies will receive notification if their enrolled employee does not successfully complete a training course or event.

Please Print Name _____

Address (if different from Employing Agency Address) _____

Rank/Title _____

Phone No. _____ FAX No. _____

Signature _____ E-mail _____

**PLEASE PROVIDE THE ADDITIONAL INFORMATION AS IT APPLIES
TO YOUR APPLICATION**

All applicants for each of the speed-measuring instrument instructor courses are required to provide the following items for course attendance:

1. Proof of successful completion of a criminal justice general instructor training course.
2. Copy of current SMI Certification.

All applicants for each of the speed-measuring instrument instructor courses shall meet the following requirements for course attendance:

- I. Radar Instructor Training** - Possess criminal justice instructor certification and possess a current and valid Radar Operator certification.
- II. Radar Instructor Recertification** - Possess criminal justice instructor certification and have been certified as a Radar Instructor within the three years preceding the completion date of the recertification course.
- III. Time-Distance Instructor Training** - Possess criminal justice instructor certification, document successful completion of Radar Instructor Training and possess a current and valid Time-Distance Operator certification.
- IV. Time-Distance Instructor Recertification** - Possess criminal justice instructor certification and have been certified as a Time-Distance Instructor within the three years preceding the completion date of the recertification course.
- V. Lidar Instructor Training** - Possess criminal justice instructor certification, document successful completion of Radar Instructor Training and possess a current and valid Lidar Operator Certification.
- VI. Lidar Instructor Recertification** - Possess criminal justice instructor certification, document successful completion of Radar Instructor Recertification, and have been certified as a Lidar Instructor within the three years preceding the completion date of the recertification course.

TO BE COMPLETED BY AGENCY HEAD/SCHOOL DIRECTOR/IN-SERVICE TRAINING COORDINATOR

I have reviewed the information above and find it to contain accurate data concerning this applicant. I have determined that the applicant should be nominated to attend either item I, II, III, IV, V, or VI; that he/she is a certified instructor and he/she will be utilized in a training assignment in this topic area.

Signature

Agency or Institution

All applicants for each of the speed-measuring instrument operator courses shall meet the following requirements for course attendance:

- I. Radar, Lidar or Time-Distance Operator Training** - Be employed or appointed as a law enforcement officer by a state or local law enforcement agency or be a federal law enforcement officer, hold general or probationary law enforcement officer certification and have successfully completed a basic law enforcement training course. If the applicant is a deputy sheriff, he/she must be in total compliance with the standards established by the North Carolina Sheriffs' Education and Training Standards Commission. Lidar Operator Training applicants must possess a current and valid Radar Operator Certification.
- II. Radar Operator Recertification** - In addition to the requirements listed under Radar Operator Training, the applicant must have successfully completed a Commission-accredited Radar operator course.
- III. Time-Distance Operator Recertification** - In addition to the requirements listed under Time-Distance Operator Training (I above), the applicant must have successfully completed a Commission-accredited time-distance operator course.
- IV. Radar/Time-Distance Operator Recertification** - In addition to the requirements listed under Radar Operator Training (I above), the applicant must have successfully completed a Commission-accredited Radar/Time-Distance operator course.
- V. Supplemental SMI Training** - The applicant must possess a valid, Commission-accredited, speed-measuring instrument instructor and/or operator certification.
- VI. Lidar Operator Recertification** - In addition to the requirements listed under I above, the applicant must have successfully completed a Commission-accredited Lidar Operator course and be currently certified as a radar operator.

TO BE COMPLETED BY AGENCY HEAD/SCHOOL DIRECTOR/IN-SERVICE TRAINING COORDINATOR

I have reviewed the information above and based on my review, I find that the applicant meets the listed requirements. I have determined that the applicant should be nominated to attend either item I, II, III, IV, V, or VI.

Signature

Agency or Institution

The North Carolina Justice Academy recognizes and is in compliance with the provisions of the Americans with Disabilities Act. You may request a reasonable accommodation for a disability in order to attend training by calling the Registrar at (910) 525-4151.

Investigation



Advanced Sex Crimes Investigations Course #3631

NEW!

Who Should Attend

Patrol officers, investigators and other persons responsible for responding to victims of sexual assault who have attended Introduction to Sex Crimes Investigations and are interested in advancing their knowledge and skill level.

Course Goal

To provide law enforcement with a better understanding of the perpetrator and his/her motivation, as well as advanced skills in the management of high profile and multiple victim investigations.

Course Objectives

At the conclusion of this training, the student will be able to:

- Differentiate between the different types of sexual paraphilias.
- Organize case files for a multiple victim investigation.
- Compare and contrast the basic profile types of sexual predators.

CICP Accredited Course

Methodologies

This course employs a combination of case study and lecture/discussion method.

Course Requirements

Attendance of 100% is required at all class sessions. Participant must have successfully completed **Course #3184 Introduction to Sex Crimes Investigations** or **#5007 Sexual Assault Response Team Conference**.

Special Concerns

Class will begin at 8:00 a.m. unless otherwise directed by the instructor.

Course Coordinator

Catherine Johnson

Length of Course

Two days

DATES

February 28-March 1, Edneyville
March 14-15, Salemburg
April 18-19, Edneyville
May 23-24, Edneyville
June 13-14, Salemburg

Background Investigations Course #3952

Who Should Attend

Those assigned and responsible to conduct pre-employment background investigations of new employees.

Course Goal

To provide law enforcement professionals responsible for conducting background investigations the information needed to successfully perform the investigation.

Course Objectives

At the end of this block of instruction, the student will be able to achieve the following objectives in accordance with information received during the instructional period when conducting an applicant investigation:

- Apply the job requirements as required by North Carolina Training and Standards Commission or North Carolina Sheriffs' Education and Training Standards Commission.
- Conduct background-related interviews utilizing questions which will elicit accurate information regarding persons applying for law enforcement positions.

- In order to effectively hire qualified individuals into the law enforcement profession and to avoid violating employment related laws, recognize various laws and legal issues pertaining to employment background investigations.
- Utilize appropriate sources of information to verify or develop information regarding applicants.
- Discuss the psychological dimension relating to the background investigations, including a discussion of the battery of psychological testing given to applicants as well as red flags to be aware relating to applicant psychological suitability for a law enforcement position.
- Discuss the ramifications to an agency as a result of an improper background investigation or the withholding of information on an applicant to another agency.
- Demonstrate during a practical exercise the ability to collect accurate information and present the findings about a particular applicant.

Methodologies

This course employs lecture, class discussion, an in-depth practical exercise (students will conduct an actual background investigation to be turned in at the end of the week).

(CONTINUED ON NEXT PAGE.)



Investigation

Background Investigations Course #3952

(CONTINUED FROM PAGE 35.)

Course Requirements

- Students must complete an actual background investigation using the information provided in this training.
- Students will be expected to conduct extensive work after normal class hours in order to complete this assignment.
- Students must bring a pending background investigation file from a current applicant in order to complete this assignment.

CICP Accredited Course

Course Coordinator
Tim Fuss

Length of Course
Five days

DATE
April 8-12, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Chemical Processing and Advanced Photography Course #1058

Who Should Attend

Individuals assigned to Crime Scene Investigation Units, criminal investigators, and those new to investigations.

Course Goal

To provide the crime scene technician with basic chemical processing techniques to better locate, collect, preserve and document evidence found at crime scenes, as well as, provide training in advanced photographic techniques to record the processed evidence for documentation, comparison and evidentiary purposes.

Course Objectives

At the end of this block of instruction, the student will be able to:

- Identify the concepts of chemical development in fingerprint location and development.
- Establish evidentiary potential of hidden evidence at crime scenes.
- Locate and properly document hidden evidence utilizing chemical processing techniques.
- Demonstrate evidence documentation and collection procedures as it relates to chemical processing and photography.
- Demonstrate appropriate photographic techniques for recovery of luminescent fingerprint patterns found at crime scenes.

CICP Accredited Course

- Develop latent and biological evidence utilizing a variety of chemical techniques and varying media substance.

Methodologies

This course employs lecture, conference, case examinations and an analytical exercise.

Course Requirements

Attendance is required at all class sessions. A minimum score of 70% must be achieved on the written final exam.

Special Concerns

This course employs the use of chemicals, and students are encouraged to bring any respiratory protective devices they currently use, as well as, any forensic light source that they and their agency currently employ. Students are requested to bring their department issued digital SLR format camera, tripod and off-camera flash for photography exercises. In addition, students are encouraged to bring a flashlight and alternate light/forensic light source that they currently employ.

Course Coordinator
Michael S. Glenn

Length of Course
Five days

DATES
January 14-18, Salemburg
April 22-26, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Investigation



Child Death Investigation Course #3340

Who Should Attend

Law enforcement officers, investigators, attorneys, medicolegal investigators, crime scene technicians, fire/rescue and emergency management personnel, and other agency personnel involved in the response to or investigation of child deaths.

Course Goal

To provide the participants with the knowledge and skills necessary to effectively participate in and/or conduct a thorough child death investigation to include: causes of death, collaborative working relationships, and scene investigations.

Course Objectives

The student will be able to:

- Classify the different causes of death for children and identify the extent of investigation warranted for each.

CICP Accredited Course

- Identify and interpret injuries in child abuse homicides.
- Identify agencies involved in investigating child deaths and their respective roles.
- Explain the process for conducting a complete scene investigation for a child death.

Methodologies

This course employs lectures, case examinations, and practical exercises.

Course Requirement

Attendance is required at all class sessions.

Course Coordinators

Ross Robinson
Rick Brown

Course Instructor

Lisa Mayhew

Length of Course

Two days

DATES

February 12-13, Edneyville
March 5-6, Raleigh
May 21-22, Raleigh
June 4-5, Edneyville

Crime Scene Investigation Course #3992

Who Should Attend

Patrol officers, investigators and other persons responsible for crime scene processing, evidence collection and evidence submission.

Course Goal

To provide the knowledge and skills necessary to process crime scenes for physical evidence. This will include the basic procedures necessary for the protection of the crime scene, location of physical evidence, collection of the evidence and submission of the evidence to the crime laboratory.

Course Objectives

The student will be able to:

- Secure and protect the crime scene.
- Document a crime scene through sketching and photography.
- Collect, package and transmit various types of physical evidence to the crime laboratory.

Methodologies

This course employs lecture/discussion and extensive practical exercises.

CICP Accredited Course

Course Requirements

Attendance of 100% is required at all class sessions. Students are required to participate in all practical exercises. A minimum score of 75% must be achieved on the written final exam.

Special Concerns

Bring comfortable clothing for both inside and outside activities. Class will begin at 8:00 a.m. unless otherwise directed by the instructor. Students are requested to bring their department issued digital SLR format camera, tripod and off-camera flash for photography exercises. In addition, students are encouraged to bring a flashlight and alternate light/forensic light source that they currently employ.

Course Coordinator

Michael S. Glenn

Length of Course

Ten days

DATES

February 4-15, Salemburg
March 4-15, Salemburg
May 13-24, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



Investigation

Criminal Intelligence and Analysis Course #3039

NEW!

Who Should Attend

Law enforcement officers, investigators, supervisors and managers.

Course Goal

To develop use of criminal intelligence systems and analysis in local law enforcement agencies, to make local law enforcement agencies aware of latest sources of criminal intelligence data, and to provide local law enforcement with additional tools to solve crimes in their jurisdictions.

Course Objectives

The student will be able to:

- Define information, crime analysis, and criminal intelligence.
- Identify data sources for collecting crime information.
- Identify data collection problems and determine the best practices for correcting these problems.
- Analyze data to develop actionable criminal intelligence.

- Produce presentations of analysis of criminal intelligence.
- Develop understanding of legal aspects of criminal analysis and intelligence systems.

Methodologies

This course employs lecture, discussion and practical exercises.

Course Requirements

Attendance is required at all class sessions. A minimum score of 70% must be achieved on the written final exam.

Course Coordinator

Charles Rambeau, Jr.

Length of Course

Three days

DATES

May 20-22, Edneyville

June 4-6, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Death Investigations Course #3309

Who Should Attend

Officers assigned to Death Investigation Units, crime scene technicians, DA investigators, and new investigators.

Course Goal

To provide the investigator with the knowledge to conduct a death investigation to include: the mechanisms of death, role and responsibility of the lead investigator, the team concept and preparation for court.

Course Objectives

Given a scenario of a death, the student will be able to:

- Apply the appropriate procedures and tactics for the investigation.
- Classify the different mechanisms of death and what they indicate to the investigation.
- Explain what action should be taken, who will take it, why it was taken and what information can be gained from the evidence or information gathered.

Methodologies

This course employs lecture, conference, case examinations and an analytical exercise.

Course Requirements

Attendance is required at all class sessions. A minimum score of 70% must be achieved on the written final exam.

Special Concerns

Case studies and reading assignments will be conducted during the students' evening hours. If a student would like to present a case to the class for assistance or study, the coordinator must be contacted prior to the start of class.

Course Coordinator

TBA

Length of Course

Five days

DATES

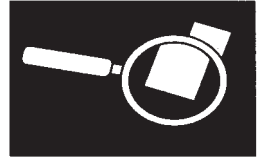
January 14-18, Edneyville

April 8-12, Salemburg

CICP Accredited Course

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Investigation



Documenting Child Maltreatment: Introduction to Infrared & Ultraviolet Photography Course #3180

CICP Accredited Course

Who Should Attend

Law enforcement officers and investigators who are responsible for investigating and photographing child trauma.

Course Goal

Enhance the ability of investigators to document trauma sometimes observed on the bodies of maltreated children. Students will learn to capture images with the more sensitive infrared and ultraviolet photography equipment provided by the Academy.

Course Objectives

The student will be able to:

- Explain why infrared and ultraviolet photography may benefit medical personnel, investigators and the “trier of the fact” examining child abuse.
- Explain the factors which allow a photograph to be admitted as evidence in a legal proceeding.
- Identify the legal standing required for investigators to photograph someone under the age of 18.
- List the proper ways to document images captured with photographic equipment.
- Capture properly composed, focused and exposed images with the Fuji IS Pro Digital Single Lens Reflex Camera using infrared and ultraviolet techniques.
- Preserve and develop a portfolio of images for future reference containing normal, ultraviolet and infrared images.

Methodologies

This course employs lecture, discussion and practical exercises.

Course Requirements

Attendance is required at all class sessions. In order to satisfactorily complete this course, the student must demonstrate proper photographic technique by assembling a portfolio containing ultraviolet and infrared images using the equipment provided by the Academy.

Students must complete a written examination achieving a minimum score of 70%.

Course Coordinator

Ross Robinson

Course Instructor

Stan Moss

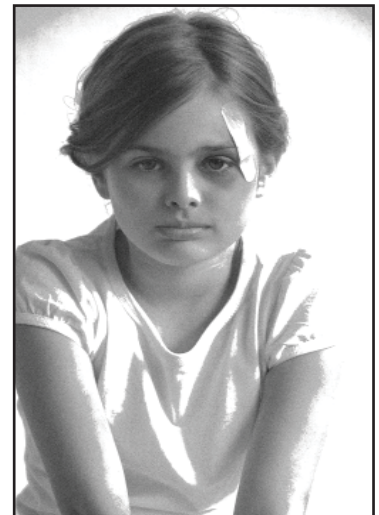
Length of Course

Three days

DATES

January 29-31, Edneyville

March 26-28, Edneyville





Investigation

Domestic Violence - From Obsessive Love to Murder Course #3812

NEW!

Who Should Attend

Patrol officers, investigators and other persons responsible for investigating claims of domestic violence and sexual assault.

Course Goal

To provide the knowledge and skills necessary to assist the investigator who is tasked with conducting the investigation of claims of domestic abuse and sexual assault.

Course Objectives

At the conclusion of this training, the student will be able to:

- Identify and explain the behaviors of both victims and offenders and explain why these occur.
- Define and discuss terms such as: domestic violence, marital or spousal rape, and abusive spouses.
- Describe the terms: assault, rape, stalking and murder between spouses and other inmates.
- Discuss "workplace violence," which more often than not, is violence between inmates that occurs at the workplace rather than the home.

CICP Accredited Course

- Identify and explain how victim/offender interactions can lead from jealousy to obsession, anger, rage and murder.

Methodologies

This course employs lecture and discussion.

Course Requirements

Attendance of 100% is required at all class sessions.

Special Concerns

Class will begin at 8:00 a.m. unless otherwise directed by the instructor.

Course Coordinator

Doug Robinson

Course Instructor

Mike Prodan

Length of Course

One day

DATE

February 25, Edneyville

Drug Enforcement for Patrol Officers (DEPO) Course #3921

Who Should Attend

Law enforcement officers with patrol or traffic enforcement responsibilities.

Course Goal

To heighten the awareness of the officer who encounters individuals during the course of patrol activities, detect drug violations and identify suspected controlled substances.

Course Objectives

The student will be able to:

- Describe and classify drugs based on NC General Statutes and on physiological effects.
- Given a suspected controlled substance and reference manuals, demonstrate the process used to identify the substance.

TEICP Accredited Course

- Given a list of controlled substances, list the items of paraphernalia you may find associated with that substance.
- Conduct a thorough and safe search of a vehicle.

Methodologies

This course employs lecture, demonstration, discussion and practical exercise.

Course Requirements

Attendance is required at all class sessions. A minimum score of 80% must be achieved on the written final exam.

Course Coordinator

Terry D. Miller

Length of Course

Three days

DATES

January 9-11 Salemburg
February 25-27, Salemburg
June 19-21, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Investigation



Drug Facilitated Sexual Assault Course #3630

NEW!

Who Should Attend

Patrol officers, investigators and other persons responsible for responding to victims of sexual assault.

Course Goal

To provide law enforcement officers with the knowledge and tools to successfully complete a sexual assault investigation believed to be facilitated by drugs and/or alcohol.

Course Objectives

At the conclusion of this training, the student will be able to:

- Identify the most common drugs used to facilitate sexual assault.
- Recognize the most common symptoms of a person under the influence of drugs and/or alcohol.
- Compare the common side effects of drugs used to facilitate sexual assault to the common side effects of alcohol.

CICP Accredited Course

Methodologies

This course employs the lectured/discussion method.

Course Requirements

Attendance of 100% is required at all class sessions.

Special Concerns

Class will begin at 8:00 a.m. unless otherwise directed by the instructor.

Course Coordinator

Catherine Johnson

Length of Course

One day

DATES

February 15, Edneyville
March 28, Salemburg
April 26, Edneyville
June 17, Salemburg
June 28, Edneyville

Equipment Diver Specialty Course #3366

NEW!

Who Should Attend

All law enforcement dive team members and support staff that are responsible for dive team equipment maintenance and service.

Course Goal

This course is designed to introduce the student to the proper methods and techniques to successfully inspect dive equipment for potential damages, perform routine maintenance and care for all diving equipment, and how to perform minor repairs in the field which may arise during diving scenarios. Equipment inspection and maintenance will be done at a field level and in accordance with standards and recommendations assigned by Scuba Diving International/International Training.

Course Objectives

The student will be able to:

- Utilizing the information provided in this block of instruction, properly perform a visual inspection on an air delivery system.

- Utilizing the information provided in this block of instruction, demonstrate how to successfully remove and replace air delivery hoses to and from the first stage.
- Demonstrate how to properly disassemble the exhaust valves on a buoyancy compensator device (BCD), clean the unit assembly and reinstall.

Methodologies

This course employs lecture, discussion and practical exercises.

Course Requirements

Students are expected to be a current member of a law enforcement dive team. Students must provide a current copy of their Open Water Certification Card from a recognized Scuba training agency prior to being admitted in the program.

Special Concerns

Participants will be expected to bring with them to class a basic scuba buoyancy and air delivery system, including: buoyancy control device (BCD) with power/oral inflator, first stage regulator with primary and secondary second stages or full face mask system, gas switching block (If

(CONTINUED ON NEXT PAGE.)



Investigation

Equipment Diver Specialty Course #3366

NEW!

(CONTINUED FROM PAGE 41.)

utilized) and hoses. In addition, students will need to bring a set of dive gauges to include: submersible pressure gauge, compass and depth gauge (if utilized). Students who have dry suits are encouraged to bring them for inspection and cleaning purposes.

In addition to basic scuba equipment, students will need to bring open ended wrenches, adjustable wrenches, Allen wrenches, straight blade screw driver, small tube of silicon grease, Q-tips, soft bristled toothbrush and soft cloth.

Course Coordinator
Michael S. Glenn

Length of Course
One day

DATE
May 28, Salemburg

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Finding Forensic Evidence with an Alternate Light Source Course #3373

NEW!

Who Should Attend

All sworn and civilian law enforcement officers who are charged with the investigation of crime scene environments in an attempt to locate and recover useful evidence related to a specific incident.

Course Goal

This course is designed to introduce all law enforcement officers and investigators as to how to properly use and deploy an alternate light source (ALS) in the search and document of forensic biological and trace samples. Further, this course will introduce the officer on how to record and document the use of an ALS in their endeavors to be used for future evaluation and testimony in legal proceedings.

Course Objectives

At the end of this block of instruction, the student will be able to achieve the following objectives in accordance with information received during the instructional period:

- Utilizing the information contained in this course, define in writing the necessary precautions to avoid when deploying an Alternate Light Source.
- Utilizing the information contained in this course, list the range of the light spectrum, identifying the range most beneficial to law enforcement investigations.
- In a practical exercise, demonstrate how to search substrates deploying varying wavelengths of light and barrier devices to locate and record forensic biological samples.

CICP Accredited Course

- Demonstrate how to record the use of an Alternate Light Source in searching for and locating forensic biological samples for future review and testimony purposes.

Methodologies

This course employs lecture, discussion and practical exercises.

Course Requirements

Students are required to be currently employed by or sworn in as an active employee by a law enforcement agency.

Special Concerns

Students will be required to wear protective eyewear at all times during the practical demonstrations in this course. Barrier devices will be supplied for use throughout the training sessions.

Course Coordinator
Michael S. Glenn

Length of Course
One day

DATES
January 9, Burlington
February 20, Salemburg
March 26, Jacksonville
April 19, Lumberton

Investigation



Human Trafficking Protocol Training for Law Enforcement Course #2716

Who Should Attend

Officers, investigators, supervisors, victim witness coordinators and anyone else who interacts with possible victims of human trafficking while responding to or investigation of calls for service.

Course Goal

To provide the knowledge and skills necessary to identify the unique dynamics of human trafficking. To provide the knowledge and skills necessary to serve victims of human trafficking and formulate an effective response and investigation based on the best recommended practices.

Course Objectives

The student will be able to:

- Define human trafficking according to federal and state law.
- Compare and contrast human trafficking and human smuggling.
- Define and describe the dynamics of human trafficking and their traumatic effects upon victims.
- Identify various forms of exploitation associated with human trafficking.

- Discuss strategies for victim identification.
- Identify and discuss methods of effective response and investigation of human trafficking.
- Identify and discuss possible assistance for victims.
- Identify and discuss possible resources for law enforcement.
- Identify visa provisions for human trafficking victims and actions required of law enforcement in these actions.

Methodologies

This course will be delivered in the traditional classroom lecture/discussion method, with supplemental audio/visual materials.

Course Requirement

Students must attend all class meetings.

Course Coordinator

Jennifer Fisher

Length of Course

Four hours

DATES

February 5, Edneyville
April 9, Salemburg

CICP Accredited Course

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Identification of Fraudulent Documents Course #3627

Who Should Attend

Law enforcement personnel, investigators and especially patrol officers, who may encounter or contact legal and illegal resident aliens during the course of their duty shift.

Course Goal

The course goal is to introduce law enforcement officers to the skills necessary to detect the characteristics of a fraudulent or altered government-issued document.

Course Objectives

The student will be able to:

- Describe the general security features appearing on most government issued documents.
- Describe the common types and forms of immigration documents utilized by terrorist groups.
- Identify a counterfeit or altered NC Department of Motor Vehicles issued document.
- Apply basic fraud detection techniques in regard to past and current immigration documents.

Methodologies

This course employs lecture, demonstration, and practical exercises.

Course Requirements

Students will be asked to bring a magnifying glass. Also, students will be asked to bring a current U.S. passport and military ID if they possess one.

Course Coordinator

Doug Robinson

Length of Course

One day

DATES

January 16, Salemburg
January 30, Edneyville
March 11, Edneyville
June 26, Edneyville

CICP Accredited Course



Investigation

Inside the Mind of the Violent Offender Course #4037

NEW!

Who Should Attend

Patrol officers, investigators and other persons responsible for responding to calls of sexual assault.

Course Goal

To provide the knowledge and skills necessary to assist the investigator who is tasked with conducting the investigation of claims of sexual assault.

Course Objectives

At the conclusion of this training, the student will be able to:

- Identify the motives, traits, and characteristics of the violent offender and the personality disorders and mental illnesses most often found in those individuals who commit violent crimes.
- Examine affective versus predatory violence, motive and intent including an in-depth examination of the differences between clinical anti-social personality and the criminal psychopath.
- Recognize these individuals and provide an understanding beneficial to those who have to interview suspects, victims and witnesses to violent crime.

CICP Accredited Course

Methodologies

This course employs lecture and discussion.

Course Requirements

Attendance of 100% is required at all class sessions.

Special Concerns

Class will begin at 8:00 a.m. unless otherwise directed by the instructor.

Course Coordinator

Tanya Chapman

Course Instructor

Mike Prodan

Length of Course

One day

DATE

February 13, Nags Head

Interrogator Personality Dynamics (Web-based) Course #3215

Who Should Register

Law enforcement employees.

Course Goal

To determine, discover, research, and discuss the role of the personality of the interrogator regarding the interview and interrogation process.

Course Objectives

At the end of this block of instruction, the student will be able to:

- Explore the concept of personality.
- Using Jung Typology Test, determine his/her individual personality type.
- Factor the inherent advantages and disadvantages this personality type relates to the outcome of the interrogation process.

CICP Accredited Course

Methodologies

This course employs written lecture and discussion.

Course Requirement

Students must complete all assignments by the designated dates and by the conclusion of the course.

Special Concerns

Students must provide a (1) valid e-mail address, (2) access to Internet, (3) ability to view Adobe Acrobat files, and (4) ability to submit documents in Microsoft Word.

Course Coordinator

Lorraine Snyder

Course Credit

Twenty-four hours

DATE

January 13-February 24, Salemburg

Investigation



Interview and Interrogation Course #3010

CICP Accredited Course

Who Should Attend

Personnel presently assigned to the investigative function of the agency.

Course Goal

To provide the technical skills necessary for effective interviewing and interrogating.

Course Objectives

The student will be able to:

- Conduct an interview of a victim or witness of a crime.
- Develop an interrogation plan.
- Conduct an interrogation of a suspect of a crime.

Methodologies

Lecture, demonstration and practical exercises are employed.

Course Requirements

Attendance is required at all class sessions. The participant must pass a written examination with a minimum score of 70%. The course focus is on the technical aspects of interviewing and interrogating. Legal issues are not part of this course. The participant should seek other foundation in the legal aspects of interviewing and interrogating.

Special Concerns

Outside reading assignments are required.

Course Coordinator

Scott Hartley

Length of Course

Five days

DATES

January 14-18, Edneyville	February 4-8, Edneyville
February 18-22, Edneyville	March 4-8, Edneyville
March 18-22, Edneyville	April 8-12, Edneyville
April 22-26, Edneyville	May 6-10, Salemburg
June 3-7, Edneyville	June 17-21, Edneyville

Introduction to Financial Crimes Course #3152

CICP Accredited Course

Who Should Attend

Investigators and other law enforcement officers who conduct investigations related to financial impropriety.

Course Goal

To provide students with the basic knowledge and ability to identify and utilize the tools necessary to detect financial impropriety.

Course Objectives

Students will be able to:

- Correctly identify the relevant North Carolina Criminal Statutes as they pertain to financial crime investigations.
- Identify current practices being utilized by terrorist organizations to illegally fund operations at the local level.
- Identify current characteristics, profile indicators and organizational warning signs involving embezzlement, larceny, forgery, and the obtaining of property by false pretense.
- List the five sections of the standard financial report and discuss the warnings signs of possible improper/illegal activity.

- Define the seven fundamental tricks used to mislead auditors through the use of questionable financial practices and the warning signs used to detect those tricks.
- Correctly identify the best practices for seizing electronic evidence.

Methodologies

This course utilizes lecture, demonstration, case studies and practical exercises.

Course Requirements

Attendance is required at all class sessions. Students will be required to complete the practical exercises and academic assignments given throughout the course. Outside reading assignments are required.

Course Coordinator

Doug Robinson

Length of Course

Three days

DATES

January 7-9, Salemburg
March 25-27, Edneyville
April 29-May 1, Edneyville
June 10-12, Edneyville



Investigation

Introduction to Sex Crimes Investigations Course #3184

NEW!

Who Should Attend

Patrol officers, investigators and other persons responsible for responding to victims of sexual assault.

Course Goal

To provide a basic understanding and skills necessary to successfully handle an investigation involving sexual assault.

Course Objectives

At the conclusion of this training, the student will be able to:

- List the common myths and misconceptions associated with victim rape.
- Discuss the effects of sexual assault on the victim during and immediately following the assault.
- Explain the neurobiological effects of trauma to the brain and memory.
- Identify barriers and common stigmas associated with sexual assault.
- Recognize how to identify victims of domestic sexual exploitation.
- Identify common drugs used to facilitate sexual assault.

CICP Accredited Course

- Identify the necessary information to be documented in a sexual assault report.

Methodologies

This course employs the lecture/discussion method.

Course Requirements

Attendance of 100% is required at all class sessions.

Special Concerns

Class will begin at 8:00 a.m. unless otherwise directed by the instructor.

Course Coordinator

Catherine Johnson

Length of Course

Three days

DATES

February 25-27, Edneyville

March 11-13, Salemburg

April 15-17, Edneyville

May 20-22, Edneyville

June 10-12, Salemburg

Investigating Crimes in Long-Term Care Facilities: Voiceless Victims Course #3092

Who Should Attend

Patrol officers, investigators, and other law enforcement personnel.

Course Goal

To provide law enforcement personnel with updated information, improved knowledge and communication techniques regarding unique situations and challenges which may present themselves in a long-term care setting.

Course Objectives

The student will be able to:

- Identify and distinguish between the various types of long-term care facilities.
- Identify and describe in writing, the regulatory agencies that oversee long-term care facilities.

- Given basic information, describe aspects of the normal aging process, and list common challenges faced by older adults, especially related to communication and potential victimization.
- Describe symptoms of mental illness that may be encountered in persons with whom officers may engage.
- Understand and explain the need for de-stigmatization of persons with mental illness and through classroom participation, demonstrate a basic ability of effective communication for the purposes of obtaining information or de-escalating conflict.
- Utilize and develop additional skills and techniques learned in class to enhance their efforts of interaction or interviewing of residents in a long-term care facility.
- Understand and explain in writing the fundamental principles of law regarding personal decision-making which includes Powers of Attorney and Guardianship.
- Identify in writing the ways that law enforcement officers can obtain a medical record without violating HIPAA.

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Investigation



Investigating Crimes in Long-Term Care Facilities: Voiceless Victims Course #3092

(CONTINUED FROM PAGE 46.)

- After lecture and discussion, explain the role of Adult Protective Services regarding allegations of abuse, neglect, and exploitation.
- Identify and list the elements of the crimes designed to protect the elderly and disabled.

Methodologies

The course employs lecture, discussion, and hands-on skill practice.

Course Requirements

Attendance is required at all class sessions. Patrol officers must bring their uniforms, and investigators must bring their duty attire for final day of class.

Course Coordinator

Lorraine Snyder

Course Instructors

Kathryn Lanier - Ombudsman Program Specialist - NC Division of Aging and Adult Services

LeShana Baldwin - APS Consultant - NC Division of Aging and Adult Services

Sharon Wilder - State Long Term Care Ombudsman - NC Division of Aging and Adult Services

Doug Thoren - Assistant Attorney General - NC Department of Justice - Medicaid Fraud Investigation Unit

Length of Course

Three days

DATE

February 26-28, Salemburg

CICP Accredited Course

Investigative Interviewing for Sexual Assaults Course #3375

NEW!

Who Should Attend

Patrol officers, investigators and other persons responsible for interviewing individuals involved with the crime of sexual assault.

Course Goal

To provide the knowledge and skills necessary to successfully detect deception and interview person(s) who may be involved with the crime of sexual assault.

Course Objectives

At the conclusion of this training, the student will be able to:

- Discuss factors unique to a sexual assault and how they impact the interview process.
- Identify techniques and strategies used to detect deception occurring within the interview process.
- Identify various methods and strategies used in the interview process.
- Utilize a specific thesis in developing interview strategies.

Methodologies

This course employs lecture/discussion and practical exercises.

Course Requirements

Attendance of 100% is required at all class sessions. Students are required to participate in and pass all practical exercises. Students are expected to pass a final exam with a minimum score of 70%.

Special Concerns

Class will begin at 8:00 a.m. unless otherwise directed by the instructor.

Course Coordinator

Tanya Chapman

Course Instructor

Don Rabon

Length of Course

Three days

DATES

January 29-31, Edneyville

February 26-28, Salisbury

March 19-21, Ocean Isle

April 9-11, Boone

April 23-25, Salemburg

CICP Accredited Course



Investigation

Investigator Ethics (Web-based) Course #3234

CICP Accredited Course

Who Should Register

Law enforcement employees.

Course Goal

To give a thorough recognition and examination of the varied ethical situations encountered within the investigative process.

Course Objective

Students will be able to:

- Apply in written form, ethical criteria to such issues as discretion, misconduct, authority, responsibility, disobedience, undercover operations and privacy.

Methodologies

This course will be delivered via the Internet utilizing Blackboard. Students will be assigned weekly readings and written assignments.

Course Requirement

Students must complete all assignments by the designated dates and the conclusion of the course.

Special Concerns

Students must provide (1) a valid e-mail address, (2) access to Internet, (3) ability to view Adobe Acrobat files, and (4) ability to submit documents in Microsoft Word.

Course Coordinator

Lorraine Snyder

Course Credit

Sixteen hours

DATES

March 3-31, Salemburg

April 7-May 5, Salemburg

Open Water Diver Course Course #3331

Who Should Attend

Public safety officers tasked with responding to and investigating crimes and incidents occurring on waterways and underwater.

Course Goal

To provide officers the basic knowledge and skills necessary to attain certification as an Open Water diver conforming to the standards established by a nationally recognized certification agency.

Course Objectives

The student will be able to:

- Effectively and safely use decompression tables for diving.
- Demonstrate a proficiency in the use of underwater diving equipment.
- Identify and apply the theories of decompression and non-decompressing diving in practical exercises.
- List and explain safety measures to be used at crimes occurring on or underwater.
- Demonstrate a knowledge and proficiency in theories and practices of safe and self-reliant diving.

Methodologies

This course will employ lecture, conference and practical exercises.

Special Concerns

Students will be expected to pass a swimming assessment. In addition, students must be able to successfully complete all written, practical exercises and instructor evaluations.

Orientation will be held at approximately 1:00 pm on Sunday. This is the entry level course in which the basics of scuba diving, as applied by public safety officers, will be taught in an intensive and comprehensive six (6) day class to include classroom, confined water and open water sessions.

Students will be required to provide basic scuba equipment for the completion of this course to include: appropriate swim wear (excluding two-piece bathing suits for women), towels, mask, snorkel, fins, environmental protection system (wetsuit and booties), buoyancy controlled device, air delivery system to include: first stage, primary and redundant second stages, complete set of diving gauges, including: submersible pressure gauge and depth gauge, dive computer (if available), compressed

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Investigation



Open Water Diver Course Course #3331

(CONTINUED FROM PAGE 48.)

air cylinders, scuba diving weight equaling a minimum of 5% of the diver's body weight, and dive log. Students who do not have the necessary equipment can make arrangements to rent the equipment prior to the class beginning, independent from the academy. Students can obtain equipment from any outside source. Local rental dive shops to the western campus are: Cygnus Scuba, 578 Upward Road, Flat Rock, NC 28731, 828-694-3880.

Course Coordinators

Tanya Chapman
Michael S. Glenn

Length of Course

Six days

DATE

June 9-14, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Property and Evidence Room Management Course #3811

Who Should Attend

Law enforcement officers and civilians charged with the responsibility of operation, supervision or management of property and evidence rooms.

Course Goal

To provide the student with a comprehensive overview of the legal and practical aspects of the handling, storage, maintenance and disposal of law enforcement held property and evidence.

Course Objectives

The student will be able to:

- Identify the critical areas of property and evidence room liability.
- Select appropriate procedures and safeguards to minimize liability.
- Describe and apply the practical and legal requirements of property and evidence room management.
- Access systems and tools designed to improve efficiency in property and evidence rooms.
- Identify physical security issues for property and evidence rooms.
- Draft Policies and Procedures relating to evidence room function.

CICP Accredited Course

- Gain an understanding of computerization of property and evidence room management, narcotics destruction procedures and audit procedures.

Methodologies

This course employs lecture and a vendor display.

Course Coordinator

Ross Robinson

Length of Course

Two days

DATES

February 18-19, Edneyville
March 7-8, Edneyville
May 21-22, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**





Investigation

Recognizing Insurance Fraud Course #3181

NEW!

Who Should Attend

Investigators and patrol officers who conduct investigations related to financial impropriety that includes insurance fraud.

Course Goal

To provide law enforcement personnel with the skills and knowledge to recognize and identify fraudulent schemes in staged accidents and other fraudulent insurance claims. In addition, the course will provide information as to what industry resources are available to law enforcement to assist in such an investigation.

Course Objectives

The student will be able to:

- Identify fraudulent schemes and recognize indicators of stage accidents.
- Identify how insurance fraud is a crime and what laws are applicable.
- Understand the difference between a 1st party claim and a 3rd party claim and its relevance to the investigative process.

CICP Accredited Course

- Identify other types of insurance fraud schemes to include but not limited to workers compensation, product liability and medical fraud.
- Identify the resources available to the investigator in North Carolina both in state and nationally.
- Explain the value and importance of an Examination Under Oath (EUO) to the criminal investigation.

Methodologies

This course utilizes lecture, evening reading assignments, and practical exercise.

Course Requirements

Attendance is required at all sessions.

Course Coordinator

Doug Robinson

Course Instructors

Nancy Johnson, Special Investigator; Kemper
Fred Stadler, Senior Special Agent; National Insurance
Crime Bureau
Jim Wood, Legal Counsel; North Carolina Insurance Crime
Information Exchange

Length of Course

Two days

DATES

April 9-10, Pineville
June 18-19, Edneyville

Special Topics in Sexual Assaults Course #3376

NEW!

Who Should Attend

Patrol officers, investigators and other persons responsible for responding to calls of sexual assault.

Course Goal

To provide the knowledge and skills necessary to assist the investigator who is tasked with conducting the investigation of claims of sexual assault.

Course Objectives

At the conclusion of this training, the student will be able to:

- Determine when a victim or witness is mistaken or has memory gaps due to fear, anger, shame, guilt, psychological and physical trauma, and alcohol and drug intoxication.
- Discuss why victim's reports of sexual assaults may be viewed as "unreliable."
- Identify various investigative techniques such as: pretext telephone calls, search warrant applications, victim interviews, compliant victims of sexual assault,

CICP Accredited Course

- late reported sexual assaults, and case preparation to present to prosecution.
- Discuss in-depth the investigation of "late-reported" sexual assaults.

Methodologies

This course employs lecture and discussion.

Course Requirements

Attendance of 100% is required at all class sessions.

Special Concerns

Class will begin at 8:00 a.m. unless otherwise directed by the instructor.

Course Coordinators

Doug Robinson
Tanya Chapman

Course Instructor

Mike Prodan

Length of Course

One day

DATES

January 28, Edneyville
February 12, Nags Head

Investigation



Suicide Investigation Course #3117

CICP Accredited Course

Who Should Attend

Investigators and crime scene technicians.

Course Goal

To assist the student by identifying the investigative techniques required to determine if a decedent took his own life.

Course Objectives

Given a suicide scenario, the student will be able to:

- Identify causes for family denial.
- Determine if it was physically possible for the decedent to commit suicide.
- Develop and detail all indications of intent on the part of the decedent.
- Develop motive.
- Identify the most common methods of suicide.

Methodologies

This course employs lecture, case examinations and practical exercises.

Course Requirement

Students must attend all portions of the course and pass a final exam with a minimum score of 70%.

Special Note: Students may bring cases for group examination and exercises; however, please inform the coordinator prior to the class start date so time can be allotted accordingly.

Course Coordinator

Michael Glenn

Length of Course

Two days

DATES

February 20-21, Edneyville
May 23-24, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Thinking Errors of Sexual Offenders Course #3416

NEW!

CICP Accredited Course

Who Should Attend

Patrol officers, investigators and other persons responsible for responding to calls of sexual assault.

Course Goal

To provide the knowledge and skills necessary to assist the investigator who is tasked with conducting the investigation of claims of sexual assault.

Course Objectives

At the conclusion of this training, the student will be able to:

- Identify common "thinking errors" used by sexual offenders to justify, and validate their actions.
- Discuss various strategies and tactics to recognize deception in these offenders.
- Develop methodologies to overcome offenders defenses.

Methodologies

This course employs lecture and discussion.

Course Requirements

Attendance of 100% is required at all class sessions.

Special Concerns

Class will begin at 8:00 a.m. unless otherwise directed by the instructor.

Course Coordinator

Tanya Chapman

Course Instructor

Mike Prodan

Length of Course

One day

DATES

February 11, Nags Head
March 4, Salemburg

NORTH CAROLINA JUSTICE ACADEMY LIST OF COURSE OFFERINGS - JANUARY THROUGH JUNE 2013

Course	Title	Date	Location
** 3928	Park Rangers Institute Workshop	Jan. 6-11	Edneyville
* 2031	General Instructor Training	Jan. 6-18	Salemberg
* 2244	Coordinating In-Service Training	Jan. 7	Salemberg
3152	Introduction to Financial Crimes	Jan. 7-9	Salemberg
* 2416	Field Training Officer	Jan. 7-11	Salemberg
* 2032	Specialized Firearms Instructor Training	Jan. 7-18	Salemberg
3209	Aggressive Driving Enforcement (Web-based)	Jan. 7-Feb. 4	Salemberg
* 3243	School Resource Officer Ethics (Web-based)	Jan. 7-Feb. 15	Salemberg
* 2343	In-Service Instructor Update 2013	Jan. 8-9	Salemberg
3373	Finding Forensic Evidence With An Alternate Light Source	Jan. 9	Burlington
* 3921	Drug Enforcement for Patrol Officers	Jan. 9-11	Salemberg
3151	Terrorism Update	Jan. 10-11	Salemberg
3215	Interrogator Personality Dynamics (Web-based)	Jan. 13-Feb. 24	Salemberg
2727	Specialized Physical Fitness Instructor Prequalification	Jan. 14	Salemberg
3088	Basic Anti-Terrorism Awareness	Jan. 14-15	Salemberg
* 1058	Chemical Processing and Advanced Photography	Jan. 14-18	Salemberg
* 3309	Death Investigations	Jan. 14-18	Edneyville
3010	Interview and Interrogation	Jan. 14-18	Edneyville
* 3143	Leadership Development for Law Enforcement Managers	Jan. 14-18	Salemberg
5673	School Resource Officer Training	Jan. 14-18	Salemberg
2728	Specialized Subject Control/Arrest Techniques Instructor Prequalification	Jan. 15	Salemberg
2178	Basic Spanish for Arrest Procedures	Jan. 15-17	Salemberg
2232	Telecommunicator Supervisor Training	Jan. 15-17	Salemberg
3627	Identification of Fraudulent Documents	Jan. 16	Salemberg
3376	Special Topics in Sexual Assaults	Jan. 28	Edneyville
3088	Basic Anti-Terrorism Awareness	Jan. 28-29	Edneyville
* 2462	Field Training Officer Supervisor	Jan. 28-30	Salemberg
* 5669	Search Warrant Writing Class	Jan. 28-30	Salemberg
* 2719	Verbal Judo	Jan. 28-30	Salemberg
* 2724	Verbal Judo: Tactical Communication for Detention Officers	Jan. 28-30	Salemberg
3026	RADAR Instructor Training	Jan. 28-Feb. 8	Salemberg
* 2032	Specialized Firearms Instructor Training	Jan. 28-Feb. 8	Salemberg
3180	Documenting Child Maltreatment: Introduction to Infrared & Ultraviolet Photography	Jan. 29-31	Edneyville
3375	Investigative Interviewing for Sexual Assaults	Jan. 29-31	Edneyville
* 2602	Rapid Deployment Instructor Training	Jan. 29-31	Edneyville
3627	Identification of Fraudulent Documents	Jan. 30	Edneyville
* 1528	Specialized Firearms Instructor Prequalification	Feb. 4	Salemberg
2178	Basic Spanish for Arrest Procedures	Feb. 4-6	Edneyville
* 2207	First Line Supervision	Feb. 4-8	Salemberg
3010	Interview and Interrogation	Feb. 4-8	Edneyville
* 3992	Crime Scene Investigation	Feb. 4-15	Salemberg
* 5666	Police Law Institute	Feb. 4-15	Salemberg
* 7000	Detention Officer Certification	Feb. 4-Mar. 1	Salemberg
2152	Instructor Training Orientation (Web-based)	Feb. 4-Mar. 1	Edneyville
3251	Traffic Law Refresher (Web-based)	Feb. 4-Mar. 15	Salemberg
* 2244	Coordinating In-Service Training	Feb. 5	Edneyville
* 2716	Human Trafficking Protocol Training for Law Enforcement	Feb. 5	Edneyville
* 2343	In-Service Instructor Update 2013	Feb. 6-7	Edneyville
3416	Thinking Errors of Sexual Offenders	Feb. 11	Nags Head
* 2483	New Sergeants' Course	Feb. 11-13	Salemberg
* 5686	Personnel Issues for Law Enforcement Supervisors	Feb. 11-13	Salemberg
* 3143	Leadership Development for Law Enforcement Managers	Feb. 11-15	Edneyville
* 2041	SWAT Operator	Feb. 11-15	Salemberg
3027	Time-Distance Instructor Training	Feb. 11-15	Salemberg
3209	Aggressive Driving Enforcement (Web-based)	Feb. 11-Mar. 11	Salemberg
3376	Special Topics in Sexual Assaults	Feb. 12	Nags Head
3340	Child Death Investigation	Feb. 12-13	Edneyville
* 2236	Developing Speaking Skills	Feb. 12-14	Salemberg
4037	Inside the Mind of the Violent Offender	Feb. 13	Nags Head
3630	Drug Facilitated Sexual Assault	Feb. 15	Edneyville
* 3811	Property and Evidence Room Management	Feb. 18-19	Edneyville
* 5229	Warrantless Searches	Feb. 18-19	Salemberg
* 2416	Field Training Officer	Feb. 18-22	Edneyville
3010	Interview and Interrogation	Feb. 18-22	Edneyville
* 2032	Specialized Firearms Instructor Training	Feb. 18-Mar. 1	Salemberg
2142	Specialized Subject Control/Arrest Techniques Instructor Training	Feb. 18-Mar. 1	Salemberg
2601	Developing Test Questions for Law Enforcement Training	Feb. 19	Salemberg
2232	Telecommunicator Supervisor Training	Feb. 19-21	Edneyville
** 3043	NC Insurance Crime Information Exchange Conference	Feb. 19-23	Greensboro
3373	Finding Forensic Evidence With An Alternate Light Source	Feb. 20	Salemberg
* 2343	In-Service Instructor Update 2013	Feb. 20-21	Salemberg
* 3117	Suicide Investigation	Feb. 20-21	Edneyville
3137	LIDAR Instructor Training	Feb. 20-22	Salemberg

Course	Title	Date	Location
5705	K-9 Legal Issues	Feb. 21	Edneyville
3812	Domestic Violence From Obsessive Love to Murder	Feb. 25	Edneyville
*	3921 Drug Enforcement for Patrol Officers	Feb. 25-27	Salemburg
	3184 Introduction to Sex Crimes Investigations	Feb. 25-27	Edneyville
*	3016 Officer Safety/Readiness Training	Feb. 25 - Mar. 1	Salemburg
	3088 Basic Anti-Terrorism Awareness	Feb. 26-27	Edneyville
	3092 Investigating Crimes in Long-Term Care Facilities: Voiceless Victims	Feb. 26-28	Salemburg
	3375 Investigative Interviewing for Sexual Assaults	Feb. 26-28	Salisbury
*	3367 Solo Active Shooter Response Conditioning for Law Enforcement Officers/School Resource Officers	Feb. 26-28	Edneyville
	3631 Advanced Sex Crimes Investigations	Feb. 28-Mar. 1	Edneyville
	2222 Telecommunicator Certification Course	Mar. 3-8	Edneyville
	3234 Investigator Ethics (Web-based)	Mar. 3-31	Salemburg
	2621 Juvenile Legal Issues for Law Enforcement	Mar. 4	Edneyville
	7620 Private Protective Services Firearms Instructor Recertification	Mar. 4	Salemburg
	3416 Thinking Errors of Sexual Offenders	Mar. 4	Salemburg
	3151 Terrorism Update	Mar. 4-5	Edneyville
*	2462 Field Training Officer Supervisor	Mar. 4-6	Edneyville
	2123 Basic Spanish for Law Enforcement Officers	Mar. 4-8	Salemburg
	3010 Interview and Interrogation	Mar. 4-8	Edneyville
*	3099 Introduction to Traffic Crash Investigation	Mar. 4-8	Salemburg
*	3143 Leadership Development for Law Enforcement Managers	Mar. 4-8	Salemburg
*	3992 Crime Scene Investigation	Mar. 4-15	Salemburg
*	5666 Police Law Institute	Mar. 4-15	Salemburg
	2727 Specialized Physical Fitness Instructor Prequalification	Mar. 5	Edneyville
	3340 Child Death Investigation	Mar. 5-6	Raleigh
*	1174 Community Oriented Policing	Mar. 5-7	Salemburg
*	3811 Property and Evidence Room Management	Mar. 7-8	Edneyville
*	2031 General Instructor Training	Mar. 10-22	Edneyville
	3627 Identification of Fraudulent Documents	Mar. 11	Edneyville
	3184 Introduction to Sex Crimes Investigations	Mar. 11-13	Salemburg
*	5669 Search Warrant Writing Class	Mar. 11-13	Salemburg
*	7638 Tactical Leadership	Mar. 11-13	Edneyville
	2033 Specialized Physical Fitness Instructor Training	Mar. 11-20	Salemburg
*	2032 Specialized Firearms Instructor Training	Mar. 11-22	Salemburg
	2726 Specialized Driver Instructor Prequalification	Mar. 12	Salemburg
	2621 Juvenile Legal Issues for Law Enforcement	Mar. 13	Salemburg
	2726 Specialized Driver Instructor Prequalification	Mar. 14	Salemburg
	3631 Advanced Sex Crimes Investigations	Mar. 14-15	Salemburg
	2222 Telecommunicator Certification Course	Mar. 17-22	Salemburg
*	2725 Essential Skills for New Supervisors	Mar. 18-22	Edneyville
*	2416 Field Training Officer	Mar. 18-22	Salemburg
	3010 Interview and Interrogation	Mar. 18-22	Edneyville
	3209 Aggressive Driving Enforcement (Web-based)	Mar. 18-Apr. 15	Salemburg
	1177 Measuring Training Results	Mar. 19	Salemburg
	2726 Specialized Driver Instructor Prequalification	Mar. 19	Salemburg
	2728 Specialized Subject Control/Arrest Techniques Instructor Prequalification	Mar. 19	Edneyville
	3375 Investigative Interviewing for Sexual Assaults	Mar. 19-21	Ocean Isle
	2122 Spanish for Telecommunicators	Mar. 19-21	Salemburg
**	3334 NC Homicide Investigators Association Conference	Mar. 20-21	Banner Elk
	2726 Specialized Driver Instructor Prequalification	Mar. 21	Salemburg
*	5324 Interrogation Rights	Mar. 25-26	Salemburg
	3152 Introduction to Financial Crimes	Mar. 25-27	Edneyville
*	2724 Verbal Judo: Tactical Communication for Detention Officers	Mar. 25-27	Edneyville
	3373 Finding Forensic Evidence With An Alternate Light Source	Mar. 26	Jacksonville
	3180 Documenting Child Maltreatment: Introduction to Infrared & Ultraviolet Photography	Mar. 26-28	Edneyville
**	3423 NC Association for Property & Evidence Conference	Mar. 26-28	Wrightsville Beach
	2122 Spanish for Telecommunicators	Mar. 26-28	Edneyville
*	** 7569 SWAT Competition	Mar. 26-28	Salemburg
**	2078 Laws Governing Concealed Handgun	Mar. 27	Salemburg
	3630 Drug Facilitated Sexual Assault	Mar. 28	Salemburg
*	2630 Jail Administration	Apr. 1-5	Edneyville
	7623 Private Protective Services Firearms Instructor	Apr. 1-5	Salemburg
	2142 Specialized Subject Control/Arrest Techniques Instructor Training	Apr. 1-12	Salemburg
	2152 Instructor Training Orientation (Web-based)	Apr. 1-26	Edneyville
*	3238 Robbery Response Tactics (Web-based)	Apr. 1-30	Edneyville
*	3243 School Resource Officer Ethics (Web-based)	Apr. 2-May 10	Salemburg
*	3367 Solo Active Shooter Response Conditioning for Law Enforcement Officers/School Resource Officers	Apr. 3-5	Edneyville
	3703 Specialized Driver Instructor Training	Apr. 3-12	Salemburg
	3234 Investigator Ethics (Web-based)	Apr. 7-May 5	Salemburg
*	4001 Pedestrian Traffic Crash Reconstruction	Apr. 8-10	Edneyville
*	5686 Personnel Issues for Law Enforcement Supervisors	Apr. 8-10	Salemburg

NORTH CAROLINA JUSTICE ACADEMY LIST OF COURSE OFFERINGS - JANUARY THROUGH JUNE 2013

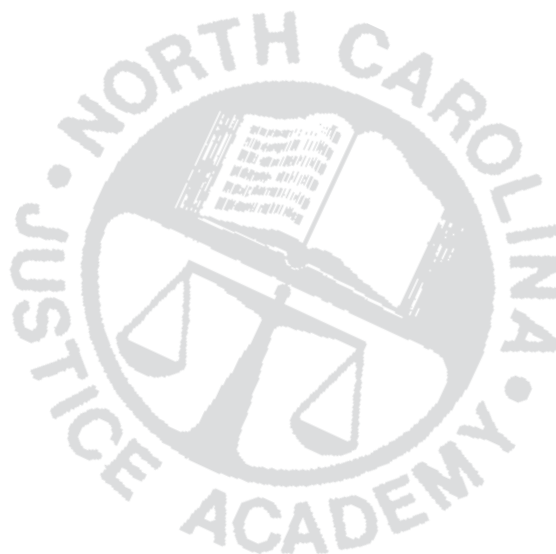
NORTH CAROLINA JUSTICE ACADEMY LIST OF COURSE OFFERINGS - JANUARY THROUGH JUNE 2013

Course	Title	Date	Location
*	3952 Background Investigations	Apr. 8-12	Salemberg
*	3309 Death Investigations	Apr. 8-12	Salemberg
	3010 Interview and Interrogation	Apr. 8-12	Edneyville
	2125 Narcotics Investigators Spanish Course	Apr. 8-12	Salemberg
*	2716 Human Trafficking Protocol Training for Law Enforcement	Apr. 9	Salemberg
	3181 Recognizing Insurance Fraud	Apr. 9-10	Pineville
*	2236 Developing Speaking Skills	Apr. 9-11	Edneyville
	3375 Investigative Interviewing for Sexual Assaults	Apr. 9-11	Boone
**	2078 Laws Governing Concealed Handgun	Apr. 15	Salemberg
	3184 Introduction to Sex Crimes Investigations	Apr. 15-17	Edneyville
*	2416 Field Training Officer	Apr. 15-19	Edneyville
*	3099 Introduction to Traffic Crash Investigation	Apr. 15-19	Edneyville
*	7807 SWAT Operator II	Apr. 15-19	Salemberg
	2726 Specialized Driver Instructor Prequalification	Apr. 16	Salemberg
*	2602 Rapid Deployment Instructor Training	Apr. 16-18	Salemberg
	2726 Specialized Driver Instructor Prequalification	Apr. 18	Salemberg
	3631 Advanced Sex Crimes Investigations	Apr. 18-19	Edneyville
	3373 Finding Forensic Evidence With An Alternate Light Source	Apr. 19	Lumberton
*	5324 Interrogation Rights	Apr. 22-23	Salemberg
*	2614 Motorcycle Crash Investigation	Apr. 22-25	Edneyville
*	2723 Armed Detention Officer Course	Apr. 22-26	Salemberg
*	1058 Chemical Processing and Advanced Photography	Apr. 22-26	Edneyville
*	2207 First Line Supervision	Apr. 22-26	Edneyville
*	5218 Internal Affairs Investigations	Apr. 22-26	Salemberg
	3010 Interview and Interrogation	Apr. 22-26	Edneyville
	2220 Law Enforcement Sniper Course	Apr. 22-26	Butner
	5673 School Resource Officer Training	Apr. 22-26	Edneyville
	3226 RADAR Operator Refresher (Web-based)	Apr. 22-May 20	Salemberg
	3251 Traffic Law Refresher (Web-based)	Apr. 22-May 24	Salemberg
	2726 Specialized Driver Instructor Prequalification	Apr. 23	Salemberg
	3375 Investigative Interviewing for Sexual Assaults	Apr. 23-25	Salemberg
	2726 Specialized Driver Instructor Prequalification	Apr. 25	Salemberg
	3630 Drug Facilitated Sexual Assault	Apr. 26	Edneyville
	3152 Introduction to Financial Crimes	Apr. 29-May 1	Edneyville
*	3143 Leadership Development for Law Enforcement Managers	Apr. 29-May 3	Edneyville
*	2041 SWAT Operator	Apr. 29-May 3	Salemberg
**	2078 Laws Governing Concealed Handgun	May 1	Salemberg
	3703 Specialized Driver Instructor Training	May 1-10	Salemberg
	2222 Telecommunicator Certification Course	May 5-10	Salemberg
*	2031 General Instructor Training	May 5-17	Edneyville
*	3262 Budgeting for Police Managers (Web-based)	May 5-Jun. 23	Edneyville
	3088 Basic Anti-Terrorism Awareness	May 6-7	Edneyville
*	2418 Advanced Field Training Officer	May 6-8	Salemberg
*	2483 New Sergeants' Course	May 6-8	Edneyville
*	3976 At-Scene Traffic Crash Investigation	May 6-10	Salemberg
	2123 Basic Spanish for Law Enforcement Officers	May 6-10	Edneyville
*	7643 First Line Supervision for Detention Supervisors	May 6-10	Salemberg
	3010 Interview and Interrogation	May 6-10	Salemberg
	2033 Specialized Physical Fitness Instructor Training	May 6-15	Edneyville
*	4001 Pedestrian Traffic Crash Reconstruction	May 8-10	Salemberg
*	5669 Search Warrant Writing Class	May 13-15	Salemberg
*	2614 Motorcycle Crash Investigation	May 13-16	Salemberg
*	3016 Officer Safety/Readiness Training	May 13-17	Edneyville
*	3992 Crime Scene Investigation	May 13-24	Salemberg
*	1182 New Chiefs Executive Development Session I - May 13-17 Session II June 3-6	May 13-Jun. 6	Edneyville
*	3243 School Resource Officer Ethics (Web-based)	May 13-Jun. 21	Salemberg
	7584 Firearms for Female Officers	May 14-16	Salemberg
*	3039 Criminal Intelligence and Analysis	May 20-22	Edneyville
*	5221 Early Stage Street Encounters and Laws of Investigative Stops	May 20-22	Salemberg
	3184 Introduction to Sex Crimes Investigations	May 20-22	Edneyville
*	2207 First Line Supervision	May 20-24	Salemberg
*	7643 First Line Supervision for Detention Supervisors	May 20-24	Edneyville
*	3240 At-Scene Traffic Crash Investigation-Math Refresher (Web-based)	May 20-Jun. 28	Salemberg
	3340 Child Death Investigation	May 21-22	Raleigh
*	3811 Property and Evidence Room Management	May 21-22	Salemberg
	5705 K-9 Legal Issues	May 22	Salemberg
*	3218 Advanced Traffic Crash Investigation-Math Refresher (Web-based)	May 22-Jul. 17	Edneyville
	1177 Measuring Training Results	May 23	Edneyville
	3631 Advanced Sex Crimes Investigations	May 23-24	Edneyville
*	3117 Suicide Investigation	May 23-24	Salemberg
	2601 Developing Test Questions for Law Enforcement Training	May 24	Edneyville
*	3366 Equipment Diver Specialty	May 28	Salemberg
*	7638 Tactical Leadership	May 28-30	Edneyville

Course	Title	Date	Location
2238	Handling Suicide Callers	May 29	Edneyville
2492	Overcoming Negativity in the Communications Center	May 30	Edneyville
7620	Private Protective Services Firearms Instructor Recertification	Jun. 3	Salemburg
*	3976 At-Scene Traffic Crash Investigation	Jun. 3-7	Edneyville
*	7597 Detention Field Training Officer	Jun. 3-7	Salemburg
*	2416 Field Training Officer	Jun. 3-7	Salemburg
3010	Interview and Interrogation	Jun. 3-7	Edneyville
5666	Police Law Institute	Jun. 3-14	Edneyville
3340	Child Death Investigation	Jun. 4-5	Edneyville
*	3039 Criminal Intelligence and Analysis	Jun. 4-6	Salemburg
*	3331 Open Water Diver Course	Jun. 9-14	Edneyville
**	2078 Laws Governing Concealed Handgun	Jun. 10	Salemburg
3152	Introduction to Financial Crimes	Jun. 10-12	Edneyville
3184	Introduction to Sex Crimes Investigations	Jun. 10-12	Salemburg
3035	RADAR Instructor Recertification	Jun. 10-12	Salemburg
*	3143 Leadership Development for Law Enforcement Managers	Jun. 10-14	Salemburg
2125	Narcotics Investigators Spanish Course	Jun. 10-14	Edneyville
*	2602 Rapid Deployment Instructor Training	Jun. 11-13	Edneyville
3631	Advanced Sex Crimes Investigations	Jun. 13-14	Salemburg
3061	Time-Distance Instructor Recertification	Jun. 13-14	Salemburg
3144	LIDAR Instructor Recertification	Jun. 14	Salemburg
3630	Drug Facilitated Sexual Assault	Jun. 17	Salemburg
3010	Interview and Interrogation	Jun. 17-21	Edneyville
3181	Recognizing Insurance Fraud	Jun. 18-19	Edneyville
*	3921 Drug Enforcement for Patrol Officers	Jun. 19-21	Edneyville
2222	Telecommunicator Certification Course	Jun. 23-28	Edneyville
**	3372 Threat Assessment and the School Rampage Shooter	Jun. 24	Edneyville
3151	Terrorism Update	Jun. 24-25	Edneyville
*	2418 Advanced Field Training Officer	Jun. 24-26	Edneyville
*	2482 Regional SWAT In-Service Training	Jun. 24-26	Salemburg
*	5323 Advanced SRO: School Searches	Jun. 24-27	Salemburg
*	7597 Detention Field Training Officer	Jun. 24-28	Edneyville
5673	School Resource Officer Training	Jun. 24-28	Salemburg
3627	Identification of Fraudulent Documents	Jun. 26	Edneyville
3126	Courtroom Testimony for Law Enforcement Officers	Jun. 27-28	Edneyville
3630	Drug Facilitated Sexual Assault	Jun. 28	Edneyville

CODE FOR CALENDAR

- * ENROLLMENT: These courses may be limited per department.
- ** FEES: These courses have a registration fee.





Leadership, Management & Supervision

Advanced Field Training Officer Course #2418

Who Should Attend

Law enforcement field training officers assigned to patrol that have attended a 32-40 hour basic field training officer program.

Course Goal

To provide additional training to officers that have been performing the function of field training new officers assigned to patrol.

Course Objectives

The student will be able to:

- Identify and utilize tactics to enhance officer safety.
- Utilize coaching and feedback in field training.
- Develop and apply remedial training strategies for trainees that are not responding to training.
- Develop and safely implement scenario-based training to improve trainee performance.
- Recognize components of problem-based learning and how they affect field training.

Methodologies

This course employs lecture, discussion and practical exercises.

Course Requirements

Student must provide documentation of attendance of a 32-40 hour basic Field Training Officer course.

Attendance is required for all class sessions. In order to satisfactorily complete this course, the student must participate in all class discussions and activities and must obtain a minimum score of 75% on a written test to be given at the conclusion of the course. Students must bring their duty gear, Field Training Officer Procedures Manual and blank copies of their Daily Observation Reports (DORs).

Course Coordinator

Gary Dudley

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Length of Course

Three days

DATES

May 6-8, Salemburg

June 24-26, Edneyville

Budgeting for Police Managers (Web-based) Course #3262

Who Should Register

This course is intended primarily for police managers who are responsible for budget preparation in their department who desire to enhance their budget preparation skills. Individuals aspiring to become future managers responsible for police budgets may wish to enroll as well.

Course Goal

This course focuses on developing the knowledge and skills necessary to effectively plan, develop and execute a police budget.

Course Objectives

Upon course completion, the student will be able to:

- Define the term budget. Develop the skills necessary to design a strategic plan.
- List and explain the five steps of the budget process.
- Develop a police budget.
- Explain the procedure for determining manpower needs for a police agency.

- List the five components that make up the Crime Measurement Index (CMI).
- Given sufficient data, determine the Crime Measurement Index for certain jurisdictions.
- Given proper information, each student will determine the Relief Factor for police agencies.

Methodologies

This is a seven-week course which employs web-based instruction, testing and written exercises.

Special Requirements

Students should be familiar with Microsoft Excel basics, as well as somewhat familiar with Microsoft Word and PowerPoint software applications.

Course Coordinator

Donnie R. Parks

Course Credit

Fifty-two hours

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

DATE

May 5-June 23, Edneyville

Leadership, Management & Supervision



Field Training Officer Course #2416

Who Should Attend

Law enforcement officers who are or will be assigned to provide field training to new officers. The focus of this course is for patrol officers.

Course Goal

To provide the technical and personal skills to individuals in order for them to function as evaluators and trainers of recruits who have completed **Basic Law Enforcement Training**.

Course Objectives

The student will be able to:

- Objectively evaluate the performances of trainees.
- Utilize performance feedback, counseling and training skills in the interaction with trainees.
- Successfully utilize leadership skills and attributes.
- Evaluate and counsel trainees in report writing and note-taking skills.

Methodologies

This course employs lecture, discussion, practical exercises and demonstrations.

Course Requirements

Attendance is required at all class sessions. In order to satisfactorily complete this course, the participant must actively participate in all classroom discussions and activities; and, obtain a minimum score of 75% on a written test to be given at the conclusion of the course. Students must bring one (1) of their duty uniforms with duty gear, their agency's Field Training Officer Procedures Manual, and blank copies of their Daily Observation Reports (DORs).

Course Coordinator

Gary Dudley

Length of Course

Five days

DATES

January 7-11, Salemburg
February 18-22, Edneyville
March 18-22, Salemburg
April 15-19, Edneyville
June 3-7, Salemburg

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Field Training Officer Supervisor Course #2462

Who Should Attend

Criminal justice supervisors tasked with the responsibility of supervising their agency's field training program.

Course Goal

To provide knowledge and skills needed to effectively supervise a field training program.

Course Objectives

The student will be able to:

- Recognize civil liability issues for FTO programs.
- Effectively supervise and manage a field training program.
- Properly select new field training officers.
- Utilize proper evaluation and documentation procedures.
- Identify trainee learning preferences and teaching strategies.
- Recognize and recommend remedial training strategies.

Methodologies

This course employs lecture, discussion and practical exercises.

Course Requirements

Attendance is required for all class sessions. In order to satisfactorily complete this course, the student must participate in all class discussions and activities and must obtain a minimum score of 75% on a written test to be given at the conclusion of the course. Students must bring their Field Training Officer Procedures Manual and blank copies of their Daily Observation Reports (DORs).

Course Coordinator

Gary Dudley

Length of Course

Two and one-half days

DATES

January 28-30, Salemburg
March 4-6, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



Leadership, Management & Supervision

First Line Supervision Course #2207

Who Should Attend

New supervisors and supervisors who have not received formal supervisory training.

Course Goal

To provide knowledge and skills required to effectively supervise personnel in a law enforcement agency.

Course Objectives

The student will be able to:

- Avoid liability problems arising from employment practices and field operations.
- Identify misconduct and corruption and be able to use appropriate techniques to prevent them.
- Determine and utilize motivational incentives to improve or cause high performance.
- Lead groups in consensus decision making and creative problem solving.
- Promote ethical practices in law enforcement and create a professional law enforcement culture.
- Identify their own management style through a diagnostic instrument.
- Complete and receive results from a personality inventory.
- Lead others through concepts of empowerment and transformation.

- Demonstrate supervising for results skills dealing with work performance and work habit problems.
- Utilize identified competencies of a leader to address factors in high performance by employees.
- Utilize at least three different techniques to forecast the future.

Methodologies

This course employs lecture, conference, exercise, diagnostic instruments and skills practice.

Course Requirements

Attendance is required at all class sessions. Students must attain an average of 70% across course examinations. They must also successfully perform in supervising for results skill practices.

Special Concerns

Some night work is required.

Course Coordinator

Michael Kudrick

Length of Course

Five days

DATES

February 4-8, Salemburg

April 22-26, Edneyville

May 20-24, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Leadership Development for Law Enforcement Managers Course #3143

Who Should Attend

Law enforcement managers and first-line supervisors who are responsible for directing and managing law enforcement personnel in their daily activities.

Course Goal

To provide the student with information that will help them develop leadership skills and the ability to recognize behavior that is detrimental to effective leadership. This course will also give the participant clear cut strategies to manage and direct change in their organizations and incorporate mission focus to achieve goals and team build.

Course Objectives

- List and explain the qualities of an effective leader.
- Describe the concepts of ethical leadership, credible leadership and servant leadership.
- Recognize and describe the behaviors of non-leadership.
- List and explain the "Laws of Leadership."

- Describe the practices of effective leaders.
- Explain the method and importance of being able to successfully manage change in organizations.
- Describe the use of mission statements and core values in directing the behavior of individual officers.
- Recognize and describe the difference in leadership theory as opposed to traditional management.
- Describe the concept of principle-based leadership.
- List and describe the strategies that can take an organization from average to excellence.
- List and explain the effective steps of team building.
- Recognize and describe the concept of Emotional Intelligence.
- Demonstrate and understand the importance of effective communication, successful conflict resolution and handling mistakes made.
- Define and describe the importance of setting measurable goals.

Methodologies

This course employs lecture, discussion, practical exercise and video synopsis to present the lesson material. This course is structured around Problem-Based Learning and involves group assignments.

(CONTINUED ON NEXT PAGE.)

Leadership, Management & Supervision



Leadership Development for Law Enforcement Managers Course #3143

(CONTINUED FROM PAGE 58.)

Special Concerns

Students will need to bring a uniform for one practical exercise. Some knowledge in the use of Microsoft Word and PowerPoint will be helpful. Some night work is required.

Course Coordinators

Michael Kudrick
Donnie R. Parks

Length of Course

Five days

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

DATES

January 14-18, Salemburg
February 11-15, Edneyville
March 4-8, Salemburg
April 29-May 3, Edneyville
June 10-14, Salemburg

Management Development Program Course #2182

ADMISSION: Admission to this program is competitive and by special application and interview only. Participants must apply for and, if accepted, attend ALL the program courses. Students are NOT accepted to attend individual courses.

Selected participants will be required to purchase class and physical conditioning attire, estimated cost \$300.00.

This program requires a separate application. The applications for the class beginning in January of 2013 will be available July 1, 2012. All completed applications, along with agency endorsement, must be received by October 1, 2012.

Employment Law

This module covers the legal aspects of the personnel management function. This includes topics ranging from recruitment to termination.

Communication Skills

Of the many and varied communication skills required of law enforcement managers, we choose to emphasize the basic competencies of interpersonal communication, group presentations and how the manager functions in the formal setting.

Leadership

We approach this block with the development of leading from anywhere with the organization, with particular emphasis placed on transformational leadership.

Motivation and Achievement

This block of instruction is focused on both subordinate and self motivation. During this instruction, students must motivate themselves and each other to accomplish goals and overcome unique obstacles.

Project Management

Project management skills allow the manager to logically identify law enforcement issues, gather and analyze information regarding them and develop a team project response to address the problems.

Budget Management

Here we cover budgeting and purchasing skills and procedures at the local government level. Students prepare budgets using the spreadsheeting and database management capabilities of microcomputers.

Who Should Attend

Law enforcement supervisors, managers and key personnel who are in leadership positions.

Program Goal

To develop the knowledge, skills and abilities to function as a progressive leader and innovative manager in a law enforcement agency.

Methodologies

This program employs lecture, discussion, journaling, case simulation, independent study, strenuous physical activity, skills practice sessions and team projects.

Program Requirements

Attendance is required at all class sessions. Additionally, participants will successfully complete a variety of projects, writing assignments and exercises working both alone and in groups.

Length of Program

The program is comprised of eleven modules, one per month from January through November.

Course Coordinator

Josh Phillips

**LIMIT 2 STUDENTS
PER DEPARTMENT.**





Leadership, Management & Supervision

New Chiefs Executive Development Course #1182

Who Should Attend

This course is intended primarily for police chiefs with less than 24 months experience as a police chief. It is also designed for individuals with lengthier experience and are new to the role of chief of police in the state of North Carolina as well as command level officers aspiring to become chiefs of police.

Course Goal

This course focuses on enhancing the knowledge and skills of newly appointed police chiefs and those aspiring to become chiefs of police.

Course Objectives

Upon course completion, the student will be able to:

- Define Strategic Leadership.
- Explain the difference between tactical and strategic leadership and planning.
- Develop the skills necessary to design a strategic plan.
- List and explain the five steps in the budget process.
- Develop a police budget.

- Explain the procedure for determining manpower needs for a police agency.
- Demonstrate the skills necessary to problem solve through positive leadership.
- Demonstrate the skills necessary to effectively interact with the media.
- Apply effective strategies for conducting a formal press conference.

Methodologies

This course employs lecturing, class discussion, demonstration and practice.

Special Requirements

Students should be familiar with Microsoft Word and Microsoft PowerPoint software applications. Attendees should bring a jump drive for storing course work.

Course Coordinator

Donnie R. Parks

Length of Course

Nine days

DATES

WEEK ONE: May 13-17, Edneyville

WEEK TWO: June 3-6, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

New Sergeants' Course Course #2483

Who Should Attend

Those who have been promoted within the past year and those who anticipate being promoted.

Course Goal

To provide the knowledge and skills to assist the newly-promoted officer in making the transition to first line supervisor.

Course Objectives

The student will be able to:

- Prepare a personal mission statement.
- Explain how emotional intelligence is a key to effective leadership.
- Recognize their own level of emotional intelligence.
- Describe the guidelines that a new supervisor should follow.
- Recognize the common challenges that face the first line supervisor.
- Describe common pitfalls that face the newly promoted supervisor and how to avoid them.

- Identify the basic leadership styles.
- Determine the appropriate leadership style to apply to a given situation.
- Recognize their own leadership style preference.
- Describe how to handle the employee disciplinary process.
- Determine how to analyze a performance deficiency.

Methodologies

This course employs lecture, discussion, diagnostic instruments, practical exercises, and case studies.

Course Requirements

Attendance is required at all sessions. Students will be required to prepare and present a personal mission statement.

Special Concerns

Some out-of-class work is required.

Course Coordinator

Josh Phillips

Length of Course

Three days

DATES

February 11-13, Salemburg

May 6-8, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Legal



Advanced SRO: School Searches Course #5323

Who Should Attend

Sworn law enforcement officers assigned as school resource officers.

Course Goal

Officer must be aware of their authority to engage in school searches and must be able to recognize the protections afforded to students under the Fourth Amendment. Officers must also effectively apply their lawful authority while working with school officials and while engaged in independent, proactive police investigations while in the school environment.

Course Objectives

The student will be able to:

- Review the basic protections of the Fourth Amendment as applied in the public school environment.
- Review the legal standard governing school searches conducted by school resource officers working in conjunction with school officials.
- Analyze case law illustrating the concept of working in conjunction with school officials.
- Applying judicial decisions, lawfully conduct school searches involving lockers, motor vehicles and the student population.

- Analyze select criminal statutes and recognize when probable cause exists to initiate charge or arrest for crimes involving: weapons in schools; threats and hoaxes; assault; and disorderly conduct.
- Research current issues in school law enforcement, and in a brief written assignment, provide recommendations to help maintain a safe school environment.

Methodologies

This course employs lecture, class discussion, videos and an intensive review of judicial decisions (appellate court cases) illustrating the points made throughout the course.

Course Requirements

This is an advanced level course involving an intensive review of judicial decisions and other legal sources. Attendance is required at all sessions. Students must complete a final exam with a passing score of 80%. Students will complete some evening work assignments involving reading and writing.

Course Coordinator

Dave Shick

Length of Course

Four days

DATE

June 24-27, Salemburg

**LIMIT 5 STUDENTS
PER DEPARTMENT.**

Courtroom Testimony for Law Enforcement Officers Course #3126

NEW!

Who Should Attend

Sworn law enforcement officers.

Course Goal

To instruct law enforcement officers in courtroom testimony issues.

Course Objectives

The student will be able to achieve the following objectives in accordance with information received during the instructional period:

- List information that should be included in a report and explain the importance of the information.
- Improve skills in writing a report as the basis for courtroom testimony through practical exercises and critique.
- Explain when a written report may be used in court.

- List five (5) activities to ensure proper preparation for court.
- Explain why articulation of the details is important and give an example from a case discussed in class.
- Discuss the function of direct-examination.
- List two (2) purposes of cross-examination.
- Improve skills in testifying by identifying areas for improvement through video-taping, peer critique, and practical exercises.

Methodologies

This course will employ the use of class discussions, lectures and practical exercises.

Course Requirements

Students must pass a final exam and complete all assignments.

Course Coordinator

Gayle Kemp

Length of Course

Two days

DATE

June 27-28, Edneyville



Legal

Early Stage Street Encounters and Laws of Investigative Stops Course #5221

Who Should Attend:

Officers involved in law enforcement involving guns, drugs, gangs and other high risk street investigations.

Course Goal

To enable the officer to confidently apply lawful authority during early stage street encounters, especially as it pertains to investigative stops, officer-safety tactics and in-field investigative procedures.

Officers must be aware of their authority to engage in street level investigations and must be aware of legal tactics they may employ to maximize their investigative abilities at early stages of the investigation – that is, in situations where officers do not have probable cause to believe the individual is engaged in crime or in possession of evidence or contraband, including weapons and firearms.

Course Objectives

The student will be able to:

- Determine reasonable suspicion based on officer-observed factors, third party informants and other sources of information.
- Identify investigative procedures authorized during investigative stops including a review of field interviews, Miranda and the public safety exception.

TEICP Accredited Course

- Lawfully utilize officer safety tactics during investigative stops, including protective searches, use of weapons and restraints and force issues.
- Effectively conduct reasonable suspicion based motor vehicle stops, including authorized officer safety tactics available during the investigation.

Methodologies

This course employs lecture, class discussion and an intensive review of judicial decisions (appellate court cases) illustrating the points made throughout the course.

Course Requirements

This is an intermediate level course involving an intensive review of judicial decisions and other legal sources. Attendance is required at all sessions.

NOTE: The materials in this course are included in the NC Weapons Laws and Street Investigations course. Students are encouraged to choose one or the other.

Course Coordinator

Dave Shick

Length of Course

Three days

DATE

May 20-22, Salemburg

**LIMIT 3 STUDENTS
PER DEPARTMENT.**

Internal Affairs Investigations Course #5218

Who Should Attend

Officers charged with the responsibility of conducting internal affairs investigations within agencies, departments and offices.

Course Goal

To provide a legal and practical framework for objective internal affairs investigations.

Course Objectives

At the end of this block of instruction, the student will be able to achieve the following objectives in accordance with the information received in class:

- Conduct a background check.
- Compare and distinguish the legal requirements between criminal and administrative investigations.
- Identify due process as it pertains to investigation, interrogation and hearings.
- Identify and distinguish between facts that constitute violations of standard policy.

CICP Accredited Course

- Describe and apply the legal requirements of claims of harassment and retaliation.
- Distinguish between public and confidential information for personnel and media purposes.
- Apply the case law to facts that result in civil liability.

Methodologies

The course will employ the use of class discussions, lectures and practical exercise.

Course Requirement

Students must pass a final exam and complete all assignments.

Course Coordinator

J. Rick Brown

Length of Course

Five days

DATE

April 22-26, Salemburg

**LIMIT 3 STUDENTS
PER DEPARTMENT.**

Legal



Interrogation Rights Course #5324

NEW!

Who Should Attend

Sworn law enforcement officers.

Course Goals

Law enforcement officers must be knowledgeable in the laws pertaining to interrogation of suspects and arrestees in order to lawfully apprehend criminal offenders and obtain evidence for use in prosecution. This course will review interrogation rights in order to enable officers to lawfully and effectively perform their duties.

Course Objectives

The student will be able to:

- Review interrogation rights that apply when interviewing a suspect who is not in custody.
- Discuss ways in which officers can prevent an interview from being "custodial" for purposes of Miranda.
- Review 5th Amendment Rights that apply during custodial interrogation of suspects and arrestees.
- Review 6th Amendments Rights that apply to interviews and interrogations of the accused under prosecution.

CICP Accredited Course

- Distinguish the 5th and 6th Amendment rules concerning interrogation after the suspect has invoked his interrogation rights.
- Identify circumstances which may cause an interview or interrogation to be involuntary and recognize consequences of violating the 14th Amendment's requirement of "voluntariness."

Methodologies

This course employs lecture, class discussion and an intensive review of judicial decisions (appellate course cases) illustrating the points made throughout the course.

Course Requirements

This course involves an intensive review of judicial decisions/case law. Attendance is required at all sessions.

Course Coordinator

Dave Shick

Length of Course

Two days

DATES

March 25-26, Salemburg

April 22-23, Salemburg

**LIMIT 3 STUDENTS
PER DEPARTMENT.**

Juvenile Legal Issues for Law Enforcement Course #2621

Who Should Attend

Officers assigned to investigate juvenile delinquency cases, or involved in juvenile court delinquency proceedings, and street officers who regularly encounter juveniles.

Course Goal

Officers must be aware of the laws affecting juvenile delinquents and undisciplined juveniles. Further, officers should know the rights of a juvenile and the responsibility of the officer who takes custody of a juvenile.

Course Objectives

The student will be able to:

- List the ages of 1) a juvenile; 2) a juvenile delinquent; and, 3) a juvenile who may be transferred to superior court.
- Describe the circumstances under which a law enforcement officer may take custody of a juvenile without a court order.
- List and explain the Constitutional rights that have been afforded juveniles.
- Explain juvenile *Miranda* warnings that must be given for juveniles less than 14 years of age and for juveniles between the ages of 14 and 18.

CICP Accredited Course

- Define the meaning of "custody" for juvenile interrogation purposes under *Miranda*.
- Discuss a juvenile's consent to search and any limitations of that consent.
- Explain the options of a law enforcement officer once he/she takes a juvenile into custody.
- List the factors that the court must consider in deciding whether to secure or release a juvenile after he is taken into custody.
- List the notifications that a law enforcement officer must make after taking a juvenile into custody.
- Explain how an officer obtains a Nontestimonial Order.
- List the requirements for a juvenile to be registered as a sex offender on the Sex Offender Registry.

Methodologies

This course employs lecture, class discussion and an intensive review of appellate court cases illustrating the points made throughout the course.

Course Requirements

This is a basic juvenile law course involving a review of judicial decisions and other legal sources. Attendance is required for the entire session.

Course Coordinator

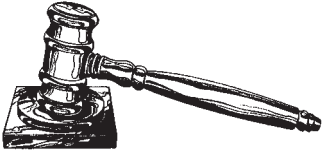
Gayle Kemp

Length of Course

One day

DATES

March 4, Edneyville
March 13, Salemburg



Legal

K-9 Legal Issues Course #5705

Who Should Attend

Officers assigned to a canine unit and supervisors of canine units or other officers involved in a canine unit.

Course Goal

When dealing with canines, officers should be aware of the status of the law in several areas. The two major categories of law are constitutional criminal law and civil liability. This course will review §1983 civil liability as it relates to a K-9 officer and look at what proactive steps can be taken to avoid liability. Additionally, injury to the K-9 animal and criminal charges brought against K-9 officers will also be discussed.

A canine officer should understand the laws as applied in both criminal and civil court. This will not only enable the officer to be better officers and serve the public better, but also to avoid any civil or criminal liability for the use of a canine in executing the officer's duty.

Course Objectives

The student will be able to:

- Define "search" under the Fourth Amendment of the United States Constitution.
- Define "consent to search" and discuss any limitations on that consent.
- List the factors in determining reasonable suspicion and probable cause.
- Explain when a delay in detention becomes a seizure and the consequences of the delay.
- Summarize the law on dog sniff searches.
- Describe the way in which a drug dog may be used to sniff a car, a train compartment, a bus and a package in the mail.
- Describe the way a drug dog may be used to sniff at an airport, at the border and at a school.
- Explain when a search warrant is needed to search a container after a dog sniff.
- Describe the conditions under which a drug dog can be used at a checkpoint.
- List and explain the factors the courts consider in determining the reliability of a dog sniff as evidence.
- List the factors the courts use in deciding use of force claims in K-9 cases.
- List the types of liability most commonly asserted under §1983.
- Define qualified immunity.
- List at least five preventive measures that a K-9 officer can take to avoid civil liability.

CICP Accredited Course

- Discuss currency seizure or forfeiture.
- Define what constitutes an injury to a K-9 animal under the statute and the consequences of violating the statute.
- Explain what criminal charges may be brought against a K-9 officer in the event that he uses his dog to violate a Constitutional right of a citizen.

Methodologies

This course employs lecture, class discussion and an intensive review of appellate court cases illustrating the points made throughout the course.

Course Requirements

This is a basic canine law course involving an intensive review of judicial decisions and other legal sources. Attendance is required for the entire session.

Course Coordinator

Gayle Kemp

Length of Course

One day

DATES

February 21, Edneyville
May 22, Salemburg



Legal



Personnel Issues for Law Enforcement Supervisors Course #5686

Who Should Attend

First-level through upper-level supervisors.

Course Goal

To present supervisors with the legal framework of state and federal employment laws as they apply to personnel issues in law enforcement.

Course Objectives

At the end of this block of instruction, the student will be able to achieve the following objectives in accordance with the information received in class:

- Define the Employment at Will relationship and identify its exceptions.
- Define the term "Just Cause" and identify to whom it applies.
- Analyze and identify actions prohibited by Title VII, including religious discrimination and sexual discrimination.
- Identify key agency/office/departamental policies and analyze their applications by the courts.
- Define and apply the terms "Conduct Unbecoming" and "Insubordination."
- Contrast the standards for disciplining a law enforcement officer for off-duty conduct compared with on-duty conduct.
- Identify the facts which constitute sexual harassment and the steps a supervisor should take to prevent sexual harassment.
- Identify and analyze the constitutional rights of employees as they pertain to free speech, campaigning, criticism of the employer, dress codes, due process and liberty interests.
- Discuss key federal statutes including the Americans With Disabilities Act, the Fair Labor Standards Act, the Family and Medical Leave Act, and the Uniformed Services Employment and Reemployment Act.
- Identify and analyze areas of supervisory liability and the steps that can be taken to lessen the risk of such liability.
- Identify and analyze current issues in personnel as they develop.

Methodologies

This course will employ the use of class discussions, lectures and practical exercises.

Course Requirement

Students must pass a final exam and complete all assignments.

Special Concerns

Some night work is required.

Course Coordinator

J. Rick Brown

Length of Course

Three days

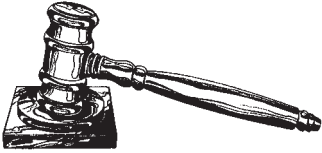
DATES

February 11-13, Salemburg

April 8-10, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**





Legal

Police Law Institute Course #5666

CICP Accredited Course

Who Should Attend

Investigators and law enforcement officers involved with enforcement activities associated with search warrants, warrantless searches, interviews, eyewitness identifications and nontestimonial identification orders and who are subject to potential legal liability resulting from those activities. **NO STUDENT WILL BE ACCEPTED FOR PARTIAL ENROLLMENT.**

Course Goal

To provide the skills necessary to conduct enforcement activities associated with search warrants, warrantless searches, interviews, eyewitness identifications and nontestimonial identification orders and to avoid liability while conducting such activities.

Course Objectives

The student will be able to:

- Draft a valid search warrant.
- Lawfully execute a search warrant.
- Lawfully conduct warrantless searches.
- Conduct interviews lawfully during an investigative detention or arrest situation.
- Apply noncustodial interview procedures to obtain lawful confessions.
- Conduct nontestimonial and eyewitness identification procedures in accordance with applicable law.
- Conduct a valid investigative stop and frisk and a lawful arrest, using proper basis, parameters and use of force.
- Determine whether non-lethal and deadly force may lawfully be used in given fact situations.
- Determine whether emergency vehicle operation is appropriate under given fact situations.
- Identify the steps an officer may take to defend against a liability action.

Methodologies

This course utilizes discussion, video scenarios, practical exercises, programmed texts, student readings and case studies.

Course Requirements

Attendance is required at all class sessions. The student must participate in class and practical exercises, successfully prepare search warrants and nontestimonial orders and successfully attain a required score on a written examination. Students are required to have a copy of the *Arrest, Search and Investigation* textbook, written by Robert Farb and published by the UNC School of Government.

Special Concerns

Readings and other assignments will need to be completed in the student's evening hours.

Course Coordinators

J. Rick Brown
Erica Garner
Gayle L. Kemp
Dave Shick

Length of Course

Ten days

DATES

February 4-15, Salemburg
March 4-15, Salemburg
June 3-14, Edneyville

**ENROLLMENT MAY
BE LIMITED PER
DEPARTMENT.**



Legal



Search Warrant Writing Class Course #5669

Who Should Attend

Investigators and other law enforcement officers who are charged with the responsibility of conducting warrantless searches and the drafting of search warrants.

Course Goal

To provide the skills necessary to determine when a search warrant is required and how to correctly draft and lawfully execute a search warrant.

Course Objectives

At the end of this course, the participants will be able to achieve the following objectives:

- Analyze and determine when a reasonable expectation of privacy exists for purposes of the Fourth Amendment.
- Determine what actions by law enforcement do not constitute a search within the meaning of the Fourth Amendment.
- Identify and apply the exceptions to the search warrant requirement.
- Prepare search warrants by defining and applying the elements of probable cause to real time factual scenarios.

CICP Accredited Course

- Prepare to defend a search warrant against a Motion to Suppress.
- Identify and prepare for problem areas resulting in potential civil liability.

Methodologies

This course utilizes discussion, video scenarios, practical exercises and case studies.

Course Requirement

Students must pass a final exam and satisfactorily complete all assignments.

Special Concerns

Some evening work is required. It is recommended that the student bring a laptop computer.

Course Coordinator

J. Rick Brown

Length of Course

Three days

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

DATES

January 28-30, Salemburg
March 11-13, Salemburg
May 13-15, Salemburg

Warrantless Searches Course #5229

Who Should Attend

Sworn law enforcement officers.

Course Goal

Law enforcement officers must be knowledgeable in the laws pertaining to warrantless searches in order to lawfully apprehend criminal offenders and obtain evidence for use in prosecution. This course will review basic laws of warrantless searches in order to enable officers to lawfully and effectively perform their duties.

Course Objectives

The student will be able to:

- Review 4th Amendment requirements governing searches.
- Recognize when a "search" has occurred and identify the correct constitutional standard for conducting "searches."
- Discuss the types of warrantless searches that may be conducted without any suspicion of wrongful conduct.
- Define "reasonable suspicion" and discuss factors courts will consider in determining the existence of reasonable suspicion.

CICP Accredited Course

- Discuss the types of warrantless searches that must be supported by reasonable suspicion.
- Define "probable cause" and discuss factors courts will consider in determining the existence of probable cause.
- Discuss the types of warrantless searches that do not have to be supported by probable cause.
- Discuss types of warrantless searches that may be conducted in response to a public emergency.

Methodologies

This course employs lecture, class discussion, videos and an intensive review of judicial decisions (appellate court cases) illustrating the points made throughout the course.

Course Requirement

This course involves an intensive review of judicial decisions/case law. Attendance is required at all sessions.

Course Coordinator

Dave Shick

Length of Course

Two days

**LIMIT 3 STUDENTS
PER DEPARTMENT.**

DATE

February 18-19, Salemburg



Spanish

Basic Spanish for Arrest Procedures Course #2178

CICP Accredited Course

Who Should Attend

Law enforcement officers that frequently come in contact with Spanish-speaking persons in an arrest situation.

Course Goal

To educate officers in the selection and use of Spanish words and phrases in confrontational settings.

Course Objectives

The student will be able to:

- Communicate orally with specific Spanish words and phrases that present themselves in arrest situations, i.e., searches, handcuffing.
- Demonstrate the ability to recall specific Spanish phrases in conjunction with correctly affecting a search, handcuffing and arrest.

Methodologies

This course employs lecture, discussion, repetition and skill practice.

Course Requirements

Attendance is required at all class sessions. Students will participate in classroom discussions and skill practices.

Special Concerns

Students should bring their duty belt, handcuffs, and holster (**no weapons**). Duty gear will be utilized the last two days of class. Bring comfortable and appropriate clothes and shoes.

Course Coordinator

Lorraine Snyder

Length of Course

Two and one-half days

DATES

January 15-17, Salemburg
February 4-6, Edneyville

Basic Spanish for Law Enforcement Officers Course #2123

CICP Accredited Course

Who Should Attend

Any law enforcement official that wishes to gain a basic knowledge of the Spanish language as it pertains to the law enforcement function.

Course Goal

To educate the student about Latino culture and proper pronunciation of Spanish words and phrases which can be beneficial to the officer when confronted with Latino persons.

Course Objectives

The student will be able to:

- Communicate orally with specific Spanish words and phrases which may present themselves in common street encounters.
- Describe in writing the major characteristics of Latino culture.

Course Requirements

Attendance is required at all class sessions. Students are expected to participate in classroom discussions and skill practices. A minimum cumulative score of 70% is required for passing this course, which includes a written exam in conjunction with the skill practices.

Special Concerns

This course is designed to familiarize the student with basic Spanish words, phrases, street/slang Spanish, arrest expressions, cultural information and information gathering from witnesses, victims and suspects. After this introductory course, the student should continue self-study to enhance his/her knowledge of the Spanish language.

Course Coordinator

Lorraine Snyder

Length of Course

Five days

DATES

March 4-8, Salemburg
May 6-10, Edneyville

Spanish



Narcotics Investigators Spanish Course Course #2125

Who Should Attend

Officers assigned to Narcotics Investigations.

Course Goal

To educate the student in proper pronunciation of Spanish words and phrases which can enable the narcotics investigator to effectively communicate with Hispanic people.

Course Objectives

The student will be able to:

- Ask an Hispanic person questions using specific Spanish words and phrases which may present themselves in a narcotics investigation.
- Give commands to an Hispanic person using specific Spanish words and phrases which may present themselves in a narcotics investigation.
- In Spanish, conduct an interview of a victim, witness or suspect of a crime involving narcotics.

Methodologies

This course employs lecture, discussion and skill practice.

CICP Accredited Course

Course Requirements

Attendance is required at all class sessions. Students are expected to participate in classroom discussions and skill practice. A score of 70% on a written exam is required. Students will also be graded on practical skills.

Special Concerns

A basic knowledge of a computer and the Spanish language is required, such as, any of the NCJA Spanish basic courses or another law enforcement Basic Spanish Course. This is a fast-paced course designed to familiarize the student with Spanish words and phrases used in a narcotics investigation for information gathering from witnesses, victims and suspects. After this course, the student should continue self-study to enhance his/her knowledge of the Spanish language.

Course Coordinator

Lorraine Snyder

Length of Course

Five days

DATES

April 8-12, Salemburg

June 10-14, Edneyville

Spanish for Telecommunicators Course #2122

Who Should Attend

Employees of communications centers/telecommunicators.

Course Goal

To educate the student about Latino culture and to teach the student proper pronunciation of Spanish words and phrases which will assist the telecommunicator when receiving calls from Latino persons with little or no English language skills.

Course Objectives

The student will be able to:

- Communicate orally with specific Spanish words and phrases which may present themselves in common telephone conversations at the communications center.
- Describe in writing the major characteristics of Latin culture.

Methodologies

This course employs lecture, discussion, repetition, and skill practice.

Course Requirements

Attendance is required at all class sessions. Students are expected to participate in classroom discussions and skill practices. Students must obtain a score of 70% on a written examination.

Special Concerns

This course is designed to familiarize the student with basic Spanish words, phrases, street/slang Spanish, cultural information, and information specific to telecommunications. After this introductory course, the student should continue self-study to enhance his/her knowledge of the Spanish language.

Course Coordinator

Lorraine Snyder

Length of Course

Three days

DATES

March 19-21, Salemburg

March 26-28, Edneyville



Tactical

Firearms for Female Officers Course #7584

Who Should Attend

Any female officer interested in becoming more proficient with their service handgun while learning concepts of ergonomics as it affects firearms training, learning the fundamentals of shooting and learning conditioning exercises to increase hand and arm strength.

Course Goal

To provide the information and skills necessary to effectively and efficiently utilize the service weapons and support equipment.

Course Objectives

The student will be able to:

- Demonstrate the proper method used to grip the service handgun.
- Define ergonomics and explain the application to firearms training.
- Demonstrate two exercises used to increase hand and arm strength.
- Demonstrate length of pull as it applies to a shotgun.

Methodologies

This course employs lecture, discussion, demonstrations and practical exercises.

Course Requirement

Attendance is required for all class and range sessions.

Special Concerns

Students should bring comfortable and practical clothing for outside training, rain protective clothing, service handgun, shotgun, duty belt and holster, cleaning equipment, flashlight, 400 rounds of handgun ammunition and 25 rounds of birdshot for the police shotgun. Hearing protection, eye protection and a billed cap are required for all range activities.

Course Coordinator

Chad Thompson

Length of Course

Three days

DATE

May 14-16, Salemburg

Law Enforcement Sniper Course Course #2220

Who Should Attend

Individuals assigned the role of a precision marksman utilizing an optically assisted high-power rifle.

Course Goal

To provide the information and skills necessary for a law enforcement officer assigned to the duties of sniper/countersniper to effectively and efficiently fulfill those duties.

Course Objectives

The student will be able to:

- Describe the proper method for cleaning the sniper rifle and scope.
- Describe three types of ballistics.
- Discuss the effects of temperature on ammunition.
- Estimate range using the Range Estimation Formula.
- List the four factors common to all shooting positions.
- Explain the purpose of the data book and log appropriate entries.
- Describe the role of both the sniper and observer.
- Safely and accurately fire and operate the police sniper rifle.

Methodologies

This course employs lecture, discussion and practical exercises.

Course Requirements

Attendance is required for all class and range sessions. Students will be required to pass a written comprehensive examination with a score of 70% and pass a single shot qualification course of fire.

Special Concerns

Students will bring comfortable and practical clothing for outside training and rain protection. Students will need a high power rifle with scope, 250 rounds of service ammunition, binoculars and cleaning equipment. A spotting scope and shooter's mat should be brought if available.

Course Coordinator

Chad Thompson

Length of Course

Five days

DATE

April 22-26, Butner

Tactical



Officer Safety/Readiness Training Course #3016

Who Should Attend

All law enforcement officers.

Course Goal

To provide the student with the tactics and options which will assist in the safe response to high risk situations.

Course Objectives

The student will be able to demonstrate techniques to safely accomplish the following tasks:

- Tactical handcuffing and groundfighting.
- Utilize proper contact/cover tactical skills.
- Safely conduct known risk vehicle stops.
- Utilize skills developed to safely conduct building searches.
- Respond to and safely diffuse domestic violence calls.

Methodologies

This course employs discussion, demonstration and practical exercises.

Course Requirements

Attendance is required at all class sessions. Students will be required to successfully complete all practical exercises and instructor evaluations. Students will be given a final exam on the last day of class. All students must pass the final exam with a minimum score of 75%.

Special Concerns

Students will need to bring their duty gear and weapon, ballistic vest, flashlight, rain gear and police vehicle. There will be two night sessions.

Course Coordinator

TBA

Length of Course

Five days

DATES

February 25-March 1, Salemburg

May 13-17, Edneyville

**LIMIT 3 STUDENTS
PER DEPARTMENT.**

Regional SWAT In-Service Training Course #2482

Who Should Attend

This course is designed for active tactical teams that want the opportunity to receive in-service training by participating in a series of workshops to test their decision-making, shooting skills, tactical skills and their ability to function as a team. The workshops will focus on a variety of tactical issues encountered by specialty units in the SWAT world. This course is co-sponsored by the North Carolina Tactical Officers Association (www.ncswat.org).

Course Goal

To provide the operator with the technical and tactical skills needed to perform the high liability response required to effectively function in their assigned jurisdiction. This in-service training will present a variety of workshops geared to assist the operator to effectively control potentially dangerous situations, perform professionally under all conditions and achieve the desired outcome in an encounter.

Course Objectives

The student will be able to achieve the following objectives in accordance with the information received during this course of instruction:

- Combat rifle motivational drills
- Tactical handgun and shield drills
- Force on Force room entry
- Vehicle Assaults
- Sniper Drills
- Other Tactical oriented courses to be announced

Methodologies

This course employs classroom instruction, demonstration, combat courses of fire and practical exercise.

Course Requirements

Attendance is required for all class sessions. In order to satisfactorily complete this course, the student must participate in all class discussions and activities.

(CONTINUED ON NEXT PAGE.)



Tactical

Regional SWAT In-Service Training Course #2482

(CONTINUED FROM PAGE 71.)

Equipment Requirements (subject to change)

- Full tactical gear kit
- Ballistic shield
- 2 smoke
- 1 CS gas
- Gas mask w/filter
- 2 flash bangs if possible
- Handgun ammo - 250 per operator
- Rifle ammo - 200 per operator
- Sniper ammo - 100 rounds
- Armored vehicle if possible
- SIMS handguns if available
- Less lethal gun and 2 training rounds
- Eye/ear protection
- Body Armor

Course Coordinator
TBA

Length of Course
Three days

DATE
June 24-26, Salemburg

**LIMIT 10 STUDENTS
PER DEPARTMENT.**

Robbery Response Tactics (Web-based) Course #3238

Who Should Register
All law enforcement officers.

Course Goal
To present to the student effective methods and tactics of responding to various robbery-in-progress calls.

Course Objectives
The student will be able to achieve the following objectives in accordance with the information received during this course of instruction:

- List two principle distinguishing characteristics of a robbery.
- Correctly identify and describe the five types of robberies.
- Define invisible deployment.
- List the proper verbal commands that an officer should give to control a suspect or institution employee.
- Correctly list and describe the two types of perimeters at a robbery scene.
- Demonstrate the ability to diagram a possible robbery location indicating officer approaches and inner perimeter security placement.

- Conduct a security assessment at a financial institution within the officers' jurisdiction utilizing a security assessment checklist.

Methodologies
This training will be conducted as web-based training.

- Course Requirements**
- Students will be required to have access to a computer that can access the Internet and all course documents with the following programs on it: Microsoft Word, PowerPoint viewer, Adobe Acrobat Reader, Mediaplayer viewer, Quicktime viewer, and Realplayer viewer.
 - Class assignments will be conducted via the Internet.
 - Students will be required to complete all assignments including a score of 75% on the final test to successfully complete this course.

Course Coordinator
TBA

Course Credit
Sixteen hours

DATE
April 1-30, Edneyville

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Tactical



Solo Active Shooter Response Conditioning for Law Enforcement Officers/School Resource Officers Course #3367

NEW!

Who Should Attend

Any officer who may be tasked with responding to an active shooter situation and law enforcement officers who are assigned as School Resource Officers. SRO's are usually already present at a school and available to defend innocent lives. Rural officers may not have backup available in a reasonable time to form an Active Shooter contact team, so may need to go alone. Active Shooter events are dynamic and usually over quickly; therefore, solo response may be the best option to stop the killing of innocent parties.

Course Goal

To introduce the School Resource Officer (SRO) or line officer to characteristics of mental and tactical preparation needed to successfully mitigate an Active Shooter situation as a solo unit.

Course Objectives

The student will be able to:

- Identify and demonstrate the concepts of tactical thinking and performance as it pertains to School Resource Officers or first-responders to active shooter situations.
- Develop firearm skills and proficiency needed when encountering an active shooter event.
- Build tactical proficiency by using stress inoculation in scenario-based training.

Methodologies

This course will employ lecture, conference and practical exercises. This course is comprised of traditional classroom delivery and extensive practical exercises. This training is challenging based on practical exercises designed to induce stress and allow the officer to successfully learn methods to neutralize an active shooter.

Course Requirements

Students must be able to successfully complete all written, practical exercises and instructor evaluations with a 75% or better and 100% remediation. Complete all practical exercises to the satisfaction of the instructor. Demonstrate the ability to solve scenario-based practical exercises. Demonstrate mature and sound judgment concerning response, planning and execution of demonstrated tactical skills and principles.

Special Concerns

Students must provide equipment necessary for the course:

- Duty gear to include handgun, soft body armor protective vest, duty belt, three (3) spare magazines, operable flashlight, handcuffs.
- Minimum three hundred (300) rounds training ammunition for duty handgun.
- Long gun and ammunition (optional).
- Ear protection and eye protection.

Western North Carolina has unpredictable weather, so officers must prepare as they would when working their duty shift; bring inclement weather gear; rain clothing, cold weather gear, gloves, and head protection. Nighttime exercises are possible, so extra flashlight and batteries may be needed. Simunitions® FX based training will require special protective gear which will be provided by the Academy. Groin protector for both male and female officers is mandatory. Standard (baseball/softball) protector may be used if provided by officer.

Course Coordinator

Kevin West

Length of Course

Three days

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

DATES

February 26-28, Edneyville

April 3-5, Edneyville





Tactical

SWAT Operator Course #2041

Who Should Attend

This course is exclusively designed for law enforcement officers assigned to a Special Weapons and Tactics Team. The course design makes it applicable to both new and veteran operators seeking a structured week of training. This course replaces the Basic SWAT course and incorporates increased live fire drills and scenario based training that involves the use of Simunitions®.

Course Goal

To expose the student to some of the individual skills and fundamentals of working as part of a team during the deployment of a SWAT related operation.

Course Objectives

The student will be able to:

- Discuss the basic structure of a SWAT team and distinguish between the responsibilities of each team member.
- Discuss legal issues that apply to tactical operations involving SWAT teams.
- Identify key components of the distraction device and demonstrate proper handling and employment techniques.
- Safely demonstrate the ability to manipulate and operate a firearm in a tactical manner during training exercises on the firing range.
- Demonstrate the ability to effectively shoot a firearm while deploying a ballistic shield.
- Demonstrate the ability to conduct a dynamic entry as part of a team.
- Execute a slow and deliberate entry as part of a team.
- Score an 80% or better on the **SWAT Operator** post-course test.

Methodologies

This course employs lecture, discussion, demonstrations and practical exercises.

Course Requirements

The student must be a certified law enforcement officer or currently serving as a member of the United States Armed Forces. Attendance is required at all class sessions. Students are expected to successfully complete all practical exercises. The student must score an 80% or greater on the **SWAT Operator** exam. Student must be on an active SWAT team to be approved.

Special Concerns

Students must bring with them (materials required): handgun with at least three magazines, **700 rounds practice ammunition for handgun**, tactical belt and holster, long gun (SMG/Carbine/Shotgun) with at least two magazines, **700 round practice ammunition for long-gun**, flashlight, tactical clothing, rain gear, body armor, gas mask with filter, hearing/eye protection, billed ball cap, ballistic helmet, and jock strap.

Optional items that will enhance your training: (1) flash-bang that is of the type utilized by your agency, Simunitions® training weapon that is of the type used by your agency (include two magazines and (1) box of unopened FX training rounds), ballistic shield, night vision optics.

Course Coordinator

TBA

Length of Course

Five days

**LIMIT 3 STUDENTS
PER DEPARTMENT.**

DATES

February 11-15, Salemburg

April 29-May 3, Salemburg



Tactical



SWAT Operator II Course #7807

Who Should Attend

This course complements the NCJA **SWAT Operator** course and provides operators with additional options in regards to crisis resolution. Students must have completed the NCJA **SWAT Operator** course or other approved basic level SWAT course.

Course Goal

To expose the student to some of the methods and strategies used to resolve stand-off situations that otherwise pose a risk to the community, citizens and law enforcement.

Course Objectives

The student will be able to:

- Discuss the importance of combat readiness and conduct a series of physical training drills.
- Discuss the challenges that SWAT operators must face in a lethal confrontation and how they can prepare themselves mentally during training.
- Safely demonstrate the ability to manipulate and operate a sub-machine gun in a tactical manner during a series of training exercises on the firing range and shoothouse.
- Identify the components of operational planning and execute a pre-rehearsed plan as part of a mock call-out.
- Identify the methods used to deploy chemical munitions in a tactical situation and demonstrate the ability to conduct a series of CQB drills while donning a gas mask.

Methodologies

This course employs lecture, discussion, demonstrations and practical exercises.

Course Requirements

The student must be a certified law enforcement officer and must have completed the NCJA **SWAT Operator** course or other approved course. Any student who has not attended the NCJA **SWAT Operator** course must

submit a certificate of completion of a basic SWAT course they have attended and also submit a course description or syllabus of the course that he or she has attended. Approval to be accepted into **SWAT Operator II** is contingent upon experience and is at the discretion of the course coordinator. Students are expected to successfully complete all practical exercises. The student must score an 80% or greater on the **SWAT Operator** exam. Student must be on an active SWAT team to be approved.

Special Concerns

Students must bring with them (materials required): Handgun with at least three magazines, **700 rounds practice ammunition for handgun**, tactical belt and holster, long gun (SMG/Carbine/Shotgun) with at least two magazines, **700 rounds practice ammunition for long-gun (preferably handgun caliber or frangible)**, flashlight, tactical clothing, rain gear, body armor, gas mask with filter, hearing/eye protection, billed ball cap, ballistic helmet and **protective cup**.

Optional items that will enhance your training: flashbang(s) that is of the type utilized by your agency, less lethal munitions utilized by your agency, 37mm/40mm Launcher if utilized by your agency, Simunitions® training weapon that is of the type used by your agency (include two magazines and (1) box of unopened FX training rounds), ballistic shield, night vision optics and any item that you would take in a real world mission.

Course Coordinator

TBA

Length of Course

Five days

DATE

April 15-19, Salemburg

**LIMIT 3 STUDENTS
PER DEPARTMENT.**



Tactical

Tactical Leadership Course #7638

Who Should Attend

This course is designed for law enforcement supervisors and the non-tactically trained senior officers to whom they report.

Course Goal

To provide the student with the technical and practical skills needed to recognize the significance of effective leadership and the relationship between overall command of an incident and command of the tactical response functions.

Course Objectives

The student will be able to achieve the following objectives in accordance with the information received during this course of instruction:

Tactical Management

- Explain the crisis cycle and body's response to interaction.
- Describe the five categories of Emotional Intelligence.
- List the qualities that effective leaders possess.
- Explain the seven practices of effective leadership.
- Describe the five temptations of a leader.
- List and describe the "ten deadly errors" of leadership.
- Identify the five steps to problem-solving (SODAS).

Risk Assessments in Operational Planning

- Appropriately define risk assessment and explain the five priorities that influence the need for an assessment.
- Define critical incident and identify the types of incidents that require a risk assessment.
- Recite the most common characteristics of a critical incident response.
- Analyze the difference between uncontrollable and controllable incident factors.
- Describe the three (3) stage process of how to conduct an assessment.
- Describe the seven (7) critical steps of the first responders on the scene.
- Identify three potential issues that can disrupt a successful operation.

- In a computer simulated practical exercise, develop a group response strategy to multiple critical incident scenarios utilizing Incident Command system (ICS) and National Incident Management System (NIMS) protocol.

Tactical Leadership Tabletop

- Recall and apply the materials learned in "Tactical Management" and "Risk Assessments in Operational Planning" to a given scenario.
- During a practical exercise setting, successfully manage a high stress critical incident in accordance to ICS and NIMS policy.

Methodologies

This course employs classroom instruction, open discussion and incident simulation.

Course Requirements

Attendance is required for all class sessions. In order to satisfactorily complete this course, the student must participate in all class discussions and activities and obtain a minimum score of 75% on a written test to be given at the conclusion of the course.

Course Coordinator

TBA

Length of Course

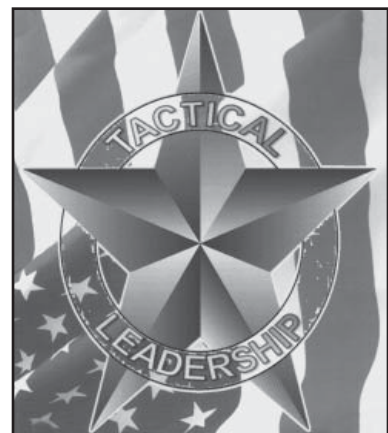
Three days

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

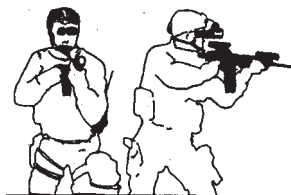
DATES

March 11-13, Edneyville

May 28-30, Edneyville



Tactical



Verbal Judo Course #2719

Who Should Attend

This course is designed for public safety professionals seeking to expand on their tactical communication skills to further preserve law and order while maintaining their own and the public's safety.

Course Goal

To provide the student with the technical and practical skills needed to use "Presence of Words" to calm difficult people who may be under severe emotional or other influences, redirect the behavior of hostile people, diffuse potentially dangerous situations, perform professionally under all conditions and achieve the desired outcome in an encounter.

Course Objectives

The student will be able to achieve the following objectives in accordance with the information received during this course of instruction:

The Profession

- Goals of the Course/Traits of a Professional
- Goals of Law Enforcement/Intervention/Force Options
- Mushin/Three Kinds of People
- Contact Professionals/Know your Weaknesses
- The Art of Representation

Tactical Theory

- Active Listening/First & Second Street Truths
- Third Street Truth
- Pace, Pitch and Modulation
- Voice and Other Non-verbals Must Harmonize
- The Body Can't Lie, but 90-90% Can
- R.A.M./R.A.P./R.A.T./R.A.C.

Tactical Application

- Verbal Karate vs. Verbal Judo
- Five-Step Pattern Diagram
- Five-Step "Hard Style"
- Tactical Eight-Step Pattern
- Arts of Translation & Meditation
- L.E.A.P.S. Concept
- Five Types of Questions
- Paraphrasing
- The Four Appeals
- Domestic Kata
- S.A.F.E.R. Concept

Methodologies

This course employs classroom instruction, open discussion and practical exercise.

Course Requirements

Attendance is required for all class sessions. In order to satisfactorily complete this course, the student must participate in all class discussions and activities and obtain a minimum score of 75% on a written test to be given at the conclusion of the course.

Course Coordinator

Tim Fuss

Length of Course

Three days

**LIMIT 3 STUDENTS
PER DEPARTMENT.**

DATE

January 28-30, Salemburg





Telecommunications

Handling Suicide Callers Course #2238

Who Should Attend

All telecommunicators (sheriffs, police, emergency service centers, highway patrol, etc.) who are employed by or sponsored by an emergency services center.

Course Goal

To help the participant gain a better understanding of suicide and its causes. Through increased awareness, the telecommunicator can more effectively counsel and assist the suicide caller.

Course Objectives

The student will be able to:

- Define crisis intervention as it relates to suicidal situations.
- Identify potential suicidal individuals.
- List, in writing, three myths about suicide.
- Identify the two factors that the telecommunicator needs to consider regarding risk assessment.
- Discuss suicide by cop and recognize the potential dangers that are characteristic of this type of call.
- Define the term "suicidal erosion."

- Provide examples of ambivalence by the suicidal caller.
- List, in writing, motives for suicide.
- List and define the three H's of suicide.
- Identify the do's and don'ts of helping a suicidal caller.
- In a practical setting, simulate interview techniques used in handling a suicidal caller.

Methodologies

This course employs lecture, conference and group exercise.

Course Requirements

The student is required to attend the entire course. All practical exercises must be satisfactorily completed.

Course Coordinator

Susan Gillis

Length of Course

One day

DATE

May 29, Edneyville

Overcoming Negativity in the Communications Center Course #2492

Who Should Attend

All telecommunicators (sheriffs, police, emergency service centers, highway patrol, etc.) who are employed by or sponsored by an emergency service center that perform daily duties in a stressful communications center environment.

Course Goal

To pinpoint how negative behavior impacts the daily functions of the communications center and identify the appropriate steps that can be taken to transform negativity by improving communications.

Course Objectives

The student should be able to:

- Define negativity and identify problems it produces in your communications center.

- Examine how negativity enters the communication center and how it impacts the work environment.
- Describe the appropriate steps that can be taken to overcome negativity.
- Identify how effective communication can improve morale in the workplace.
- Given specific scenarios, validate steps you would take to overcome negative characteristics of the following complaints.

Methodologies

This course employs lecture, conference and group exercise.

Course Coordinator

Susan Gillis

Length of Course

Four hours

DATE

May 30, Edneyville

Telecommunications



Telecommunicator Certification Course Course #2222

Who Should Attend

All telecommunicators (sheriffs, police, emergency service centers, highway patrol, etc.) who are employed by or sponsored by an emergency service center. All persons who are employed as telecommunicators under the direct supervision of a sheriff's office are required by the North Carolina Sheriffs' Education and Training Standards Commission to enroll and successfully complete the course. This requirement excludes all telecommunicators that are grandfathered.

Course Goal

To present the basic standard operating procedures for telecommunicators and to develop the role and responsibilities of the emergency service telecommunicator.

Course Objectives

The student will be able to:

- Define the role and explain the characteristics of the professional telecommunicator; stress and the telecommunicator; and the telecommunicator's code of ethics.
- Identify and demonstrate the general operation of the major equipment components of a modern telecommunications service center.
- List and identify the major information resources available to assist in the practice of telecommunications.
- Differentiate between the organization, general operational practices, terminology and common service requests associated with law enforcement, fire and emergency medical services, and the North Carolina Division of Emergency Management.
- Identify, explain and demonstrate common call reception, prioritization and resource allocation practices associated with everyday telecommunications.
- Identify and explain the aspects of civil liability for the professional telecommunicator.
- Identify, explain and demonstrate basic radio broadcast techniques associated with emergency telecommunications.
- Demonstrate basic telecommunications training skills in a structured telecommunications training practicum.

Methodologies

The course employs lecture, discussion, demonstration and practical exercises.

Course Requirements

Attendance is required at all class sessions. All practical exercises must be satisfactorily completed and a minimum score of 70% must be achieved on the final Commission-administered written exam. ***All students confirmed for this course are required to provide a completed Medical History Statement (F-1) and Medical Examination Report (F-2), unless they have been grandfathered by the NC Sheriffs' Education and Training Standards Commission.***

Special Concerns

Initial class begins on Sunday at 1:00 p.m.

Course Coordinator

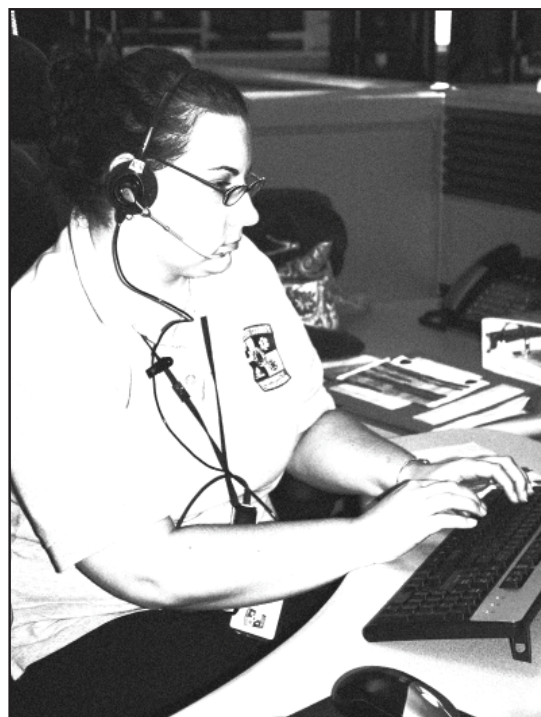
Susan Gillis

Length of Course

Five and one-half days

DATES

March 3-8, Edneyville
March 17-22, Salemburg
May 5-10, Salemburg
June 23-28, Edneyville





Telecommunications

Telecommunicator Supervisor Training Course #2232

Who Should Attend

All telecommunicators (sheriffs, police, emergency service centers, highway patrol, etc.) who are employed by or sponsored by an emergency services center and are preparing and/or performing the duties of a communications center supervisor.

Course Goal

To provide the participant with knowledge and skills required to effectively supervise personnel in an emergency communications center.

Course Objectives

The student will be able to:

- Avoid liability problems arising from employment practices.
- Determine and utilize motivational incentives to improve or cause high performance.
- Demonstrate supervising for results skills dealing with work performance and work habit problems.
- Identify the important attributes of documentation and how to effectively use it.
- Utilize identified competencies of a leader to address factors in high performance by employees.
- Lead others through concepts of empowerment and transformation.

Methodologies

This course employs lecture, conference, and group exercise.

Course Requirements

The student is required to attend the entire course. All practical exercises must be satisfactorily completed.

Course Coordinator

Susan Gillis

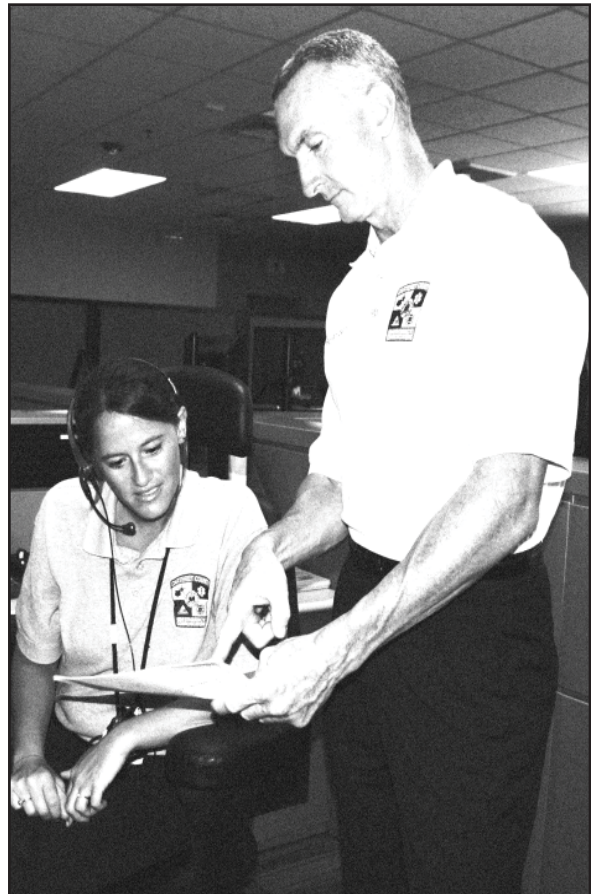
Length of Course

Three days

DATES

January 15-17, Salemburg

February 19-21, Edneyville



Traffic



The correct sequence for completing the traffic crash investigation courses should be:

- *Introduction to Traffic Crash Investigation (40 hours)*
- *At-Scene Traffic Crash Investigation (40 hours)*
- *Advanced Traffic Crash Investigation (80 hours)*
- *Traffic Crash Reconstruction (80 hours)*

! A copy of the training certificate issued for successful completion of the pre-requisite course(s) must accompany the course application for the student to be considered for registration. !

Advanced Traffic Crash Investigation - Math Refresher (Web-based) Course #3218

Who Should Register

This course is open to those law enforcement officers who have attended **Advanced Traffic Crash Investigation (Course #3977)**. It will be helpful for those who plan to attend **Traffic Crash Reconstruction**.

Course Goal

To provide the participants with the information needed to refresh math skills learned in **Advanced Traffic Crash Investigation** and those who wish to brush up on their skills prior to attending **Traffic Crash Reconstruction**.

Course Objectives

This course will provide a review of the following topics:

- General math
- Center of mass
- Trigonometric calculations
- Falls, flips and vaults
- Conservation of linear momentum
- Vehicle damage analysis
- Speed from yaws.

Methodologies

This on-line course employs reading assignments and on-line discussion as well as practical exercise.

Course Requirements

Students will be required to maintain contact with instructor via e-mail at least once a week. All practical exercises must be completed by assigned date.

TEICP Accredited Course

Special Concerns

Student must have the applicable hardware/software required for NCJA on-line courses.

Course Coordinator

Kris Merithew

Course Credit

Twenty hours

DATE

May 22-July 17, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**





Traffic

Aggressive Driving Enforcement (Web-based) Course #3209

TEICP Accredited Course

Who Should Register

Those law enforcement officers who have the responsibility of enforcing traffic laws within their jurisdiction and those tasked with the responsibility of developing an agency traffic safety program.

Course Goal

To provide the participants with the information needed to identify and address aggressive driving behaviors on public streets and highways.

Course Objectives

The student will be able to:

- Identify aggressive driving behavior.
- Conduct a traffic safety study.
- Develop a public information plan.
- Design a liaison strategy for cooperation with prosecutors and judicial officials.

Methodologies

This on-line course employs reading assignments and online discussion as well as practical exercise.

Course Requirements

Students must complete all assignments by the conclusion of the course. A minimum score of 70% must be attained on all written examinations and assignments.

Special Concerns

Student must have access to a computer and e-mail capability.

Course Coordinator

Stacy Holloman

Course Credit

Sixteen hours

DATES

January 7-February 4, Salemburg
February 11-March 11, Salemburg
March 18-April 15, Salemburg

At-Scene Traffic Crash Investigation Course #3976

TEICP Accredited Course

Who Should Attend

Law enforcement officers with traffic crash investigation responsibilities. ***NCJA Introduction to Traffic Crash Investigation (Course #3099)*** is a prerequisite and must be successfully completed prior to attending ***NCJA At-Scene Traffic Crash Investigation***.

Course Goal

To enable the participants to determine minimum speed of vehicles involved in a crash based on physical evidence documented at the scene.

Course Objectives

The student will be able to:

- Perform a variety of mathematical computations to:
 - Determine minimum vehicle speed based on physical evidence.
 - Determine Time/Distance traveled.
 - Solve Linear Equations.
 - Perform Unit Analysis.
 - Account for variations in perception/reaction times.
 - Account for braking deficiencies when calculating speed.
 - Determine the coefficient of friction for various surfaces.

Methodologies

The course employs demonstration, lecture and practical exercises.

Course Requirements

Attendance is required at all class sessions. Satisfactory completion of practical exercises conducted throughout the course must be accomplished. A minimum score of 75% must be attained on the final exam.

Special Concerns

Class will begin at 8:30 a.m. on the first day. Students should bring a scientific calculator TI-30 capable of trigonometric functions. Students should plan to spend some time at night to complete practical exercises and study assignments.

Course Coordinator

Terry D. Miller

Length of Course

Five days

DATES

May 6-10, Salemburg
June 3-7, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Traffic



At-Scene Traffic Crash Investigation - Math Refresher (Web-based) Course #3240

Who Should Register

This course is open to those law enforcement officers who have attended **NCJA At-Scene Traffic Crash Investigation (Course #3976)**. It will be helpful for those who plan to attend **NCJA Advanced Traffic Crash Investigation (Course #3977)**.

Course Goal

To provide the participants with the information needed to refresh basic math skills and those who wish to brush up on their skills prior to attending **NCJA Advanced Traffic Crash Investigation (Course #3977)**.

Course Objectives

This course will provide a review of the following topics:

- Integers
- Unit conversion/unit analysis
- Averages

- Exponents and roots
- Orders of operations
- Algebraic expressions
- Solving linear equations.

TEICP Accredited Course

Methodologies

This on-line course employs review assignments and practical exercises.

Course Requirements

All practical exercises must be completed by the assigned date.

Special Concerns

Students must have the applicable hardware/software required for NCJA on-line courses.

Course Coordinator

Terry D. Miller

Course Credit

Twenty hours

DATE

May 20-June 28, Salemburg

LIMIT 2 STUDENTS PER DEPARTMENT.

Introduction to Traffic Crash Investigation Course #3099

Who Should Attend

Law enforcement officers who may be the first to arrive on scene at a traffic crash.

Course Goal

To teach the officer methods for identification, preservation and documentation of critical time-sensitive evidence typically found at the scene of a traffic crash.

Course Objectives

The course will include instruction covering the following areas:

- Safely responding to the scene.
- Scene management.
- Recognizing the Human Factors involved.
- Interviewing techniques.
- Identifying and documenting physical evidence.
- Measuring and diagramming crash scenes.
- Legal issues.
- Proper completion of the DMV-349.

Methodologies

The class will employ lectures and extensive practical exercises.

Course Requirements

Attendance is required at all class sessions. Students must attain a pass (pass/fail scoring) on all practical exercises and a score of 75% on the final written exam. This course is a prerequisite for **NCJA At-Scene Traffic Crash Investigation (Course #3976)**.

Course Coordinator

Terry D. Miller

Length of Course

Five days

DATES

March 4-8, Salemburg
April 15-19, Edneyville

TEICP Accredited Course

LIMIT 2 STUDENTS PER DEPARTMENT.



Traffic

Motorcycle Crash Investigation Course #2614

Who Should Attend

Those law enforcement officers who have successfully completed **NCJA Traffic Crash Reconstruction (Course #3985)**. The student will be required to submit proof of the above prior to the beginning of the course.

Course Goal

To enable participants to interpret and analyze crash evidence when a motorcycle is involved.

Course Objectives

The student will be able to:

- Interpret physical evidence present at the scene of a crash including, but not limited to:
 - Motorcycle damage
 - Helmet damage
 - Rider trajectory
 - Roadway marks
- Describe vehicle/rider behavior during a crash.
- Demonstrate an understanding of motorcycle instabilities and handling characteristics.
- Perform a variety of mathematical formulas including:
 - Speed calculations
 - Throw calculations

TEICP Accredited Course

Methodologies

This course employs demonstration, lecture and practical exercises.

Course Requirements

Attendance is required at all class sessions. Satisfactory completion of practical exercises conducted throughout the course must be accomplished. A minimum score of 75% must be attained on the final exam.

Special Concerns

Students should bring all traffic crash investigation equipment they normally have available. Students should also bring a scientific calculator capable of trigonometric functions. Students should plan to spend some time at night to complete practical exercise assignments.

Course Coordinator

Kris Merithew

Length of Course

Four days

DATES

April 22-25, Edneyville

May 13-16, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Pedestrian Traffic Crash Reconstruction Course #4001

Who Should Attend

Those law enforcement officers who have successfully completed **NCJA Traffic Crash Reconstruction (Course #3985)**.

Course Goal

To provide the participants with the information and skills to gather and interpret the evidence at the scene of a motor vehicle crash involving a pedestrian.

Course Objectives

The student will be able to:

- Document the area of impact based on roadway evidence.
- Calculate the speed of vehicles at impact using the appropriate formula.
- Interpret mechanism(s) of injury to position pedestrian at time of impact.

TEICP Accredited Course

Methodologies

This course employs demonstration, lecture and practical exercise.

Course Requirements

Attendance is required at all class sessions. Satisfactory completion of practical exercises must be accomplished. A minimum score of 75% must be attained on the final exam.

Special Concerns

Students must bring appropriate foul weather gear for outside classes. Students should bring scientific calculators.

Course Coordinator

Kris Merithew

Length of Course

Three days

DATES

April 8-10 Edneyville

May 8-10, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



RADAR Operator Refresher (Web-based) Course #3226

TEICP Accredited Course

Who Should Register

This course is open only to those individuals who have held certification as a radar operator within the last three years.

Course Goal

To help the student become more familiar with the radar operator course material, thereby helping to prepare the student for recertification as a radar operator upon attending the radar operator recertification course.

Course Objectives

The student will be able to:

- Describe the association between excessive speed and accidents, deaths, and injuries, and describe the highway safety benefits of effective speed regulation.
- Describe the basic principles of RADAR speed measurement.
- Identify and explain the functions, setup, test for accuracy, and operational procedures of specific radar instruments.
- Identify the specific RADAR instrument(s) used by your agency and describe the instrument's major components and features.
- Identify laws, court rulings, regulations, policies, and procedures affecting RADAR speed measurement and speed enforcement.

Methodologies

Reading and writing assignments, demonstration and written evaluations will be employed.

Course Requirements

In order to remain in the course, students must complete all assignments by the due date and score a minimum of 75% on all written examinations.

Special Concerns

Students will need to provide the following:

(1) Established e-mail address, (2) Access to the Internet, (3) Capability to view digital videos - Windows Media Player, (4) Adobe Acrobat Reader, (5) Microsoft PowerPoint Reader, and (6) Corel WordPerfect or Microsoft Word Program for submitting written assignments.

NOTE: This web-based course is not "Supplemental SMI Training." This is not a speed measuring instrument certification course. Successful completion of this course will not make you eligible for any type of certification as a radar instructor or operator. In addition, successful completion of this course will not extend the expiration date of any currently issued speed measuring instrument certification.

The sole purpose of this course is to aid you in your knowledge of radar instruments in order to assist you with successful completion of the commission recognized radar instructor recertification course.

Course Coordinator

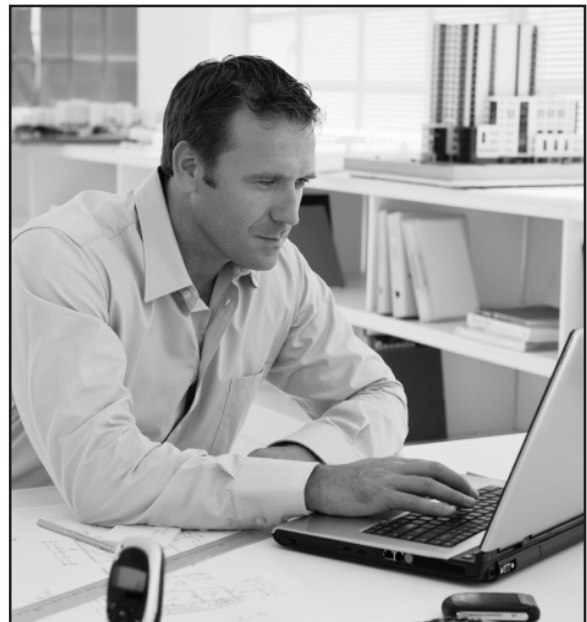
Stacy Holloman

Course Credit

Twenty-four hours

DATE

April 22-May 20, Salemburg





Traffic

Traffic Law Refresher (Web-based) Course #3251

TEICP Accredited Course

Who Should Register

Traffic enforcement officers who have not had traffic law update training within the past 24 months.

Course Coordinator

Terry D. Miller

Course Credit

Sixteen hours

Course Goal

To teach the officers the new statutes enacted since the 2000 legislative session and review seldomly used statutes.

DATES

February 4-March 15, Salemburg

April 22-May 24, Salemburg

Course Objectives

The course will include instruction covering the following areas:

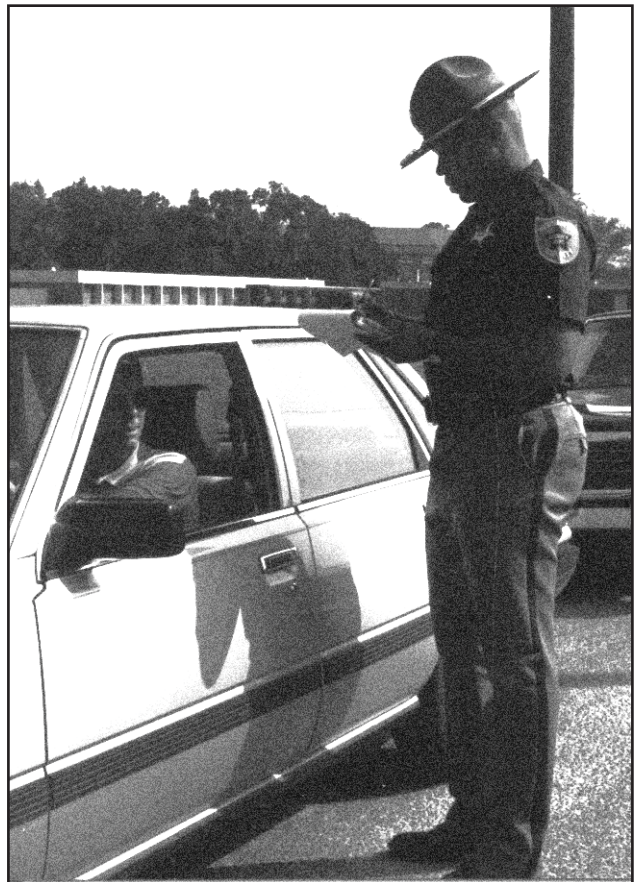
- N.C.G.S. Chapter 20.
- Ignition interlock devices.
- DWI checkpoint enforcement.

Methodologies

Students will be assigned weekly reading assignments and will complete online quizzes. Final exam questions will be situational based, with the student listing the charges available for prosecution.

Course Requirements

Student will need access to a current edition of the N.C.G.S. Chapter 20. Students must attain a passing score on each weekly quiz and 70% on the final written exam.



Special Events & Conferences



Laws Governing Concealed Handgun Course #2078

Who Should Attend

Citizens who wish to instruct the mandatory firearms training class for persons applying for a North Carolina Concealed Handgun Permit. Applicants should have attended or plan to attend a Firearms Instructor Certification Course accredited by the North Carolina Criminal Justice Training and Standards, North Carolina Department of Corrections or the National Rifle Association.

Course Goal

To provide the knowledge and skills necessary to instruct a firearms training class for persons applying for a North Carolina Concealed Handgun Permit, in accordance with the requirements of the North Carolina Administrative Code.

Course Objectives

The student will be able to:

- Conduct an approved firearms qualification course for North Carolina Concealed Handgun Permit applicants.
- Train students in the nomenclature, fundamentals of shooting, maintenance cleaning and inspection of a handgun.

- Train students in the law of deadly force in North Carolina, including specific examples of when deadly force is and is not allowed.
- Train students in the legal requirements related to the carrying of a concealed handgun with a North Carolina Concealed Handgun Permit.

Methodologies

This course employs lecture, discussion, demonstration and a written examination.

Course Requirements

Attendance is required at all class sessions. Students must attain a minimum score of 75% on the written examination at the end of the training.

Special Concerns

Registered students will receive a student letter via e-mail around 30 days before class with information reference payment and assigned room. Bring eye and ear protection. No firearms.

Fee

\$75.00

Course Coordinator

Chad Thompson

Length of Course

Five hours

DATES

March 27, Salemburg
April 15, Salemburg
May 1, Salemburg
June 10, Salemburg

North Carolina Association for Property and Evidence Conference Course #3423

NEW!

Who Should Attend

North Carolina Association for Property and Evidence is an association of peers joined together to develop and implement standards, to educate various stakeholder in the evidence process on the importance of professional evidence technicians, and to facilitate training to increase the knowledge and skills of those handling evidence in North Carolina.

Location:

Blockade Runner
275 Waynick Blvd.
Wrightsville Beach, NC 28480
www.blockade-runner.com
Reservations: 910-256-2251/1-800-541-1161

CICP Accredited Course

Active or Associate Member Dues

\$35.00

Make check payable to:

NCAPE
1520 Westcott Dr.
Raleigh, NC 27614

Contact Person

Neil Woodcock, Executive Director
E-mail: ExDir@ncape.net
Phone: 919-604-0921

Course Coordinator

Gayle Kemp

Length of Course

Three days

DATE

March 26-28, Wrightsville Beach

See website:
www.ncape.net
for more cost, hotel and agenda information.



Special Events & Conferences

North Carolina Homicide Investigators Association Conference Course #3334

CICP Accredited Course

Who Should Attend

Investigators, crime scene technicians, district attorneys, and others charged with the investigation of deaths.

Course Goal

- To provide homicide investigators an opportunity to exchange information relative to homicide investigations and assist other investigators with unsolved cases during breakout group projects.
- Establish a depository for information relating to current and unsolved homicides within the state of North Carolina and the dissemination of such information through regular group meetings and publications.
- To establish a network for other law enforcement agencies across the United States to access information.
- Through the training, communication, support and encouragement of the Association's membership, promote quality homicide investigations within the state of North Carolina.

Methodologies

This course employs lecture and investigative case presentations.

Special Concerns

Refer to website www.nchia.org for registration and hotel information. Participants will receive CICP credit for training hours attended.

Fee

See website www.nchia.org.

Course Coordinator

Michael Glenn

Length of Course

Two days

DATE

March 20-21, Banner Elk

North Carolina Insurance Crime Information Exchange (NCICIE) Annual Training Conference Course #3043

CICP Accredited Course

Who Should Attend

Any law enforcement officer involved in the investigation of financial crimes and fraud.

Conference Goals

To provide progressive, enhanced and advanced investigations training as it relates to insurance fraud. Conference topics will include focus on the most current fraudulent schemes and criminal activity being perpetrated against the insurance industry with an emphasis on the role of law enforcement and the investigative process. For the most current list of training topics, please refer to NCICIE's website at www.ncicie.org.

Methodologies

Each course will be led by an instructor and will involve demonstration, discussion, video, graphics and case study.

Special Concerns

Participants will receive CICP credit for the training hours attended.

Registration Fee

Special rates for law enforcement and fire service personnel are available for the entire conference. Please refer to the NCICIE website www.ncicie.org for additional registration information. If additional assistance is needed, please contact Doug Robinson, NCJA Course Coordinator or NCICIE Vice President Mickey Biggs at 919-390-5361 or mickey.biggs@ncdoi.org.

Course Coordinator

Doug Robinson

Length of Course

Five days

DATE

February 19-23, Greensboro

Special Events & Conferences



Park Rangers Institute Workshop Course #3928

The Park Rangers Institute is a forum designed to facilitate those officers having a responsibility for policing park areas to: receive training in appropriate job related areas; meet in formal and informal sessions to address shared problems and develop solutions; and to anticipate future challenges in park-related law enforcement and provide for a proactive response. The content of the Institute will reflect, each year, the training areas most relevant to the times.

Registration

To register for this workshop, contact:

Dave Cox

NC Park Ranger Training Institute

PO Box 5021

High Point, NC 27262

Phone: 336-884-5219

Fee

\$200.00

Course Coordinator

Donnie Parks

Length of Course

Six days

DATE

January 6-11, Edneyville



SWAT Competition Course #7569

The Special Response Team Training Seminar is an opportunity for tactical teams to participate in a series of events that test decision making, physical skills, shooting and tactical skills as well as exhibiting the ability to function as a team. Events will demonstrate the use of various tactical weapons such as submachine guns, sniper rifles, shotguns, etc. Teams can be composed of from five to ten members, one of which is a sniper. Vendors will also be displaying tactical equipment and clothing.

A team leader meeting will be at 7:00 p.m. in the auditorium the evening before the competition starts. A packet containing a list of the events will be given out at that time.

Special Concerns

Registered participants will receive a letter via e-mail approximately 30 days prior to class with information regarding payment.

Fee

\$60.00 per operator

Course Coordinator

TBA

Length of Course

Three days

DATE

March 26-28, Salemburg

**LIMIT 10 STUDENTS
PER DEPARTMENT.**



Special Events & Conferences

Threat Assessment and the School Rampage Shooter Course #3372

CICP Accredited Course

Who Should Attend

Law enforcement officers (patrol, investigators, school resource officers, security) prosecutors, school administrators, teachers and counselors, who would be called upon to assess, investigate and manage threats against individuals and/or schools.

Course Goal

This course examines those individuals who communicate threats or other “unusual” communications to others as well as emphasis in identifying the difference between those who make a threat and those who pose a threat. In addition, this course examines the various theories of the cause of school shooters, warning signs, assessment and interventions.

Course Objectives

- Identify types of communicated threats (implied, direct and conditional).
- Distinguish the difference between those who make a threat and those who pose a threat.
- Identify types of threat communicators and level of concern or danger.
- Correctly identify how to manage and reduce the danger level.
- Describe and apply the methodology to recognize and encourage “leakage” in schools to prevent violence.

Methodologies

This course will employ lecture, discussion and conference methods.

Course Requirements

Attendance is required at all class sessions.

Special Concerns

Checks should be made payable to Michael Prodan and mailed to: 233 Bradley Drive, West Columbia, SC 29170. Phone: 803-996-4636.

Fee

\$100.00

Course Coordinator

Doug Robinson

Length of Course

One day

DATE

June 24, Edneyville



Other Important Information

(Registration, Learning Resource Center, Resources on the Web)



How to Register

Registration must be made in writing utilizing the NCJA application form.

*To register for **SALEMBURG** location, complete & mail application to:
Registrar, North Carolina Justice Academy, PO Box 99, Salemburg, NC 28385-0099
or FAX it to (910) 525-5235. Phone: (910) 525-4151. E-mail: registrar_east@ncdoj.gov.*

*To register for **EDNEYVILLE** location, complete & mail application to:
Registrar, North Carolina Justice Academy, PO Box 600, Edneyville, NC 28727-0600
or FAX it to (828) 685-7530. Phone: (828) 685-3600. E-mail: registrar_west@ncdoj.gov.*

Registration for courses of instruction offered by the Justice Academy is made through the Registrar unless otherwise indicated. The North Carolina Justice Academy is funded by the North Carolina General Assembly and enrollment is primarily for full-time employees of criminal justice agencies within North Carolina. Registration must be made in writing utilizing the enclosed application form. **(AGENCIES ARE ENCOURAGED TO COPY ADEQUATE QUANTITIES OF THIS FORM AS IT APPEARS IN THE BACK OF THE TRAINING CALENDAR.)** Course registration forms (applications) can be printed from our web site at <http://ncja.ncdoj.gov>. Forms must be filled out completely (front and back, if appropriate) and **MUST** bear the signature of the person responsible for approval of attendance (official authorization). To ensure prompt registration notification, please use Post Office Box mailing address of agency. Applications will not be processed unless all information is presented. Upon receipt, applications will be processed and departments will be notified of course availability.

CLASS INFORMATION

Registered applicants will receive an e-mail approximately 30 days prior to the course containing information about classroom location, starting times and listing any special requirements for the class. This e-mail will contain a confirmation request. Response to this request **MUST** be received to verify actual attendance. Failure to do so will result in the reserved space being given to another applicant.

CANCELLATIONS

We request immediate notification of cancellations so waiting list personnel can be contacted. Substitution

of students by authorized officials is encouraged in lieu of cancellation. Cancellations/substitutions can be reported to the Salemburg Registrar by telephone: 910-525-4151; or FAX: 910-525-5235 and to the Edneyville Registrar by telephone: 828-685-3600 or FAX: 828-685-7530.

HOUSING ASSIGNMENT - Salemburg

Academy students will be assigned a room at the Dormitory Office for the duration of the course they are attending. The Academy does not charge a registration, tuition or room fee. Room registration hours are as follows: Sunday, 3:00 p.m. - 8:00 p.m. and Monday through Thursday, 7:00 a.m. - 6:00 p.m. Anyone arriving after 6:00 p.m. will have room assignments made by the security officer on duty. **As of January 1, 2008, smoking is banned from all state buildings.**

HOUSING ASSIGNMENT - Edneyville

Registration is conducted at the Reception Desk, Room 101, on the ground floor of the Administration Building on Sunday from 3:00 p.m. - 7:00 p.m.; Monday from 7:00 a.m. - 7:00 p.m.; and Tuesday - Friday from 8:00 a.m. - 5:00 p.m. Students arriving after scheduled hours of registration will be checked in by the security officer on duty. **As of January 1, 2008, smoking is banned from all state buildings.** If a substitution is made for an Edneyville course, you must replace male with male and female with female.

COMMUTING STUDENTS

Commuting students should report directly to class.



Other Important Information

(Registration, Learning Resource Center, Resources on the Web)

NCJA Learning Resource Center

The Learning Resource Center is an integral part of the North Carolina Justice Academy. Located on the East Campus, it provides library and technology services to Academy students and law enforcement personnel throughout the state: the LRC offers lifetime library membership to its law enforcement patrons. Housing over 23,000 books, journals, magazines, reference materials, and technical manuals, the LRC also maintains special collections of law enforcement lesson plans, policy manuals from North Carolina police agencies, and one of the nation's largest A/V collections of police training videos. Library materials are available free of charge and can be shipped at no cost (except return postage).

In addition to its collections in criminal justice, the LRC offers popular fiction materials and DVDs. Visit our catalog at <http://webopac.infovisionsoftware.com/ncjustice/>.

Our hours of operation are as follows (excepting holidays and special/reduced hours):

LRC HOURS OF OPERATION

8:00am – 9:00pm, Monday – Thursday
8:00am – 5:00pm, Friday
910-525-4151 x 267

A/V HOURS OF OPERATION

8:00am – 5:00pm, Monday – Friday
910-525-4151 x 257

Resources on the Web <http://ncja.ncdoj.gov>

NCJA Home

- Blackboard Demo Course
- Contact Us
- NC Justice Academy Maps
- Privacy Policy
- Sitemap

News

FAQs

Weather Reports

Mailing List

NCJA Survey

General Information

- East Campus Information
- West Campus Information
- History of the Justice Academy
- Our Mission
- NCJA Photo Gallery

Courses Offered by NCJA

- Training Calendar Fall 2012
- Training Calendar Spring 2013
- All Courses by Month
- Course Offerings (A-Z)
- NCJA Learn Center
- Detention Officer Courses
- VAWA funded courses

Training Centers

- Commission/In-Service Center
- Investigation Center
- Law Enforcement Leadership Center
- Legal Center
- Tactical and Traffic Center

Commission Courses

- BLET
- Detention Officer
- Driver Training
- Firearms
- In-Service
- Instructor Training
- Physical Fitness
- Speed Measuring Training
- Specialized Subject Control and Arrest Techniques Instructor Training
- Telecommunicator

Certificate Programs

- Community Policing
- Criminal Investigations Certificate Program
- Instructor Development Program
- Management Development Program
- School Resource Officer Certificate
- Tactical Training Certificate Program
- Traffic Enforcement and Investigation Certificate

Support Services

- Video Production Unit
- NCJA Library
- Audio Visual Department
- NCJA Bookstore

Personnel

Criminal Justice Links

- Attorneys General Offices
- Criminal Justice Associations
- Criminal Justice Degree Programs
- Criminal Justice Resources
- Federal Criminal Justice Agencies
- Legal Information
- Legislative Information
- NC Criminal Justice Agencies
- NC Police Departments
- NC Sheriffs' Offices

Publications

Legislative Updates

Job Bank

Training Materials

Outside Agency Courses/ Conferences

Other Important Information

(Registration, Learning Resource Center, Resources on the Web)



Online Course Registration

NCJA Online Courses

North Carolina Justice Academy online courses allow criminal justice personnel from around the state to take courses over the Internet. Hopefully, this will mean less time away from the job and help with travel budgets.

The Academy offers two types of online courses. Those courses designated as Web-based will be courses conducted totally online. Those courses designated as Web-blended will be courses conducted partially online with some classroom/practicals at an NCJA campus where the class will meet face-to-face.

Registration

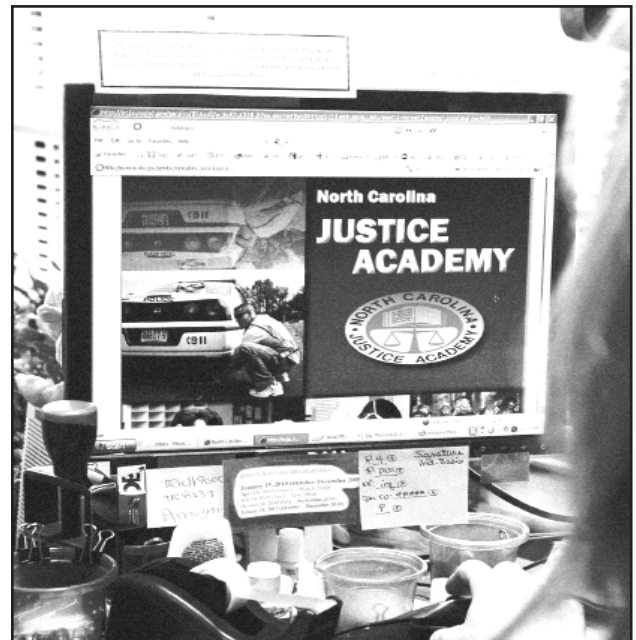
Students should submit a course application to the NCJA registrar to register for an NCJA online course unless otherwise indicated. Students should check course requirements for special activities related to online course offerings.

Characteristics of Online Courses

Students who take online courses with the Justice Academy are expected to meet regular deadlines throughout the course, participate in online class activities and stay in touch with the instructor and fellow students. ***NCJA online courses require steady involvement and interaction on the part of those enrolled.***

Technical Requirements for Taking an Online Course

Students enrolled in NCJA online courses are required to have Internet access, an e-mail account, a word processing program and a Web browser equivalent to Internet Explorer 8 or higher. Particular courses may have further requirements on hardware and software. Check course descriptions for these specifications.





Other Important Information

(Registration, Learning Resource Center, Resources on the Web)

Office of the Registrar Transcript Request Information

Students or alumni who desire a transcript of NCJA courses must present a written request or the form below to the Registrar's Office. Please note that federal law requires that all requests must bear the signature of the student, so e-mail requests cannot be honored.

For purpose of identification, the request needs to include:

- Student's full/maiden name
- Social Security number
- Date of Birth
- Complete mailing address of where the transcript is to be sent
- Student's signature

Official transcripts cannot be e-mailed or faxed to students, departments, etc. They can only be sent via regular mail. Please remember that all transcript requests must be signed by the student.

A transcript can be picked up in person during regular business hours. A picture ID is required.

If you have questions about the transcript request process, please call the Office of the Registrar at (910) 525-4151, ext. 245 or (828) 685-3600, ext. 213.

Mail all transcript requests to:
Registrar, NC Justice Academy, PO Box 99, Salemburg, NC 28385-0099,
or
Registrar, NC Justice Academy, PO Box 600, Edneyville, NC 28727-0600

Office of the Registrar

Official Transcript Request

Name: _____
Last First Middle/Maiden

Social Security Number: _____ Date of Birth: _____

Send Transcript to (complete mailing address is required):

Student Signature: _____

NC JUSTICE ACADEMY COURSE APPLICATION

To register for SALEMBURG location, complete and mail this application to:
 Registrar, North Carolina Justice Academy
 P.O. Box 99, Salemburg, N.C. 28385-0099
 or e-mail to: registrar_east@ncdoj.gov
 or FAX it to 910-525-5235,
 Phone 910-525-4151

To register for EDNEYVILLE location, complete and mail this application to:
 Registrar, North Carolina Justice Academy
 P.O. Box 600, Edneyville, N.C. 28727-0600
 or e-mail to: registrar_west@ncdoj.gov
 or FAX it to 828-685-7530,
 Phone: 828-685-3600

***One application is required for each course. Please check the back of the application for additional required supplemental information. Prerequisites or special course requirements may be listed in the course description.**
 Failure to provide the information requested may result in the inability of our registrar to provide you with a complete training transcript.

PLEASE PRINT CLEARLY OR TYPE

A. Name (No Nicknames): Last First (No Initials) Middle

B. SS#: Date of Birth:

C. Agency: County State Federal

D. Employing Agency **Mailing** Address (PO Box or Street):
 City: State: Zip:
 County: Job Title:
 (Area Code) Phone #: E-mail:

E. *Course #: Course Title:
 *Complete applicable part of page 2 if your course # is 1528, 2032, 2033, 2142, 2152, 2182, 2618, 2726, 2727, 2728, 3016, or 3703.

1. Preferred Date: Location:
 2. Preferred Date: Location:

F. Will you require a room for your on-campus stay? ☐ Salemburg ☐ Edneyville
☐ Yes ☐ No ☐ Male ☐ Female

If a dorm room is unavailable at the Edneyville location, will you be willing to stay off campus at your own expense?
☐ Yes ☐ No

G. I confirm that the above-named applicant is in a job classification to which the requested training applies, and their attendance will be scheduled.
 Please Print Name and Title of Authorizing Official:
 Date Approved: Official's E-mail:
 Signature of Authorizing Official:

H. RETURN CORRESPONDENCE TO:

NOTICE: Agencies will receive notification if their enrolled employee does not successfully complete a training course or event.

Please Print Name:
 Address (if different from Employing Agency Address):
 Rank/Title:
 Phone #: FAX #: E-mail:
 Signature:

PLEASE PROVIDE THE ADDITIONAL INFORMATION AS IT APPLIES TO YOUR APPLICATION

All applicants for each of the Specialized Instructor Courses and their Prequalification Courses are required to provide the following items for course attendance:

1. Proof of successful completion of a criminal justice general instructor training course. An EXCEPTION to the requirement is made for applicants to the **Specialized Physical Fitness Instructor Training Prequalification #2727 and Specialized Physical Fitness Instructor Training #2033** that possess either of the following:
 - a. Hold a current and valid North Carolina Teachers' Certificate and hold a minimum of a baccalaureate degree in physical education and be actively teaching in physical education topics; or
 - b. Be presently instructing physical education topics in a community college, college, or university and hold a minimum of a baccalaureate degree in physical education; and
2. Copy of CPR Certification

I. Specialized Firearms Instructor Training Prequalification #1528 and Specialized Firearms Instructor Training #2032

Please indicate the type of firearms instruction you will be conducting:

☐ BLET ☐ In-Service ☐ Qualification ☐ Other

TO BE COMPLETED BY AGENCY HEAD OR SCHOOL DIRECTOR/IN-SERVICE TRAINING COORDINATOR

I have reviewed the information above and find it to contain accurate data concerning this applicant. I have determined that the applicant should be nominated to attend item I; that he/she is a certified instructor and he/she will be utilized in a training assignment in this topic area.

Signature: Agency or Institution:
Print Name: Title:

II. Specialized Physical Fitness Instructor Training Prequalification #2727, Specialized Physical Fitness Instructor Training #2033, Specialized Subject Control/Arrest Techniques Instructor Training Prequalification #2728 and Specialized Subject Control/Arrest Techniques Instructor Training #2142 - Obtain certification from a licensed physician that the applicant is able to participate in the course. This statement for the physician's certification is on the course webpage: <http://ncja.ncdoj.gov/SPFIT2033.aspx>.

III. Specialized Driver Instructor Training Prequalification #2726 and Specialized Driver Instructor Training #3703 - Certified copy of driving history from the Department of Motor Vehicles, Drivers License Division.

IV. Explosives and Hazardous Materials Specialized Instructor training #2618 – Obtain certification from a medical professional utilizing OSHA Form C that the applicant is able to participate in course utilizing a Self-Contained Breathing Apparatus and Air Purifying Respirator. This form may be obtained from the course webpage: <http://ncja.ncdoj.gov/EHMSIT2618.aspx>. Students must also provide a copy of a current fit test for the Air Purifying Respirator they will utilize in the course.

TO BE COMPLETED BY AGENCY HEAD OR SCHOOL DIRECTOR/IN-SERVICE TRAINING COORDINATOR

I have reviewed the information above and find it to contain accurate data concerning this applicant. I have determined that the applicant should be nominated to attend this Specialized Instructor Training course and that he/she is a certified instructor and he/she will be utilized in a training assignment in this topic area in the Basic Law Enforcement Training course.

Signature: Agency or Institution:
Print Name: Title:

V. Management Development Program #2182 - Upon receipt of this course application, a more detailed application will be mailed to you and processed by the Law Enforcement Leadership Center at the Academy. All contact will be through that department.

VI. Officer Safety/Readiness Instructor Training #3016 - Attach a copy of your certificate documenting successful completion of a criminal justice instructor training course.

VII. Instructor Training Orientation #2152 - Letter from School Director of Instructor Training stating that you will be teaching or evaluating for them and a copy of your current instructor certification.

The North Carolina Justice Academy recognizes and is in compliance with the provisions of the Americans with Disabilities Act. You may request a reasonable accommodation for a disability in order to attend training by calling the Registrar at (910) 525-4151.



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